

OCCUPATIONAL ANALYSIS PROGRAM USAF OCCUPATIONAL MEASUREMENT CENTER AIR TRAINING COMMAND RANDOLPH AFB, TEXAS 78150

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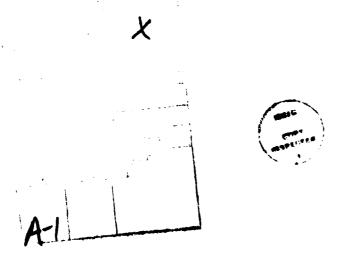
#### **PREFACE**

This report presents the results of a detailed Air Force Occupational Survey of the Heating Systems career ladder (AFSC 545X2) and related civilian occupational series 4204, 4742, 4749, 5402, 5406, and 5309. The project was directed by USAF Program Technical Training, Volume Two, dated June 1981. Authority for conducting occupational surveys is contained in AFR 35-2. Computer printouts from which this report was produced are available for use by operating and training officials.

The survey instrument was developed by Second Lieutenant Ronald Clontz, Inventory Development Specialist. Ms Vera Frechel provided computer programming support for the project. Second Lieutenant Dana H. Lindsley, Occupational Survey Analyst, analyzed the data and wrote the final report. This report has been reviewed and approved by Major Charles D. Gorman, Chief, Airmen Career Ladders Analysis Section, Occupational Analysis Branch, USAF Occupational Measurement Center.

Copies of this report are distributed to Air Staff sections, major commands, and other interested training and management personnel (see DISTRIBUTION on page i). Additional copies are available upon request to the USAF Occupational Measurement Center, Attention: Chief, Occupational Analysis Branch (OMY), Randolph Air Force Base, Texas 78150-5000.

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#### SUMMARY OF RESULTS

- 1. Survey Coverage: The Heating Systems career ladder (AFSC 545X2), and related civilian occupational series 24204, 4742, 4749, 5402, 5406, and 5309, were surveyed. The total survey sample contained 2,057 members, which included 1,080 military and 977 civilian personnel. The sample was representative across all major using commands, both for military and civilian personnel.
- 2. Specialty Jobs: The study identified 8 clusters, covering 10 job types, and 3 independent job types. Each cluster contained both military and civilian personnel, with the exception of the purely military Contingency or Tactical Team cluster and the Technical Training Instructor group. Most groups seemed to form as a function of what type of heating system they installed or maintained and the amount of time they spent on the tasks related to the various systems.
- 3. <u>Career Ladder Progression</u>: The 3- and 5-skill level jobs were oriented toward general maintenance functions, with little responsibility for supervision and management. Seven-skill level members, although still performing some maintenance tasks, spent the majority of their duty time in supervisory, managerial, or administrative functions.
- 4. AFR 39-1 Specialty Descriptions: The 3-/5- and 7-skill level descriptions accurately reflected the jobs of career ladder personnel.
- 5. <u>Major Command Differences</u>: Analysis of first-enlistment personnel across MAJCOMs showed that those assigned to PACAF spend more time maintaining and operating fuel-burning equipment. Investigation of differences in the total military sample across MAJCOMs showed few other differences.
- 6. <u>Job Satisfaction</u>: Overall, job satisfaction indicators for military groups were high. Compared to a sample of similar career ladders surveyed in 1983, 545X2 personnel responded very positively to how their present job utilizes their training.
- 7. <u>Training Analysis</u>: Both STS and POI, while requiring some review on certain proficiency codes and unmatched tasks, appear in good order and no major problems were identified.
- 8. Strength and Stamina: No major problems were identified.
- 9. Comparison of 545X2 and 545X0: A detailed comparison of data from the 545X0 OSR (1983) and this survey reveals a high degree of commonality in the tasks these two specialties perform. The results of a workshop attended by subject-matter specialists from both specialties confirms this finding.

### OCCUPATIONAL SURVEY REPORT HEATING SYSTEMS CAREER LADDER (AFSC 545X2)

#### INTRODUCTION

This is a report of an occupational survey of the Heating Systems career ladder (AFSC 545X2) completed by the Occupational Analysis Branch, USAF Occupational Measurement Center, in January 1985. The specialty was last surveyed in 1977. This survey was requested by 3700 TCHTGW/TTGXD to obtain current task and equipment data for use in evaluation and management of training programs for this career ladder. It also was programmed to look at the commonality in tasks performed by 545X2 and 545X0 (Refrigeration and Cryogenics) career ladder personnel.

This survey includes both military and civilian members. The request to survey civilian personnel came from the Air Force Engineering and Services Center (ESC), Tyndall AFB, Florida. Civilian members who completed the survey booklet did so on a voluntary basis; thus, civilian total representation in some areas is not as good as the military.

Those civilians included in this study are in the following wage grade (WG) series:

4204 - Pipe Fitter

4742 - Utility Systems Repairer-Operator

4749 - Maintenance Mechanic 5402 - Boiler Plant Operator

5406 - Utility Systems Operator

5309 - Heating and Boiler Plant Equipment Mechanic

The Office of Civilian Personnel Operations (OCPO) provided support for this study by supplying civilian mailing lists, wage grade series, and paygrade information.

#### Background

The Heating Systems Career Ladder's current 545X2 designation was assigned in April 1981. Prior to that date, career ladder members were identified as Heating Specialists (AFS 565X0) from May 1951. In September 1964, this designation was changed to AFS 547X0, with a shredout (547X0A) for Plant Operators. The shredout was deleted in April 1976, and the current designation (AFS 545X2) was assigned in April 1981.

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As described in AFR 39-1, personnel in this career ladder install, maintain, repair, and operate heating plants, systems, and equipment. In addition, more experienced personnel plan, inspect, and modify these plants and systems, and supervise heating systems activities. For the military, primary entry into the career ladder is from Basic Military Training School (BMTS) through a Category B, 9-week formal training course conducted at Sheppard AFB, Texas. Descriptions for the related civilian series are given in Appendix B.

#### SURVEY METHODOLOGY

## Inventory Development

The data for this survey were collected with United States Air Force Job Inventory AFPT 90-545-512. Using the last inventory, dated September 1975, as a base, this current inventory was developed from interviews at five different operational bases and the Technical Training Center at Sheppard AFB. The current inventory consists of a task list and a background section. The task list contains 668 tasks divided into 20 functional areas called duties. The background section was modified for civilian administration and includes two sections. One pertains to both civilians and military, the other only to active duty military. The general section includes such items as job title, shift schedule, test equipment used, types of heating systems, and assigned functional area. The military section includes questions on the number of PCS remote assignments, contingency team assignments, standard military background questions, and a section containing questions from the Air Force Academy.

# Survey Administration

The inventory was distributed to consolidated base personnel offices (CBPO) in operational units worldwide for administration to 1,306 military incumbents selected from a computer-generated mailing list obtained from the Air Force Human Resources Laboratory (AFHRL), Brooks Air Force Base, Texas, and 2,442 civilian job incumbents selected from a mailing list provided by the Office of Civilian Personnel Operations (OCPO). The surveys were then distributed through the Chief of Operations (DEM).

To complete the survey, each incumbent first answered the background section (identification and biographical information) and then checked each task performed in their current job. After checking all tasks performed, each member rated each task checked on a 9-point scale showing relative time spent on that task as compared to all other tasks checked. The ratings ranged from one, representing a very small amount of time spent, to nine, representing a very large amount of time spent. All of the incumbent's ratings are combined and the total assumed to represent 100 percent of time spent on the job. Each task rating is divided by this total and multiplied by 100 to obtain the relative time spent for each task. This procedure provides a basis for comparing tasks in terms of both percent members performing and average percent time spent.

#### Task Factor Administration

In addition to completing the job inventory, selected senior 545X2 personnel also completed a second booklet for either training emphasis (TE) or task difficulty (TD). The TE and TD booklets were processed separately from the job inventories. The information is used in a number of different analyses discussed in more detail later within this report.

Task Difficulty (TD). Each individual completing a TD booklet was asked to rate all of the tasks on a 9-point scale (from extremely low to extremely high) as to relative difficulty of each task in the inventory. Difficulty is defined as the length of time required by the average member to learn to do a task. TD data were independently collected from 75 experienced 7-skill level personnel stationed worldwide (see Table 1). The interrater reliability (as assessed through components of variance of standard group means) of .92 for 545X2 raters suggests a high agreement among raters as to the degree of difficulty of each task. TD ratings were adjusted to give a rating of 5.00 to a task of average difficulty, with a standard deviation of 1.00. The data are then used to rank order the tasks in the inventory by degree of difficulty.

Strength and Stamina Requirements. These NCOs also were asked to indicate the tasks that any of the 545X2 personnel they supervise have experienced difficulty performing because of excessive physical strength or stamina requirements inherent in the task. Specific write-in comments are addressed in the STRENGTH AND STAMINA Section of this report.

Job Difficulty Index (JDI). After computing a task difficulty rating for each task item, it is possible to also compute a JDI for the job groups identified in the survey analysis. This index provides a relative measure of which jobs are more or less difficult when compared to other jobs identified. The number of tasks performed and the average difficulty per unit time spent (ADPUTS) are used as variables in an equation to calculate the JDI. The index ranges from 1.0 for very easy jobs to 25.0 for very difficult jobs. The indices are adjusted so the average JDI is 13.00.

Training Emphasis (TE). Individuals who completed TE booklets were asked to rate tasks on a 10-point scale (from no training required to extremely high training required). TE is a rating of which particular tasks require structured training for first-term personnel. Structured training is defined as training provided at resident technical training schools, field training detachments (FTD), mobile training teams (MTT), formal OJT, or any other organized training method. TE data were colected independently from 150 experienced 7-skill level personnel stationed worldwide (see Table 1). The interrater reliability (as assessed through components of variance of standard group means) for these raters was high (.91), indicating there was a high agreement among raters as to which tasks required some form of structured training and which did not. In this specialty, tasks rated high in TE have ratings of 5.23 The average TE rating was 3.61, and the standard deviation of ratings was 1.62. When used in conjunction with other factors, such as percent members performing, TE and TD ratings can provide an insight into training requirements. This may also validate the lengthening or shortening of specific units of instruction in various training programs.

TABLE 1

COMMAND DISTRIBUTION OF TASK DIFFICULTY
AND TRAINING EMPHASIS RATINGS

COMMAND	PERCENT OF ASSIGNED	PERCENT OF TD RATERS	PERCENT OF TE RATERS
SAC	22	23	24
TAC	11	15	10
MAC	16	16	15
AFLC	8	11	10
USAFE	12	9	7
ATC	13	13	12
PACAF	7	7	7
AAC	4	4	2
AFSC	5	2	7
OTHER	3	*	6
TOTAL	100	100	100

# Data Processing and Analysis

Once job inventories are returned from the CBPOs, the background information and task responses are checked for proper completion. The data are then entered into the computer. A series of related computer programs, called the Comprehensive Occupational Data Analysis Programs (CODAP), are then applied to the data to aid in analysis.

# Survey Sample

Military. Personnel were selected to participate in this survey to ensure an accurate representation across major commands (MAJCOM) and paygrade groups. All eligible 545X2 personnel were mailed survey booklets. Table 2 reflects the percentage distribution, by major command, of respondents in the military survey sample. The 1,080 military respondents included in the final sample represent 68 percent of the total assigned 545X2 personnel. Table 4 reflects the paygrade group distribution, while Table 6 lists the military sample distribution by TAFMS groups. As reflected in these tables, the military survey sample is an excellent representation of the career ladder personnel.

Civilian. The 2,442 civilian personnel were selected from a mailing list provided by the Office of Civilian Personnel Operations (OCPO). Surveys were then administered through the Chief of Civil Engineer Squadron to all eligible civilian series 4204, 4742, 4749, 5402, 5406, and 5309 personnel. Only civilian personnel in CONUS were surveyed. Table 3 shows the final civilian survey

<sup>\*</sup> Less than .5 percent

sample. The 40 percent return, although it is much lower than the military return, was expected due to the voluntary nature of the civilian survey administration.

TABLE 2

COMMAND DISTRIBUTION OF MILITARY SURVEY SAMPLE

COMMAND	PERCENT OF ASSIGNED (N=1,584)	PERCENT OF SAMPLE (N=1,080)
SAC	24	24
TAC	17	18
MAC	14	15
AFLC	12	13
USAFE	8	7
ATC	8	7
PACAF	7	7
AAC	5	3
AFSC	3	3
OTHER	3	2

Total Assigned: 1,584
Total Eligible: 1,306\*
Total in Sample: 1,080

Percent of Assigned in Sample: 68% Percent of Eligible in Sample: 83%

<sup>\*</sup> Excludes those in training, hospital, or PCS status

TABLE 3 COMMAND DISTRIBUTION OF CIVILIAN SURVEY SAMPLE

COMMAND	PERCENT OF EMPLOYED**	PERCENT OF SAMPLE
SAC AFLC ATC MAC TAC AFSC	23 19 17 14 12 5	30 21 17 11 10 5
AAC OTHER	<b>4</b> 6	6

Total Employed: 2,442
Total in Sample: 977
Percent of Employed in Sample: 40%

\* Less than .5 percent

\*\* As of March 1984

TABLE 4 PAYGRADE DISTRIBUTION OF MILITARY SURVEY SAMPLE

PAYGRADE	PERCENT OF ASSIGNED**	PERCENT OF SAMPLE
E-1 and 2	10	8
E-3	25	28
E-4	28	24
E-5	23	24
	ā	11
E-6	5	4
E-7	⊃ *	*
E-8	*	

\* Less than .5 percent

\*\* As of September 1983

TABLE 5
CIVILIAN SERIES DISTRIBUTION OF SURVEY SAMPLE

SERIES	PERCENT OF EMPLOYED**	PERCENT OF SAMPLE
4204	13	14
4742	8	6
4779	*	*
5402	46	45
5406	9	2
5309	24	34

TABLE 6
TAFMS DISTRIBUTION OF MILITARY SURVEY SAMPLE

TAFMS (MONTHS)	PERCENT OF ASSIGNED	PERCENT OF SAMPLE
1-48	51	46
49-96	22	23
97-144	11	13
145-192	9	10
193-240	5	6
241+	2	2

<sup>\*</sup> Less than .5 percent

<sup>\*\*</sup> As of March 1984

# SPECIALTY JOBS (CAREER LADDER STRUCTURE)

One very important function of the USAF Occupational Analysis Program is to identify the distinct jobs performed within a career ladder and how these jobs relate to each other. The resulting display of this analysis, known as the career ladder structure, is used in a number of ways: to analyze the diversity or specialization within a career ladder which might require merging, shredding, or dividing the ladder; to examine the accuracy and completeness of career ladder documents (AFR 39-1 Specialty Descriptions, Specialty Training Standards, the basic course Plan of Instruction, etc.); to formulate an understanding of current utilization patterns; and to identify job satisfaction problems, trends, and issues requiring management attention. The structure of military heating systems personnel and related civilan series was determined on the basis of similarity of tasks performed by incumbents in the field. person in the study performs a subset of tasks. When matched with other people who perform the same or similar tasks and spend similar amounts of time doing so, these personnel form a job type. Job types that have a high degree of similarity are grouped into a cluster. Those jobs found too dissimilar to be included in a cluster are labeled independent job types.

# Overview

Eight clusters, three independent job types, and ten job types were identified by an analysis of the survey data. Figure 1 displays these 21 groups and how they relate to each other. These clusters, job types, and independent job types are listed below. The group (GRP) number shown beside each title is a reference to computer-printed information; the number of personnel in the group (N) is also shown. The number of personnel in the job types included in each cluster does not necessarily equal the number shown for that cluster; in those cases, the jobs of the remainder of the personnel in that cluster are adequately described in the cluster description.

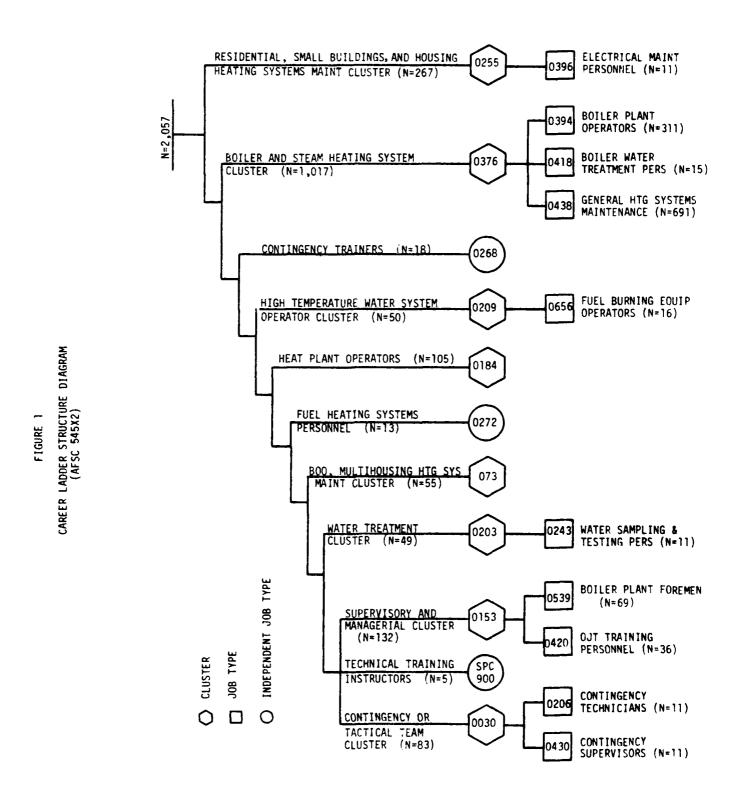
- I. RESIDENTIAL, SMALL | ILDINGS, AND HOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (GRP255, N=267)
  - A. Electrical Maintenance Personnel (GRP396, N=11)
- II. BOILER AND STEAM HEATING SYSTEMS CLUSTER (GRP376, N=1,017)
  - A. Boiler Plant Operators (GRP394, N=31:
  - B. Boiler Water Treatment Personnel (GRP418, N=15)
  - C. General Heating Systems Maintenance (GRP438, N=691)
- III. CONTINGENCY TRAINERS (GRP268, N=18)
- IV. HIGH TEMPERATURE WATER SYSTEM OPERATOR CLUSTER (GRP209, N=50)
  - A. Fuel Burning Equipment Operators (GRP656, N=16)
- V. HEAT PLANT OPERATORS (GRP184, N=105)

- VI. FUEL HEATING SYSTEMS PERSONNEL (GRP272, N=13)
- VII. BOQ, MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (GRP073, N=55)
- VIII. WATER TREATMENT CLUSTER (GRP203, N=49)
  - A. Water Sampling and Testing Personnel (GRP243, N=11)
  - IX. SUPERVISORY AND MANAGERIAL CLUSTER (GRP153, N=132)
    - A. Boiler Plant Foremen (GRP539, N=69)
    - B. OJT Training Personnel (GRP420, N=36)
  - x. TECHNICAL TRAINING INSTRUCTORS (SPC900, N=5)
  - XI. CONTINGENCY OR TACTICAL TEAM CLUSTER (GRP030, N=83)
    - A. Contingency Technicians (GRP206, N=11)
    - B. Contingency Supervisors (GRP430, N=11)

Eighty-seven percent of the survey respondents are grouped in the clusters and independent job types listed above. The remaining 13 percent perform jobs different enough that they do not group with any of the defined job types. Job titles given by these ungrouped respondents include CDC Writer, Chief of Quality Control, Coal Handler, Planning Technician, Quality Assurance Evaluator, Safety NCO, Insulator, Stationary Engineer, and Construction Management Inspector.

#### **Group Descriptions**

The following paragraphs contain brief job descriptions of the clusters, job types, and independent job types identified through the career ladder structure analysis. Included in each description and in Table 7 is information regarding the military and civilian populations of the group. It is important to note the military/civilian mix, as this may have a bearing on the characteristics of the group as a whole. Selected background data are also provided and discussed for each of the specialty jobs (see Table 8). Examples of tasks for all of the above groups are contained in Appendix A. In addition, job descriptions for each of the civilian series (U.S. Civil Service Commission Job Grading Standards) are provided in Appendix B.



WHERE THE NUMBER OF PERSONNEL IN THE JOB TYPES DOES NOT EQUAL THE NUMBER SHOWN FOR THAT CLUSTER, THE JOB OF THE REMAINDER OF THE PERSONNEL IS ADEQUATELY DESCRIBED IN THE CLUSTER DESCRIPTION.

I. RESIDENTIAL, SMALL BUILDINGS, AND HOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (GRP255, N=267). This cluster consists of one job type and contains 267 members (or 13 percent of the total survey sample). The military and civilian population for the cluster and for the job type within the cluster are displayed in Table 7. As the table shows, the majority of the personnel in the cluster is military (79 percent), whereas the majority of incumbents in the Electrical Maintenance job type is civilian (64 percent). Civilian series found within this cluster and its related job type are listed in Table 9. Table 10 illustrates the average percent time spent on duties for all clusters and independent job types in the study. This section first discusses the job and personnel characteristics that typify the cluster, then describes the job type that warranted a separate description.

The responsibilities of cluster personnel are: installing heating systems and equipment, maintaining heating system components, maintaining forced warm air and other heating systems, and maintaining steam heating systems. The installation and maintenance tasks of this group describe those related to the steam or hot water (low/medium temperature) systems located in small buildings and housing. Personnel in the cluster perform an average of 126 tasks. Examples of tasks these personnel perform include:

measure and cut pipe by machine thread pipe by machine measure and cut pipe by hand measure and cut copper tubing thread pipe by hand install check valves install circulating pumps install block iron condensate lines remove or replace electric motors

Examples of tasks that differentiate the job performed by military and civilian personnel in this cluster can be seen in Table 11. The difference in command representation is seen in the following:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	27	27
TAC	16	9
MAC	13	14
AFLC	11	25
USAFE	5	0
ATC	5	18
PACAF	16	0
AAC	5	0
AFSC	1	2

Twenty-nine percent of the military incumbents are assigned outside CONUS.

A specialized group within the cluster that merits further discussion is described below.

A. <u>Electrical Maintenance Personnel (GRP396, N=11)</u>. This job type of 11 people is characterized by its high relative amount of time spent maintaining heating electrical systems. Examples of tasks they perform include:

remove or replace fuses
reset circuit breakers
remove or replace electric motors
inspect motors
measure motor current draw
inspect fuses or circuit breakers
remove or replace relays
isolate electrical system malfunctions

Although this group spends more time on electrical maintenance, they perform most tasks described in the cluster as well. Military members in this group average 152 tasks and civilian personnel average 137 tasks, slightly more than the cluster average of 126. The majority of the military members are found in SAC (50 percent) and ATC (with 25 percent). While the civilian representation was more like that listed in the cluster description, there were some differences between the jobs performed by military personnel in this group (36 percent) and civilian members (64 percent). These differences are covered by those discussed previously in the cluster description.

II. BOILER AND STEAM HEATING SYSTEMS CLUSTER (GRP376, N=1,017). This cluster consists of three job types and represents the largest group in the survey (1,017 members and 49 percent of the total sample). Sixty-five percent of the cluster is represented by civilian personnel and the remaining 35 percent by military members. The large civilian membership in this cluster is due to civilian series specific to these jobs. The majority of the civilians found within this cluster are from series 5309 and 5402 (26 and 24 percent, respectively). They average the highest number of tasks performed of all the clusters and independent job types (254 tasks), although a few job types within clusters average more. The responsibilities of this cluster include maintaining steam heating systems and equipment, and maintaining central steam plants. The following tasks reflect the cluster's concentration in supporting large boilers and central steam plants:

blowdown steam heating system boiler or water columns light-off steam heating system boilers thread pipe by machine inspect steam heating system boiler feed and condensate pumps inspect steam traps fill steam heating system boilers

Similar to the first cluster description, these personnel are represented in each MAJCOM surveyed, with the majority in SAC, AFLC, ATC, TAC, and MAC (29, 17, 15, 14, and 12 percent, respectively). The only MAJCOM difference between civilian and military is TAC, where military representation is over twice that

of civilian, and AFLC, where civilan representation is twice that of the military. In addition, there are no civilan personnel in USAFE, PACAF, or AAC in this group. The jobs performed by both military and civilian personnel described by the cluster as a whole are very similar. The few differences are that a greater percentage of military incumbents write airman performance reports (APR), counsel personnel on personal or military-related matters, maintain training records, charts, or graphs, and evaluate OJT trainees. A greater percentage of civilian members perform tasks related to central steam plant boiler and steam heating system boiler, draft control operational checks, adjust and inspect deaerators, and inspect compressor oil levels.

The job types identified within this cluster and outlined in the overview will be discussed separately in the following paragraphs.

A. <u>Boiler Plant Operators (GRP394, N=311)</u>. Of the 311 members in this group, 249 (80 percent) are civilian personnel. Fifty-eight percent of these are in the civilian series 5402, Boiler Plant Operator, 10 percent are in series 5309, Heating and Boiler Mechanic/Heating Equipment Repair, and 9 percent represent series 4742, Utility System Repairer-Operator, and together average 186 months civilian total federal civil service (CTFCS). The 62 (20 percent) military members average 132 months in the career field, 84 months total active federal military service (TAFMS). The following tasks are common to this group:

check central steam plant boiler water level blowdown central steam plant boiler or water columns make entries on AF Forms 1458 (Daily Steam Boiler Plant Operation Log) light-off central steam plant boilers draw boiler water samples perform chemical feeding prepare boilers for inspections inspect steam lines or conduits

The differences between tasks that military and civilian personnel perform are accurately explained in the cluster description.

B. Boiler Water Treatment Personnel (GRP418, N=418). This group distinguishes itself by the amount of time spent maintaining steam heating systems and performing water treatment functions. Although they perform some operator tasks, the majority of this group's job is represented by tasks such as:

draw boiler water samples
test boiler water for chlorides or total dissolved solids
test boiler water forphosphates
test PH of condensate return
test boiler water for causticity
mix chemicals required to treat water
perform chemical feeding
blowdown steam heating system boilers or water columns

Unlike the previous job type, the majority of this group is military (73 percent). Forty-seven percent are in their first-enlistment, and 20 percent have earned the 5-skill level. The civilian members of this group are in the occupational series 5402 (20 percent) and 5309 (7 percent); all are assigned to MAC. Although the civilian sample is small (27 percent), there were noticeable differences between the jobs performed by military and civilan personnel within this group in terms of percent members performing specific tasks. These differences are listed in Table 12. The major users of these personnel are at bases with a small number of steam heating system boilers where personnel are used for both water treatment and operator functions. The major commands represented by these members are AFLC (33 percent), and SAC and TAC (each with 27 percent). The other users are MAC and AAC (with 7 percent each).

C. General Heating Systems Maintenance Personnel (GRP438, N=691). The 691 members of this group spend most of their time installing and maintaining a variety of heating systems. They are located at large bases with several heating systems and are frequently tasked to work on several different systems. Forty-one percent of the group are military personnel and 59 percent are civilian members. The majority of the civilians are in occupational series 5309 (34 percent), 4204 and 5402 (each with 10 percent). Examples of tasks performed by this group are:

thread pipe by machine
measure and cut pipe by machine
measure and cut copper tubing
measure and cut pipe by hand
remove or replace filters
inspect steam traps
remove or replace check valves
lubricate heating blowers
remove or replace electric motors

There were very small differences in the jobs performed by military and civilian members. Other than on contingency tasks, military incumbents appear to have more members that write airman performance reports (APR), maintain training records, charts, or graphs, counsel personnel on personal or military-related matters, and counsel trainees on training progress. Likewise, the civilian personnel have more members that perform the following tasks:

install new tubes with rolling device clean steam heating system boiler airflow switches inspect reheating systems perform steam heating system refractory repairs adjust pressure potentiometers remove access covers to combustion chambers or tube nest rebuild feed water regulators

The group as a whole averages 283 tasks, the highest number in the study. Thirty percent of these members are assigned to SAC, 17 percent to TAC and ATC,

13 percent to AFLC, and 12 percent to MAC. Commands with small representation are AAC, AFSC, PACAF, and USAFE (with 5, 3, 2, and 1 percent, respectively). Except for AFSC, the latter commands were represented by military members only.

III. <u>CONTINGENCY TRAINERS (GRP268, N=18)</u>. This independent job type consists of 18 military personnel who spend a lot of time performing contingency or tactical team functions, along with training. They work primarily in field maintenance and shop settings, averaging 109 tasks. Tasks typical of this independent job type include:

supervise apprentice heating systems specialists (AFSC 54532) supervise heating systems specialists (AFSC 54552) determine work priorities conduct OJT write airman performance reports (APR) practice personal hygiene techniques erect tents assemble and tow AM-2 matting for rapid runway repair tear down, inspect, clean, and reassemble M-16 rifles don or doff chemical warfare personal protective clothing prepare personal clothing and equipment for deployment

Sixty-seven of these incumbents have earned the 7-skill level, while the remaining 33 percent are 5-skill level personnel. The members represent TAC (33 percent), SAC (28 percent), MAC, AFLC, and USAFE (each with 11 percent), and PACAF (6 percent).

IV. HIGH TEMPERATURE WATER SYSTEM OPERATORS CLUSTER (GRP209, N=50). The 50 members of this cluster maintain and operate the 10 high temperature water systems operated and maintained in the Air Force. Seventy-eight percent of this cluster is represented by civilian personnel and the remaining 22 percent by military incumbents. The civilians are in occupational series 5402 (60 percent), 5309 (16 percent), and 4742 (2 percent). They perform an average of 138 tasks, some examples of which are:

perform high temperature water heating system
operational checks
light-off high temperature water heating systems
perform high temperature water heating system boiler
preoperational checks
inspect compressor oil levels
inspect high temperature water heating system
boilers for leaks
blowdown condensate from air tanks
fill high temperature water heating systems with
water and bleed air from systems
draw boiler water samples

The military and civilian incumbents appear to be performing very similar jobs. Again, other than contingency tasks, military members seem to have more members installing fusible plugs, silver brazing lines or fittings, and threading pipe by machine. Civilian members have more members performing the following tasks:

perform high temperature water system boiler or expansion tank hydrostatic tests clean temperature recording equipment adjust air compressor pressure controls inspect pressurization systems lay up high temperature water heating system boilers perform adjustments at control panels to remotely reposition control devices reset motor thermal overloads

Half of these personnel are assigned to SAC, 18 percent to TAC, 14 percent to MAC, and 2 percent to both AFLC (all civilian personnel) and USAFE (all military personnel). A job type within this cluster warrants further discussion.

A. <u>Fuel Burning Equipment Operators (GRP656)</u>. The 16 members of this group are civilians, occupational series 5402 (88 percent) and 5309 (13 percent\*), who maintain high temperature water systems, water softeners, oil fired equipment, RPIE, and coal fired stokers. They average 123 tasks, slightly less than the cluster average of 138. Major tools used in their job include water flow meters, water analyzers, tube expanders, stack thermometers, respirators, protective clothing, pipe cutting and threading equipment, flue gas analyzers, and draft gauges. They perform shop maintenance as opposed to field maintenance. The majority are on a rotating 8-hour shift (day-swingmid). Tasks typical of this group include:

inspect high temper-ture water heating system boilers for leaks
fill high temperature water heating systems with water and bleed air from systems inspect high temperature water heating system pressure relief valves inspect safety valves clean high temperature water heating system boilers blowdown condensate from air tanks inspect temperature recording equipment

Commands represented by these members are SAC, TAC, and MAC (with 31, 19, and 13 percent, respectively).

\* Total does not add to 100 percent due to rounding

V. HEAT PLANT OPERATORS (GRP184, N=105). This cluster of 105 incumbents has a fairly even military/civilian mix. The civilian members are in series 5402 (51 percent), 5406 (6 percent), and 5309 (4 percent), and represent 60 percent of the cluster. The primary responsibilities of this cluster are maintaining high pressure steam systems, oil fired equipment, and gas fired equipment. Comparative analysis showed no meaningful differences between the jobs performed by military and civilian personnel. Common tasks performed by this cluster include:

blowdown steam heating system boiler or water column check central steam plant boiler water level make entries on AF Forms 1458 (Daily Steam Boiler Plant Operation Log) light-off steam heating system boilers blowdown central steam plant boiler or water columns perform chemical feeding light-off central steam plant boilers draw boiler water samples

These military and civilian members are equally represented in AFLC (31 percent), SAC (22 percent), ATC (17 percent), TAC (8 percent), AFSC (3 percent), and PACAF and USAFE (only military, with 1 percent). Ninety-eight percent of the military and 100 percent of the civilians incumbents are assigned in CONUS.

VI. <u>FUEL HEATING SYSTEMS PERSONNEL (GRP272, N=13)</u>. The 13 members of this group are more specialized, performing an average of 81 tasks. The military/civilian mix is 85 and 15 percent, respectively. While these members maintain forced warm air systems, low pressure steam systems, low temperature water systems, and unit heaters, they spend most of their time maintaining oil fired equipment. Typical tasks for this group include:

inspect oil burners
perform oil burner operational checks
remove or replace oil burners
inspect fuel lines or fittings
inspect feed water controls (McDonnell-Miller)
don or doff chemical warfare personnel protective
clothing
adjust oil burner fuel-air ratios

Major pieces of equipment or tools used in this job are pipe cutting and threading equipment, protecive clothing, respirators, and tube and flue cleaners. The most distinguishing characteristic of this group is that 61 percent are assigned to installations outside CONUS. Major command distribution includes MAC and SAC (with 31 percent each ), TAC (23 percent), and AAC (8 percent). The civilian members in this group are all assigned to bases within CONUS and spend more time maintaining boilers. They are all in occupational series 5309 (15 percent).

VII. <u>BOQ</u>, <u>MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (GRP073, N=55)</u>. The 55 members of this group perform a very limited job, averaging only 57 tasks. Their responsibilities include mostly field maintenance of domestic water heaters, forced warm air systems, gas fired equipment, low pressure steam systems, and, most abundantly, unit heaters, all of which are located in BOQ buildings and most multihousing units. Tasks common to this group include:

measure and cut pipe by machine
thread pipe by machine
measure and cut pipe by hand
install check valves
thread pipe by hand
install packing
install circulating pumps
install filters
install electric motors
measure and cut pre-formed insulation

The civilian personnel account for 14 percent of the cluster, and are in occupational series 4204 (6 percent), 5309 and 5402 (each with 4 percent). The jobs performed by both military and civilians seem very similar. Few differences exist, other than the commands to which they are assigned. The percent differences are evident in the following:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	19	29
TAC	12	7
MAC	19	7
AFLC	26	29
USAFE	5	0
"TC	3	21
PACAF	5	0
AAC	2	0
AFSC	2	0

Sixteen percent of the military are assigned to bases or instalations outside CONUS, while the civilian members surveyed are all assigned in CONUS.

VIII. WATER TREATMENT CLUSTER (GRP203, N=49). Forty-nine members form this group that averages 52 tasks and spends 50 percent of their time on 27 tasks. These military (73 percent) and civilian (27 percent) incumbents are located at bases with one or more boilers and are primarily responsible for water treatment functions. Examples of tasks they perform include:

test boiler water for phosphates
test boiler water for chlorides or total dissolved
solids
test boiler water for causticity
draw boiler water samples
perform chemical feeding
test pH of condensate return
mix chemicals required to treat water
test boiler water for sodium sulfates

The major difference in the jobs performed by military and civilian personnel is that civilian members spend the majority of their time in central heating functional areas, while military members spend the majority of their time in a heating operations-maintenance functional area. The following tasks, performed by a greater percentage of civilians, portray this difference in functional areas:

check central steam plant boiler water level blowdown central steam plant boiler or water columns make entries on AF Forms 1458 (Daily Steam Boiler Plant Operation Log) drain central steam plant boilers perform central steam plant boiler draft control operational checks

Those tasks performed by a greater percentage of military incumbents include contingency tasks and the following:

inspect oil burners
remove or replace strainers
measure and cut copper tubing
test boiler water for sodium sulfates
inspect and clean filters
remove or replace insulating materials on pipes
other than asbestos insulation

The major users of these personnel are shown below:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	21	23
TAC	18	0
MAC	12	8
AFLC	38	31
ATC	3	31
AFSC	9	0

All members of this group are assigned to bases within CONUS. Sixty-five percent of the military members of this group are in their first enlistment (1-48 months). A job type within this cluster is even more specialized in an area of water treatment functions and, therefore, will be discussed separately.

A. Water Sampling and Testing Personnel (GRP243, N=11). The 11 members of this job type perform an average of 31 tasks. These include:

test boiler water for causticity
test boiler water for chlorides or total dissolved
solids
test boiler water for phosphates
test pH of condensate return
perform chemical feeding
test boiler water for sodium sulfates
mix chemicals required to treat water
draw boiler water samples
test boiler water for tannin
test raw water for hardness

Most of the members representing this group are military personnel (82 percent), with 46 percent in their first enlistment. The small representation of civilian members are in occupational series 4749 and 5402 (each with 9 percent).

IX. <u>SUPERVISORY AND MANAGERIAL CLUSTER (GRP153, N=132)</u>. This fairly large group of 132 members represents 6 percent of the survey sample. The military (48 percent) and civilian (52 percent) cluster personnel, on the average, spend over 78 percent of their time on supervisory-type duties, such as planning, organizing, directing, and inspecting. This percentage also includes the amount of time spent conducting informal training, handling forms, and records administration. Typical tasks of this cluster include:

supervise civilians
determine work priorities
plan work assignments
supervise heating systetms specialists (AFSC 54552)
assign personnel to duty positions
establish performance standards for subordinates
schedule leaves or passes
supervise apprentice heating systems specialists
(AFSC 54532)
Counsel personnel on personal or military-related
matters

Of the military personnel, 87 percent hold a 7-skill level. Similarly, the civilian members have considerable experience, averaging 285 months in total federal civil service.

Thirty-one percent of the military members were assigned to installations outside CONUS. A comparison across MAJCOMs is as follows:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	27	31
TAC	13	12
MAC	13	15
AFLC	3	25
USAFE	19	0
ATC	7	12
PACAF	7	0
AAC	3	0
AFSC	3	0

There were very few meaningful differences in the jobs performed by military and civilian personnel in terms of tasks. The military members, as expected, perform contingency tasks, and about 50 percent more civilian supervisors and managers write or endorse civilian performance ratings or supervisory appraisals. The following two job types within this cluster warrant further discussion.

- A. <u>Boiler Plant Foremen (GRP539, N=69)</u>. This group consists of 69 incumbents, both military (38 percent) and civilian (62 percent), who perform supervisory and managerial functions as their primary responsibility. They are titled foremen or work center supervisors and primarily work the day shift. This group is a little more specialized, averaging 91 tasks, compared to the cluster average of 131.
- B. OJT Training Personnel (GRP420, N=36). The 36 members of this job type also perform supervisory duties, but distinguish themselves by the amount of time they spend in OJT-structured training. They average the second highest number of tasks (266) in the study, the first being the General Heating Systems Maintenance job type (GRP438, N=691), with an average of 283 tasks. Typical tasks performed by these military (56 percent) and civilian (44 percent) experienced members include:

determine OJT training requirements evalute OJT trainers counsel trainees on training progress assign on-the-job training (OJT) trainers conduct OJT direct or implement OJT programs maintain training records, charts, or graphs evaluate individuals for specialized training plan OJT

 $\ensuremath{\mathsf{A}}$  comparison of command representation for military and civilian personnel follows:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	35	25
TAC	10	13
MAC	15	6
AFLC	0	25
USAFE	15	0
ATC	5	13
PACAF	5	0
AFSC	10	0

Analysis was performed to compare the jobs performed by both military and civilian personnel in terms of percent members performing individual tasks. The greatest disparities again were in contingency tasks, with more military members performing, but also in the greater percentage of civilians performing installation and maintenance functions. Excluding contingency tasks, the differences are listed in Table 13.

X. TECHNICAL TRAINING INSTRUCTORS (SPC900, N=5). This independent job type is composed of five technical training school instructors (all military) who average nearly 11 years in the career field. Sixty percent of the group is qualified at the 5-skill level and the remaining 40 percent is qualified at the 7-skill level. These members spend over 60 percent of their time performing duties and tasks directly associated with the training function. Typical tasks are:

administer tests
conduct resident classroom training
score tests
evaluate progress of resident course students
develop lesson plans
evaluate compliance with performance standards
evaluate training methods, techniques, or
programs

MI. CONTINGENCY OR TACTICAL TEAM CLUSTER (GRP030, N=83). The 83 military members of this cluster spend over 70 percent of their time performing contingency or tactical team functions. These members are currently assigned to various PRIME BEEF teams, Reconstitution Teams, Combat Communications and Rapid Runway Repair contingents. Although many of the tasks performed by this cluster are also performed by most of the military members of the groups discussed earlier, these individuals spend the majority of their time in contingency type functions, averaging 49 tasks. Examples of these tasks include:

practice personal hygiene techniques don or doff chemical warfare personal protective clothing fire M-16 rifles assemble and two AM-2 matting for rapid runway repair Thirty-one percent of the military members were assigned to installations outside CONUS. A comparison across MAJCOMs is as follows:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	27	31
TAC	13	12
MAC	13	15
AFLC	3	25
USAFE	19	0
ATC	7	12
PACAF	7	0
AAC	3	0
AFSC	3	0

There were very few meaningful differences in the jobs performed by military and civilian personnel in terms of tasks. The military members, as expected, perform contingency tasks, and about 50 percent more civilian supervisors and managers write or endorse civilian performance ratings or supervisory appraisals. The following two job types within this cluster warrant further discussion.

- A. <u>Boiler Plant Foremen (GRP539, N=69)</u>. This group consists of 69 incumbents, both military (38 percent) and civilian (62 percent), who perform supervisory and managerial functions as their primary responsibility. They are titled foremen or work center supervisors and primarily work the day shift. This group is a little more specialized, averaging 91 tasks, compared to the cluster average of 131.
- B. OJT Training Personnel (GRP420, N=36). The 36 members of this job type also perform supervisory duties, but distinguish themselves by the amount of time they spend in OJT-structured training. They average the second highest number of tasks (266) in the study, the first being the General Heating Systems Maintenance job type (GRP438, N=691), with an average of 283 tasks. Typical tasks performed by these military (56 percent) and civilian (44 percent) experienced members include:

determine OJT training requirements evalute OJT trainers counsel trainees on training progress assign on-the-job training (OJT) trainers conduct OJT direct or implement OJT programs maintain training records, charts, or graphs evaluate individuals for specialized training plan OJT

A comparison of command representation for military and civilian personnel follows:

MAJOR COMMAND	MILITARY	CIVILIAN
SAC	35	25
TAC	10	13
MAC	15	6
AFLC	0	25
USAFE	15	0
ATC	5	13
PACAF	5	0
AFSC	10	0

Analysis was performed to compare the jobs performed by both military and civilian personnel in terms of percent members performing individual tasks. The greatest disparities again were in contingency tasks, with more military members performing, but also in the greater percentage of civilians performing installation and maintenance functions. Excluding contingency tasks, the differences are listed in Table 13.

X. <u>TECHNICAL TRAINING INSTRUCTORS</u> (SPC900, N=5). This independent job type is composed of five technical training school instructors (all military) who average nearly 11 years in the career field. Sixty percent of the group is qualified at the 5-skill level and the remaining 40 percent is qualified at the 7-skill level. These members spend over 60 percent of their time performing duties and tasks directly associated with the training function. Typical tasks are:

administer tests
conduct resident classroom training
score tests
evaluate progress of resident course students
develop lesson plans
evaluate compliance with performance standards
evaluate training methods, techniques, or
programs

MI. CONTINGENCY OR TACTICAL TEAM CLUSTER (GRP030, N=83). The 83 military members of this cluster spend over 70 percent of their time performing contingency or tactical team functions. These members are currently assigned to various PRIME BEEF teams, Reconstitution Teams, Combat Communications and Rapid Runway Repair contingents. Although many of the tasks performed by this cluster are also performed by most of the military members of the groups discussed earlier, these individuals spend the majority of their time in contingency type functions, averaging 49 tasks. Examples of these tasks include:

practice personal hygiene techniques don or doff chemical warfare personal protective clothing fire M-16 rifles assemble and two AM-2 matting for rapid runway repair tear down, inspect, clean, and reassemble M-16 rifles prepare personal clothing and equipment for deployment practice self-protection from extreme weather erect tents

Twenty-eight percent of these personnel are assigned to installations outside CONUS. The individuals in this cluster represent AFLC (23 percent), MAC (22 percent), TAC (15 percent), ATC and SAC (each with 10 percent), PACAF and AFSC (with 2 percent each). There are two job types within this cluster warranting separate discussions, each containing 11 members.

A. Contingency Technicians (GRP206, N=11). In addition to typical contingency tasks (41 percent of their time), these incumbents spend 15 percent of their time installing heating systems and equipment, maintaining heating system components, and maintaining forced warm air and other heating systems. Combined with the contingency tasks, this job group performs tasks to include:

measure and cut pipe by machine
thread pipe by machine
install black iron steam condensate lines
inspect steam traps
install packing
measure and cut pipe by hand
install steam heating system valves or fittings

Over 80 percent have earned the 5-skill level; however, 46 percent of these incumbents are in their first enlistment.

B. Contingency Supervisors (GRP430, N=11). This more experienced group, with over 73 percent holding a 7-skill level, performs the supervisory and managerial duties for the tactical teams. In addition to contingency tasks, their job performance includes:

counsel personnel on personal or military-related matters
write airman performance reports (APR)
counsel trainees on training progress
conduct OJT
supervise apprentice heating systems specialists
(AFSC 54532)
make entries on AF Forms 561 (Base Civil Engineering Weekly Schedule
plan work assignments

They average 78 tasks, slightly more than the technicians' average of 60, indicating a slightly broader job.

TABLE 7

MILITARY AND CIVILIAN GROUP MEMBERSHIP OF CLUSTERS,
JOB TYPES, AND INDEPENDENT TYPES

GROUP	DESCRIPTION	NUMBER OF MILITARY	NUMBER OF CIVILIAN	NUMBER TOTALS
Ι.	RESIDENTIAL SMALL BUILDINGS AND HOUSING HEATING SYSTEMS MAINTENANCE CLUSTER A. ELECTRICAL MAINTENANCE PERSONNEL	211	56 7	2 <b>67</b> 11
II.	BOILER AND STEAM HEATING SYSTEMS CLUSTER A. BOILER PLANT OPERATORS B. BOILER WATER TREATMENT PERSONNEL C. GENERAL HEATING SYSTEMS MAINTENANCE	359 62 11 286	658 249 4 405	1,017 311 15 691
III.	CONTINGENCY TRAINERS	18	0	18
IV.	HIGH TEMPERATURE WATER SYSTEMS OPERATOR CLUSTER A. FUEL BURNING EQUIPMENT OPERATORS	11 0	39 16	50 16
٧.	HEAT PLANT OPERATORS	42	63	105
VI.	FUEL HEATING SYSTEMS PERSONNEL	11	2	13
VII.	BOQ, MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER	44	11	55
.1117	WATER TREATMENT CLUSTER A. WATER SAMPLING AND TESTING PERSONNEL	36 9	13 2	49 11
IX.	SUPERVISORY AND MANAGERIAL CLUSTER A. BOILER PLANT FOREMAN B. OJT TRAINING PERSONNEL	64 26 20	68 43 16	132 69 36
Х.	TECHNICAL TRAINING INSTRUCTORS	5	0	5
XI.	CONTINGENCY OR TACTICAL TEAM CLUSTER A. CONTINGENCY TECHNICIANS B. CONTINGENCY SUPERVISORS	83 11 11	0 0 0	83 11 11

TABLE 7a

MILITARY AND CIVILIAN GROUP MEMBERSHIP OF CLUSTERS,
JOB TYPES, AND INDEPENDENT TYPES

GROUP	DESCRIPTION	PERCENT OF MILITARY	PERCENT OF CIVILIAN	PERCENT TOTALS
I.	RESIDENTIAL SMALL BUILDINGS AND HOUSING HEATING SYSTEMS MAINTENANCE CLUSTER A. ELECTRICAL MAINTENANCE PERSONNEL	79 36	21 64	100 100
II.	BOILER AND STEAM HEATING SYSTEMS CLUSTER A. BOILER PLANT OPERATORS B. BOILER WATER TREATMENT PERSONNEL C. GENERAL HEATING SYSTEMS MAINTENANCE	35 20 73 41	65 80 27 59	100 100 100 100
III.	CONTINGENCY TRAINERS	100	0	100
IV.	HIGH TEMPERATURE WATER SYSTEMS OPERATOR CLUSTER A. FUEL BURNING EQUIPMENT OPERATORS	22 0	78 100	100 100
٧.	HEAT PLANT OPERATORS	40	60	100
VI.	FUEL HEATING SYSTEMS PERSONNEL	85	15	100
VII.	BOQ, MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER	81	19	100
VIII.	WATER TREATMENT CLUSTER A. WATER SAMPLING AND TESTING PERSONNEL	73 82	27 18	100 100
ΙΧ.	SUPERVISORY AND MANAGERIAL CLUSTER¢ A. BOILER PLANT FOREMAN B. OJT TRAINING PERSONNEL	48 38 56	52 62 44	100 100 100
Х.	TECHNICAL TRAINING INSTRUCTORS	100	0	100
XI.	CONTINGENCY OR TACTICAL TEAM CLUSTER A. CONTINGENCY TECHNICIANS B. CONTINGENCY SUPERVISORS	100 100 100	0 0 0	100 100 100

TABLE 8
SELECTED BACKGROUND DATA FOR SPECIALTY JOB GROUPS

	RESIDENTIAL SM BLDGS CLUSTER	ELECT MAINT PERSONNEL	BOILER & STEAM CLUSTER	BOILER PLANT OPERATORS	BOILER WATER TREATMENT PERSONNEL	GENERAL HTG MAINT	CONTG TRAINERS GROUP
NUMBER IN GROUP PERCENT OF SAMPLE PERCENT IN CONUS	267 13 77	11 1 100	1,017 49 96	311 15 98	15 1 87	691 34 96	18 1 78
DAFSC DISTRIBUTION 54532 54552 54572	18 52 9	188	6 23 7	13 2	7 60 7	26 9	33 67
AVERAGE MILITARY PAYGRADE AVERAGE MILITARY TICF (MOS) AVERAGE TAFMS (MOS) AVERAGE CTFCS** PERCENT IN FIRST ENLISTMENT AVERAGE NUMBER OF TASKS PERFORMED JOB DIFFICULTY INDEX (JDI)	E-4 63 60 164 54 126	E-4 82 52 168 142 142	E-4 119 81 186 18 254 254	E4 132 84 186 23 194 15	E-4 55 54 164 47 152 13	E-4 116 81 186 20 283 19	E-5 86 109 * 22 174 16

<sup>\*</sup> Equals less than .5 percent \*\* Civilian Total Federal Civil Service (CTFCS)

TABLE 8 (Continued)

SELECTED BACKGROUND DATA FOR SPECIALTY JOB GROUPS

	HIGH TEMP WATER SYS OPERATORS CLUSTER	FUEL-BURNING EQUIPMENT OPERATORS PERSONNEL	HEAT PLANT OPERATORS CLUSTER	FUEL HEATING SYSTEMS GROUP	BOQ MULTIHOUSTING HEATING SYS MAINT CLUSTER	WATER TREATMENT CLUSTER	WATER SAMPLING & TESTING PERSONNEL
NUMBER IN GROUP PERCENT OF SAMPLE PERCENT IN CONUS	50 2 96	16 1 100	105 5 98	13 1 39	73 88	49 2 100	11 1 100
DAFSC DISTRIBUTION 54532 54552 1 54572	16 *	* * *	18 19 3	15 46 15	37 32 8	18 50 4	36 * 46
AVERAGE MILITARY PAYGRADE AVERAGE MILITARY TICF (MOS) AVERAGE TAFMS (MOS) AVERAGE CTFCS** PERCENT IN FIRST ENLISTMENT AVERAGE NUMBER OF TASKS PERFORMED JOB DIFFICULTY INDEX (JDI)	E-4 154 57 194 20 138	178 178 208 208 123	E-4 103 69 202 32 105	E-4 80 84 294 23 81	E-4 53 61 171 48 57	E-4 75 75 60 148 65 65	E-4 50 64 206 46 31

\* Equals less than .5 percent
\*\* Civilian Total Federal Civil Service (CTFCS)

TABLE 8 (Continued)

SELECTED BACKGROUND DATA FOR SPECIALTY JOB GROUPS

	SUPERVISORY & MANAGERIAL CLUSTER	BOILER PLANT FOREMAN	OJT TNG PERSONNEL	TECH TNG INSTRS	CONTG OR TAC TEAM CLUSTER	CONTG	CONTG
NUMBER IN GROUP PERCENT OF SAMPLE PERCENT IN CONUS	132 6 86	69 3 90	36 2 86	100	83 4 72	11 1 91	11 1 91
DAFSC DISTRIBUTION 54532 54552 54572	2 11 34	* 6 6 7	3 14 39	* 60 20	19 48 28	82 *	27 73
AVERAGE MILITARY PAYGRADE AVERAGE MILITARY TICF (MOS) AVERAGE TAFMS (MOS) AVERAGE CTFCS** PERCENT IN FIRST ENLISTMENT AVERAGE NUMBER OF TASKS PERFORMED JOB DIFFICULTY INDEX (JDI)	E-6 161 155 285 285 131	E-6 177 145 285 91 15	E-6 163 151 292 6 266 21	E-6 130 138 * * 57	E-4 64 87 46 49	E-4 42 90 46 46 60	E-5 92 99 * 36 78 13

\* Equals less than .5 percent
\*\* Civilian Total Federal Civil Service (CTFCS)

TABLE 9

PERCENT CIVILIAN REPRESENTATION WITHIN SPECIALTY JOB GROUPS\*\*

JOB GROUP	OUP	4204	CIVILIAN OCCUPATIONAL 4742 4749 5309	0CCUPA 4749		SERIES 5402	5406	PERCENT OF TOTAL N IN GROUP
ľ								
	HEATING SYSTEMS MAINTENANCE CLUSTER (N=267)	13	*	-	9	*	*	21
:	A. ELECTRICAL MAINTENANCE PERSONNEL (N=11)	18	*	18	18	*	ტ	64
Ξ	BOILER AND STEAM HEATING SYSTEMS CLUSTER	٢	ц	c	96	•	-	77
	(/IO*T=N)	_ ,	ი (	7 ·	97	<del>1</del> 7 1	٠,	60
	<b>BOILER PLANT OPERATORS</b>	_	0	<b>*</b>	10	28	4	80
	B. BOILER WATER TREATMENT PERSONNEL (N=15)	*	*	*	7	20	*	27
	(N=691)	10	ო	2	34	10	*	59
III	CONTINGENCY TRAINERS (N=18)	*	*	*	*	*	*	0
≥	ш							
	CLUSTER (N=50)	*	2	*	16	9	*	78
	A. FUEL BURNING EQUIPMENT OPERATORS (N=16)	*	*	*	13	88	*	100
>	HEAT PLANT OPERATORS	*	*	*	4	51	9	9
VI.		*	*	*	15	*	*	15
VII.	BOQ, MULTIHOUSING HEA							
		9	*	*	4	4	*	19
VIII.	WATER TREATMENT CLUSTER (N=36)	2	2	2	2	18	*	27
	A. WATER SAMPLING AND TESTING PERSONNEL							
	(N=11)	*	*	σ	*	ტ	*	18
ï.	SUPERVISORY AND MANAGERIAL CLUSTER (N=132)	œ	2	2	14	56	*	55
	A. BOILER PLANT FOREMAN (N=69)	13	က	*	19	28	*	62
	B. OJT TRAINING PERSONNEL (N=36)	က	*	9	14	22	*	44
×	TECHNICAL TRAINING INSTRUCTORS (N=5)	*	*	*	*	*	*	0
XI.	CONTINGENCY OR TACTICAL TEAM CLUSTER (N=38)	*	*	*	*	*	*	0
	A. CONTINGENCY TECHNICIANS (N=11)	*	*	*	*	*	*	0
	B. CONTINGENCY SUPERVISORS (N=11)	*	*	*	*	*	*	0

Denotes less than .5 percent Rows and columns may not add up to totals due to rounding and nonresponse

TABLE 10

AVERAGE PERCENT TIME SPENT ON DUTIES BY CLUSTERS AND INDEPENDENT JOB TYPES

FUEL HEAT S SYSTEMS GROUP (N=13)	30 1112 1 10 33 112 1 1 1 1 1 1 1 1 2 2 2 2 2 2 2 2
HEAT PLANT OPERATIONS CLUSTER (N=105)	114 + 12
HIGH TEMP WATER SYS OPERATORS CLUSTER (N=50)	10x101 6449000x 46 x ***18 ** 8
CONTG TRAINERS GROUP (N=18)	2 × 4 8 7 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
BOILER & STEAM CLUSTER (N=1,017)	111111 132050 13111111 13111111 131111111 131111111 13111111
RESIDENTIAL SM BLDGS CLUSTER (N=267)	11*110 24 CH
DUTIES	A ORGANIZING AND PLANNING B DIRECTING AND IMPLEMENTING INSPECTING AND EVALUATING TRAINING E PERFORMING ADMINISTRATIVE FUNCTIONS F INSTALLING HEATING SYSTEMS AND EQUIPMENT G MAINTAINING HEATING CONTROL SYSTEMS MAINTAINING HEATING ELECTRICAL SYSTEMS MAINTAINING HEATING ELECTRICAL SYSTEMS MAINTAINING HEATING ELECTRICAL SYSTEMS MAINTAINING AND OPERATING FUEL BURNING EQUIPMENT MAINTAINING STEAM HEATING SYSTEMS MAINTAINING STEAM HEATING SYSTEMS MAINTAINING STEAM HEATING SYSTEMS OPERATING STEAM HEATING SYSTEMS MAINTAINING HIGH TEMPERATURE WATER HEATING SYSTEMS MAINTAINING LOW AND MEDIUM TEMPERATURE WATER HEATING SYSTEMS OPERATING CENTRAL STEAM PLANTS TOPERATING CENTRAL STEAM PLANTS MAINTAINING CENTRAL STEAM PLANTS TOPERATING SYSTEMS MAINTAINING CENTRAL STEAM PLANTS MAINTAINING WATER TREATMENT FUNCTIONS WAINTAINING SOLAR HEATING SYSTEMS WAINTAINING CONTINGENCY OR TACTICAL TEAM FUNCTIONS WAINTAINING CONTINGENCY OR TACTICAL TEAM

\* Denotes Less than .5 percent

TABLE 10 (Continued)

# AVERAGE PERCENT TIME SPENT ON DUTIES BY CLUSTERS AND INDEPENDENT JOB TYPES

CONTG TAC TEAM CLUSTER (N=83)	45046670415441** I 0*********************************
TECH TNG INSTRS (N=5)	1014E** 445.* 445.* 4 2011* 21**
SUPERVISORY & MANAGERIAL CLUSTER (N=132)	20 110 120 120 130 130 130 130 130 130 130 130 130 13
WATER TREATMENT CLUSTER (N=49)	D*2000000000000000000000000000000000000
BOQ MULTIHOUS ING HEATING SYS MAINT CLUSTER (N=55)	
UTIES	ORGANIZING DIRECTING AND IMPLEMENTING INSPECTING AND EVALUATING TRAINING FREFORMING ADMINISTRATIVE FUNCTIONS INSTALLING HEATING SYSTEMS AND EQUIPMENT MAINTAINING HEATING SYSTEMS AND OTHER HEATING SYSTEMS MAINTAINING HEATING CONTROL SYSTEMS MAINTAINING HEATING ELECTRICAL SYSTEMS MAINTAINING HEATING SYSTEMS MAINTAINING STEAM HEATING SYSTEMS MAINTAINING STEAM HEATING SYSTEMS MAINTAINING STEAM HEATING SYSTEMS MAINTAINING HIGH TEMPERATURE WATER HEATING SYSTEMS OPERATING LOW AND MEDIUM TEMPERATURE WATER HEATING SYSTEMS MAINTAINING CONTRAL STEAM PLANTS OPERATING CENTRAL STEAM PLANTS OPERATING CENTRAL STEAM PLANTS OPERATING GENTRAL STEAM PLANTS MAINTAINING FUE: AREAS MAINTAINING SOLAR HEATING SYSTEMS

\* Denotes Less than .5 percent

TABLE 11

EXAMPLES OF TASKS WHICH BEST DIFFERENTIATE THE JOB PERFORMED BY MILITARY AND CIVILIAN PERSONNEL IN THE RESIDENTIAL, SMALL BUILDINGS, AND HOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (GRP255)

	DIFFERENCE	+39	+34	+ +30 +30	+30	+29	67+	•			-39	-34	-34	-34	-31	-27	-27	-27	-27	-26	-25
PERCENT MEMBERS PERFORMING	CIVILIAN (N=56)	21	18	4 4 20 00	23	30	20		•	73	98	64	27	71	40	98	99	63	5 89 5	99	73
PERCENT MEMB PERFORMING	MILITARY (N=211)	09	52	23 23	5.0 8.0	59	ور د	•		33.	53	30	23	37	2 2	99	39	36	52 42	40	48
	TASKS*	1257 REMOVE DR REPLACE TRANSFORMERS	INSPECT	า					-	G135 BALANCE HEATING SYSTEMS	REBUILD STEAM TRAPS	REMOVE	REMOVE OR REDIACE MECHANICAL MATER PINA	INSPECT	SILVER BRAZE LINES OR FITTINGS	FI75 INSTALL STEAM HEATING SYSTEM VALVES OR FITTINGS M415 REMOVE OR REPLACE STEAM HEATING SYSTEM VALVES OR FITTINGS OTHER	LIEF		MIX AND	INSTALL HEAT EXCHANGERS	M413 KEMUVE UK KEPLALE SIEAM HEAIING SYSTEM PRESSURE RELIEF VALVES

Excluding contingency tasks performed primarily by military personnel

**TABLE 12** 

EXAMPLES OF TASKS WHICH BEST DIFFERENTIATE THE JOB PERFORMED BY MILITARY AND CIVILIAN PERSONNEL IN THE BOILER WATER TREATMENT JOB TYPE (GRP418)

PERCENT MEMBERS PERFORMING	MILITARY CIVILIAN (N=11) (N=4) DIFFERENCE	73 0 +73 64 0 +64 64 0 +64 64 0 +64	25 0 0		 0 75 0 75	27 100 9 75	CE 9 75 -66 36 100 -64	100 100	36 100 18 75	18 75
	TASKS*	1251 REMOVE OR REPLACE ELECTRIC MOTORS 1252 REMOVE OR REPLACE FUSES 1258 RESET CIRCUIT BREAKERS K309 REMOVE ASRESTOS INSHIBATION ON DHOTS OR PIPES	INSPECT MOTORS INVENTORY EQUIPMENT, TOOLS, INSTALL AIR BLEED VALVES	H208 ADJUST ELECTRICAL THERMOSTATS OR PRESSURE SWITCHES .	I246 INSPECT TIMERS F179 INSTALL TIMERS		PERFORM OIL STORAGE ORAIN DEMINERALIZERS	INSPECT OIL INSPECT GAS	F153 INSTALL OIL BURNERS M400 BEBUILD STEAM TRAPS	

Excluding contingency tasks performed primarily by military personnel

TABLE 13

EXAMPLES OF TASKS WHICH BEST DIFFERENTIATE THE JOB PERFORMED BY MILITARY AND CIVILIAN PERSONNEL IN THE OJT TRAINING PERSONNEL JOB TYPE (GRP420)

. 1	IAN DIFFERENCE		99-
PERCENT MEMBERS PERFORMING	CIVILIAN (N=16)	56 63 63 64 64 88 88 88 88 88 75 75 75 75 75 75 75 75 75 75 75 75 75	81
PERCENT PERFO	MILITARY (N=20)	15 20 20 20 30 30 10 40 40 40 20 20 20 10	15
	TASKS*	N418 ADJUST DEMINERALIZERS OR WATER SOFTENERS J270 CALIBRATE PINEUMATIC CONTROLS J272 INSPECT COMPRESSOR OIL LEVELS J276 REMOVE OR REPLACE PINEUMATIC CONTROLS K317 REMOVE OR REPLACE FAUGES F152 REMOVE OR REPLACE GAUGES F152 REMOVE OR REPLACE STEAM K327 REMOVE OR REPLACE STEAM K329 REMOVE OR REPLACE STEAM K320 ADJUST STEAM HEATING SYSTEM BOILER DRAFT CONTROL OPERATIONAL CHECKS I250 REMOVE OR REPLACE CIRCUIT BREAKERS C68 WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS J215 ANALYZE PRESSURE OR TEMPERATURE READINGS L282 ADJUST VALVE AND DAMPER LINKAGES M387 INSPECT STEAM HEATING SYSTEM STEAM INDICATING AND RECORDING EQUIPMENT M387 INSPECT STEAM HEATING SYSTEM STEAM INDICATING AND RECORDING EQUIPMENT M387 INSPECT STEAM HEATING SYSTEM EXPANSION JOINTS J273 INSTALL STARTING OR RUNNING CAPACITORS I126 REMOVE OR REPLACE TIMERS M388 INSPECT STEAM HEATING SYSTEM EXPANSION JOINTS J273 INSTALL STARTING OR RUNNING CAPACITORS I126 REMOVE OR REPLACE TIMERS M388 INSPECT STEAM HEATING SYSTEM EXPANSION JOINTS J273 SOLATE PNEUMATIC CONTROL MALFUNCTIONS I1240 ADJUST TIMERS AFMOVE OR REPLACE CENTRAL HEATING PLANT CONTROL PANEL COMPONENTS	ADJUST PNEUMATIC CONTROLS

### Comparison of Specialty Job Groups

After identifying jobs based on differences in tasks performed and time spent on them, a comparison of some further differences in the groups helps develop a better understanding of the career ladder structure.

The Job Difficulty Index (JDI), which is based on the number of tasks performed and the relative difficulty of these tasks with respect to time spent (see Task Factor Administration section), can be used to compare the complexity of career ladder jobs. A rank ordering of all job groups with respect to job difficulty may be seen in Table 14. For example, the OJT training personnel have the highest JDI (21) for any job type or independent job type. Of the clusters, Boiler and Steam Heating Systems Cluster had the highest JDI (18), while the Supervisory and Managerial Cluster and Contingency Trainers were the next highest, both with a JDI of 16. The jobs with the lowest JDI were the Water Sampling and Testing Personnel (7). This job, as was mentioned in the job description, is very limited, averaging just 31 tasks, with 46 percent of the members in their first enlistment. Other jobs with fairly low JDI are BOQ, Multihousing Heating Systems Maintenance Cluster, Water Treatment Cluster, Fuel Heating Systems Group, and Contingency Technicians, each with a JDI of 8, and the Contingency or Tactical Team Cluster with a JDI of 9. All of these jobs are fairly limited, averaging less than 100 tasks and, with the exception of the Fuel Heating Systems Group, include the highest percentage of first-term airmen. All other jobs are very near the average JDI of 13.

In addition to reviewing the functions of each job, it is useful to compare the job groups in terms of background characteristics and job attitudes of the job incumbents. Table 15 presents career ladder job group data pertaining to job satisfaction indicators, such as expressed job interest, sense of accomplishment, perceived utilization of talents and training, and reenlistment intentions.

In most of the groups identified, members indicate a high amount of job interest, with 9 of the 11 groups discussed showing over 60 percent responding positively. The two groups where less than 60 percent of the incumbents reported positive job interest also had less than 60 percent responding positively to sense of accomplishment. Analysis of the composition of these two jobs shows they have low JDIs and high percent first-term personnel.

Perceived utilization of talents and training was high for the job groups overall, with all of the job groups having greater than 60 percent responding positively.

The military reenlistment intentions indicator looks good as well. Only two groups, High Temperature Water System Operators Cluster and Heat Plant Operators Cluster, have less than 60 percent members responding positively.

### TABLE 14

# JOB DIFFICULTY INDEX (JDI) FOR SPECIALTY GROUPS

SPECIALT	Y GROUPS	JDI*
TY D	OJT TRAINING PERSONNEL	21
II.C	GENERAL HEATING SYSTEMS MAINTENANCE	19
II.	BOILER AND STEAM HEATING SYSTEMS CLUSTER	18
IX.		16
	CONTINGENCY TRAINERS	16
II.A		15
IX.A		15
	ELECTRICAL MAINTENANCE PERSONNEL	14
IV.		13
II.B		13
	CONTINGENCY SUPERVISORS	13
I.	RESIDENTIAL, SMALL BUILDING HEATING SYSTEMS MAINTENANCE	13
1.	CLUSTER	12
IV.A		12
Χ.	TECHNICAL TRAINING INSTRUCTORS	12
Ŷ.	HEAT PLANT OPERATORS CLUSTER	11
XI.	CONTINGENCY OR TACTICAL TEAM CLUSTER	9
vii.	BOQ, MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER	8
VIII.	WATER TREATMENT CLUSTER	8
XI.	FUEL HEATING SYSTEMS GROUP	8
XI.A		8
VIII.A	WATER SAMPLING AND TESTING PERSONNEL	7
	MITTER STREET AND TESTING LENGTHIE	,

<sup>\*</sup> Average JDI - 13.00

TABLE 15

COMPARISONS OF JOB SATISFACTION INDICATORS BY CAREER LADDER CLUSTERS AND INDEPENDENT JOB TYPES (Percent Members Responding)\*\*

	RESIDENTIAL SM BLDGS CLUSTER (N=267)	BOILER & STEAM CLUSTER (N=1,017)	CONTINGENCY TRAINERS GROUP (N=18)	HIGH TEMP WATER SYS OPERATORS CLUSTER (N=50)	HEAT PLANT OPERATORS CLUSTER (N=105)
EXPRESSED JOB INTEREST:					
DULL SO-SO INTEREST'NG	7 11 81	5 9 84	11 11 78	6 18 74	7 11 80
PERCEIVED UTILIZATION OF TALENTS:					
LITTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	11 89	10 89	22 78	8 06	22 76
PERCEIVED UTILIZATION OF TRAINING:					
LITTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	14 86	10 89	22 78	4 96	16 82
SENSE OF ACCOMPLISHMENT:					
DISSATISFIED NEUTRAL SATISFIED	9 12 78	9 10 80	22 * 78	12 18 68	13 12 71
REENLISTMENT INTENTIONS:					
RETIRE NO, PROBABLY NO YES, PROBABLY YES	1 28 69	4 23 72	9 68	* 46 55	5 36 57

<sup>\*</sup> Less than .5 percent responding  $\star\star$  Columns may not add to 100 percent due to no response or rounding

TABLE 15 (Continued)

COMPARISONS OF JOB SATISFACTION INDICATORS BY CAREER LADDER CLUSTERS AND INDEPENDENT JOB TYPES (Percent Members Responding)\*\*

	FUEL HEATING SYSTEMS GROUP (N=13)	BOQ, MULTIHOUSING HEAT SYS MAINT CLUSTER (N=55)	WATER TREATMENT CLUSTER (N=49)	SUPERVISORY AND MANAGERIAL CLUSTER (N=132)	TECHNICAL TRAINING INSTRUCTORS (N=5)	CONTINGENCY TAC TEAM CLUSTER (N=83)
EXPRESSED JOB INTEREST:						
DULL SO-SO INTERESTING	8 15 69	1 18 81	22 16 57	89 89	* * 00	18 23 59
PERCEIVED UTILIZATION OF TALENTS:						
LITTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	15 85	14 8 <b>6</b>	37 63	7 92	* 100	36 64
PERCEIVED UTILIZATION OF TRAINING:						
LITTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	8 92	14 85	22 77	6 93	100	37 60
SENSE OF ACCOMPLISHMENT:						
DISSATISFIED NEUTRAL SATISFIED	8 8 8 8 8 8 9 8	11 15 73	20 22 57	10 4 86	20 * 80	25 16 59
REENLISTMENT INTENTIONS:						
RETIRE NO, PROBABLY NO YES, PROBABLY YES	10 20 70	2 36 62	38 62	21 5 73	* * 00:	8 27 65

<sup>\*</sup> Less than .5 percent responding  $\star\star$  Columns may not add to 100 percent due to no response or rounding

### Comparison of Military and Civilian Group Membership

Specialty job groups were compared in terms of military and civilian group membership as well. One of the more interesting items in Table 8 is in the difference in total months of service between military and civilian members found within the same specialty group. Civilian members tend to have been in Government service much longer than their military counterparts. For instance, in the Boiler and Steam Heating Systems Cluster, the largest group in the study, the civilian average CTFCS is 186 months, while military average TAFMS is 81 months--less than half the time of civilian personnel. This same trend, in varying degrees, can be seen across all groups. Table 8 shows which groups are most senior by average paygrade and skill level. The supervisory cluster clearly contains the most experienced group of personnel, with members averaging a paygrade of E-6 and a 7-skill level. The civilian personnel in this cluster also average the highest CTFCS (285 months) in the study. Conversely, those groups containing the most first-enlistment personnel and civilians with less CTFCS are the Water Treatment Cluster; Residential, Small Buildings Heating Systems Maintenance Cluster; and the BOQ, Multihousing Heating Systems Maintenance Cluster. These groups contain close to 50 percent first-enlistment personnel (1-48 months), and civilian personnel with an average of 155 months CTECS.

As stated earlier in this section, it is also important to consider the military-civilian mix for each specialty group. Table 7 shows the number of military and civilian personnel in each group. Notice from the table that there are three job groups containing only military personnel: Contingency Trainers, Technical School Instructors, and the Contingency or Tactical Team Cluster. The Fuel Heating Systems Personnel and the Residential, Small Buildings and Housing Heating Systems Maintenance Cluster also had a high percentage of military members. Job types containing a high percent of civilian personnel include the Boiler Plant Operators (80 percent) and the Fuel Burning Equipment Operators (100 percent). The Supervisory and Managerial Cluster, OJT Training Personnel, and the General Heating Systems Maintenance group were the groups closest to having a 50/50 split or to show little imbalance between military and civilian members.

A task analysis was performed on each of the identified specialty jobs to determine where the greatest differences were in the job performed by military personnel and the job performed by civilian counterparts. The findings indicate that in the majority of groups, other than in members or percentages of military or civilian members in each group, very few differences existed. instance, the Boiler Plant Operators job type, which was found within the Boiler and Steam Heating Systems Cluster, was 80 percent civilian and had the largest civilian population of any group in the study; however, the actual task There were variations on the average number of differences were very few. tasks performed, as well as on the amount of time spent on those tasks, and military members, in some cases, were performing more tasks overall than their civilian counterparts. This appears to be because civilians are hired for a specific job and overlap very little into other job areas, while military members may be asked to perform a number of tasks not associated with their primary duties (contingency duties, special projects, etc). This finding is There were, however, several task differences in not unusual or unexpected. three of the groups: the Residential, Small Buildings, and Housing Heating Systems Maintenance Cluster (GRP255) showed differences in the percent military

and civilian personnel performing some tasks. These tasks are listed in Table 11. Even larger differences were found in the Boiler Water Treatment job type (GRP418) within the Boiler and Steam Heating Cluster (GRP376). A greater percent of military members of this group, other than the group's common tasks, perform electrical maintenance-type tasks, where the civilian personnel have more percent members performing oil-related tasks (see Table 12). The third group, where several differences are apparent, is in the OJT Training Personnel job type (GRP420), within the Supervisory and Managerial Cluster (GRP153). Excluding military contingency task differences, there were several tasks with more percent civilian members performing than military. These tasks are listed in Table 13, and seem to involve installing, inspecting, and adjusting steam system-related components. Therefore, any task list which describes a military member's job would include all those tasks which also describe the job of a civilian counterpart and more, except in the three groups just mentioned.

In the previous section, job satisfaction indicators were compared across specialty job groups, including military and civilian responses combined. Further analysis of job satisfaction within each group for military members and civilian counterparts separately revealed a slightly different picture (see Table 16). The indicators generally are high for both military and civilian incumbents in job groups with only a few indicators having less than 60 percent members responding positively, as mentioned in the previous section.

Less than 60 percent of the military members in the Water Treatment Cluster responded positively to job interest, utilization of talents, and sense of accomplishment, while the only low indicator for their civilian counterparts was in job interest. The lowest indicator in the study was for military members' job interest in the High Temperature Water System Operators Cluster, with just 46 percent of the members reporting their job to be interesting. Military members in the Heat Plant Operations Cluster reported low sense of accomplishment.

Overall, the comparison of job satisfaction data between military and civilian incumbents shows civilians to be reasonably satisfied, regardless of job. While the same is generally true for military members, there are a few satisfaction indicators that are low for some jobs.

TABLE 16

COMPARISONS OF JOB SATISFACTION INDICATORS FOR MILITARY AND CIVILIAN PERSONNEL SEPARATELY WITHIN CAREER LADDER CLUSTERS AND INDEPENDENT JOB TYPES (Percent Members Responding)\*\*

SYSTEMS	CIV (N=2)	* * 05	* 100	* 100	* 20 50	* * *
FUEL HEAT SYS GROUP	MIL (N=11)	10 20 70	20 80	10	10 4 90	10 20 70
INT	CIV (N=63)	6 10 84	18 83	14 86	10 8 83	* * *
HEAT PLANT OPEREATORS CLUSTER	MIL (N=42)	7 14 74	29 67	19 76	19 19 55	36 136
G 8 8	CIV (N=39)	3 15 82	3 97	3 97	10 21 69	* * *
HIGH TEMP WATER SYS OPERATORS CLUSTER	MIL (N=11)	18 27 46	27 64	9	18 9 64	46 55
STEAM	CIV (N=658)	8 8 8 8	8 91	6 83	8 10 81	* * *
BOILER & CLUSTER	MIL (N=359)	5 12 82	14 86	11 89	11 11 78	4 23 72
AL GS	CIV (N=56)	8 8 8	7 91	11 88	9 11 79	* * *
RESIDENTIAL SMALL BLDGS CLUSTER	MIL (N=211)	7 13 79	12 88	14 86	10 12 78	1 28 69
		EXPRESSED JOB INTEREST: DULL SO-SO INTERESTING	PERCEIVED UTILIZATION OF TALENTS: LITTLE OR NOT AT ALL FAIRLY WELL	PERCEIVED UTILIZATION OF TRAINING: LITTLE OR NOT AT ALL FAIRLY WELL	SENSE OF ACCOMPLISHMENT: DISSATISFIED NEUTRAL SATISFIED	REENLISTMENT INTENTIONS: RETIRE NO, PROBABLY NO YES, PROBABLY YES

<sup>\*</sup> Less than .5 percent resonding

\*\* Columns may not add to 100 percent due to no response or rounding

TABLE 16 (Continued)

COMPARISONS OF JOB SATISFACTION INDICATORS FOR MILITARY AND CIVILIAN PERSONNEL SEPARATELY WITHIN CAREER LADDER CLUSTERS AND INDEPENDENT JOB TYPES (Percent Members Responding)\*\*

	BOQ MULTIHOUSING HEATING SYSTEM MAINT CLUSTER	OUSING G SYSTEM CLUSTER	WATER TREATMENT CLUSTER	EATMENT	SUPERVISORY & MANAGERIAL CLUSTER	IRY IAL
	MIL (N=59)	CIV (N=14)	MIL (N=36)	CIV (N=13)	MIL (N=64)	CIV (N=68)
EXPRESSED JOB INTEREST:						
DULL SO-SO INTERESTING	2 19 79	* 2 4	27 18 56	15 15 54	5 11 82	2 4 94
PERCEIVED UTILIZATION OF TALENTS:						
LITTLE OR NOT AT ALL FAIRL? WELL	16 85	100	59	31 69	10 89	3
PERCEIVED UTILIZATION OF TRAINING:						
LITTLE OR NOT AT ALL FAIRLY WELL	14 85	7	27 74	15 85	906	3 97
SENSE OF ACCOMPLISHMENT:						
DISSATISFIED NEUTRAL SATISFIED	12 19 67	7 * 93	27 27 47]	8 15 77	13 7 79	6 93
REENLISTMENT INTENTIONS:						
RETIRE NO. PROBABLY NO YES. PROBABLY YES	2 36 62	* * *	38 62	* * *	21 5 73	* * *

\* Less than .5 percent resonding  $^{\star\star}$  Columns may not add to 100 percent due to no response or rounding

### **ANALYSIS OF DAFSC GROUPS**

An analysis of DAFSC groups, in conjunction with analysis of the career ladder structure, is an important part of each occupational analysis. The DAFSC analysis identifies differences in tasks performed at the various skill levels. This information is also used to evaluate how well career ladder documents, such as AFR 39-1 specialty descriptions and the specialty training standard (STS), reflect what career ladder personnel are actually doing in the field. The distribution of skill level groups across the career ladder job clusters and independent job types is displayed in Table 17, while Table 18 presents the relative percent time spent on each duty across the skill level groups. A typical pattern of progression is found, with personnel spending more of their relative time on duties involving supervisory and administrative tasks (Duties A, B, C, D, and E) as they progress to the 7-skill level. Specific skill level groups are discussed below. Since a comparison of duty and task performance between DAFSCs 54532 and 54552 indicated no significant difference in the jobs they performed, they will be discussed as one group.

### Skill Level Descriptions

DAFSCs 54532/54552. Representing 78 percent (845 members) of the 545X2 military survey sample, 3- and 5-skill level personnel performed an average of 138 tasks. Performing a highly technical job, members spent the largest percent of their time on duties involving installing heating systems and equipment, maintaining heating system components and steam heating systems, and maintaining forced warm air and other heating systems. Within this group, the 5-skill level personnel average slightly more tasks (145) than the 3-skill level personnel (115) because they perform some supervisory tasks in addition to the technical tasks. Typical general heating system specialist tasks performed by this group are presented in Table 19.

DAFSC 54572. The 7-skill level personnel represent 20 percent (218 members) of the 545X2 military survey sample and perform an average of 150 tasks. Table 20 displays examples of tasks performed by DAFSC 54572. This table, along with data showing a significant amount of time spent (34 percent) performing inspecting, evaluating, organizing, planning, directing, implementing, and performing administrative and training functions, shows that 7-skill level personnel clearly have the greatest responsibility for supervision, management, and training of the 3- and 5-skill level personnel. Tasks which differentiate the jobs of 3- and 5-skill level personnel from 7-skill level personnel are shown in Table 21.

### Summary

Career ladder progression is well defined, with personnel at the 3- and 5-skill level spending the majority of their time performing technical tasks. Most of these personnel are found in clusters and independent job types involving installation and maintenance functions. While 7-skill level personnel perform some technical tasks, they spend the majority of their time performing supervisory and administrative type functions. As expected, almost all of these 7-skill level personnel are represented in the Contingency Trainers, Supervisory and Managerial, and Technical Training School Instructors job groups.

TABLE 17

DISTRIBUTION OF DAFSC GROUP MEMBERS
ACROSS CAREER LADDER CLUSTERS AND INDEPENDENT JOB TYPES

		PERCENT M	MEMBERS
JOB GRO	JP TITLE	DAFSC 54532/52 (N=845)	DAFSC 54572 (N=218)
Ι.	RESIDENTIAL, SMALL BLDGS AND HOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (N=267)	27	13
11.	BOILER AND STEAM HEATING SYSTEMS CLUSTER (N=1,017)	42	37
III.	CONTINGENCY TRAINERS (N=18)	1	6
IV.	HIGH TEMPERATURE WATER SYSTEM OPERATOR CLUSTER (N=50)	2	*
٧.	HEAT PLANT OPERATORS (N=105)	6	2
VI.	FUEL HEATING SYSTEMS PERSONNEL (N=13)	1	1
VII.	BOQ, MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (N=55)	6	2
VIII.	WATER TREATMENT CLUSTER (N=49)	5	1
ΙΧ.	SUPERVISORY AND MANAGERIAL CLUSTER (N=132)	2	24
Х.	TECHNICAL TRAINING INSTRUCTORS (N=5)	*	2
XI.	CONTINGENCY OR TACTICAL TEAM CLUSTER (N=83)	8	12
		100	100

<sup>\*</sup> Denotes less than .5 percent

TABLE 18 RELATIVE PERCENT TIME SPENT ON DUTIES BY DAFSC GROUPS\*\*

<u>DUT</u>	IES	DAFSC 54532 (N=239)	DAFSC 54552 (N=606)	DAFSC 54572 (N=218)
Α	ORGANIZING AND PLANNING	1	2	8
3	DIRECTING AND IMPLEMENTING	1	3	9
Ċ	INSPECTING AND EVALUATING	*	1	7
Ĉ	TRAINING	1	2	7
Ē	PERFORMING ADMINISTRATIVE FUNCTIONS	1	2	3
F	INSTALLING HEATING SYSTEMS AND EQUIPMENT	17	14	9
G	MAINTAINING FORCED WARM AIR AND OTHER HEATING			
	SYSTEMS	10	9	6
H	MAINTAINING MEATING CONTROL SYSTEMS	4	4	3
Ţ	MAINTAINING HEATING ELECTRICAL SYSTEMS	6	6	4
J	MAINTAINING PNEUMATIC SYSTEMS	2	*	1
K	MAINTAINING HEATING SYSTEM COMPONENTS	13	11	8
L	MAINTAINING AND OPERATING FUEL BURNING EQUIPMENT	5	5	4
M	MAINTAINING STEAM HEATING SYSTEMS	11	11	8
N	OPERATING STEAM HEATING SYSTEMS	2	2	2
0	MAINTAINING HIGH TEMPERATURE WATER HEATING SYSTEMS	2	2	1
Р	OPERATING HIGH TEMPERATURE WATER HEATING SYSTEMS	1	1	*
Q	MAINTAINING LOW AND MEDIUM TEMPERATURE WATER			
	HEATING SYSTEMS	3	3	2
R	OPERATING LOW AND MEDIUM TEMPERATURE WATER HEATING			
	SYSTEMS	2	3	2
S	MAINTAINING CENTRAL STEAM PLANTS	3	3	2
T	OPERATING CENTRAL STEAM PLANTS	2	2	1
IJ	MAINTAINING FUEL AREAS	*	*	*
٧	PERFORMING WATER TREATMENT FUNCTIONS	5	4	2
W	MAINTAINING AND SERVICING GAS DISTRIBUTION SYSTEMS	1	1	1
χ	MAINTAINING SOLAR HEATING SE TEMS	*	1	*
Υ	PERFORMING CONTINGENCY OF TACTICAL TEAM FUNCTIONS	9	11	11

<sup>\*</sup> Denotes less than .5 percent
\*\* Columns may not add to 100 percent due to rounding

TABLE 19

## REPRESENTATIVE TASKS PERFORMED BY DAFSC 54532/52 PERSONNEL

TASK		PERCENT MEMBERS PERFORMING (N≈845)
6207	THREAD PIPE BY MACHINE	77
Y638	FIRE M-16 RIFLES	77
G194	MEASURE AND CUT PIPE BY MACHINE	76
G133	MEASURE AND CUT PIPE BY HAND	71
6206	THREAD PIPE BY HAND	70
6137	MEASURE AND CUT COPPER TUBING	70
4840	TEAR DOWN, INSPECT, CLEAN, AND REASSEMBLE M-16 RIFLES	69
1776	INSTALL CHECK VALVES	67
Y 6, 10	N OR DOFF CHEMICAL WARFARE PERSONAL PROTECTIVE	
	CLOTHING	66
11		66
$Y \sim 1.7$	PEMOVE OR REPLACE CHECK VALVES	63
F1.73	INSTALL CIRCULATING PUMPS	62
1.252	PEMOVE OR REPLACE FUSES	62
F333	INSPECT FUEL LINES OR FITTINGS	61
F145	INSTALL GAUGES	61
1251	REMOVE OR REPLACE ELECTRIC MOTORS	61
Y631	ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	60
F136	INSTALL ELECTRIC MOTORS	60
F121	INSTALL BOILER GAUGE GLASSES	60

Average number of tasks performed - 138

### TABLE 20

# REPRESENTATIVE TASKS PERFORMED BY DAFSC 54572 PERSONNEL

TASK		PERCENT MEMBERS PERFORMING (N=845)
C67	WRITE AIRMAN PERFORMANCE REPORTS (APR)	76
Y638	FIRE M-16 RIFLES	75
B26	COUNSEL PERSONNEL ON PERSONAL OR MILITARY-RELATED	
	MATTERS	69
B43	SUPERVISE HEATING SYSTEMS SPECIALISTS (AFSC 54552)	67
Y682	TEAR DOWN, INSPECT, CLEAN, AND REASSEMBLE M-16 RIFLES	<b>6</b> 6
D74	CONDUCT OJT	66
G194	MEASURE AND CUT PIPE BY MACHINE	64
G207	THREAD PIPE BY MACHINE	63
B41	SUPERVISE APPRENTICE HEATING SYSTEMS SPECIALISTS	
	(AFSC 54532)	62
Y633	DON OR DOFF CHEMICAL WARFARE PROTECTIVE CLOTHING	62
G193	MEASURE AND CUT PIPE BY HAND	62
G206	THREAD PIPE BY HAND	62
A4	DETERMINE WORK PRIORITIES	60
077	COUNSEL TRAINEES ON TRAINING PROGRESS	60
G192	MEASURE AND CUT COPPER TUBING	60

Average number of tasks performed - 150

TABLE 21

TASKS WHICH BEST DIFFERENTIATE BETWEEN 3-/5- AND 7-SKILL LEVEL PERSONNEL (PERCENT MEMBERS PERFORMING)

TASK	5	54532/52 (N=845)	54572 (N=218)	DIFFERENCE
067	WRITE AIRMAN PERFORMANCE REPORTS (APR)	24	76	-52
B43	SUPERVISE HEATING SYSTEMS SPECIALISTS	• •	67	40
n 2 C	(AFSC 54552)	19	67	-43
B2 <b>6</b>	COUNSEL PERSONNEL ON PERSONAL OR MILITARY- RELATED MATTERS	24	69	-45
Λ1	ASSIGN PERSONNEL TO DUTY POSITIONS	14	56	-43 -42
A1 A22	SCHEDULE LEAVES OR PASSES	9	51	-42 -41
A2	ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL	11	52	-41
077	COUNSEL TRAINEES ON TRAINING PROGRESS	20	60	-40
A4	DETERMINE WORK PRIORITIES	21	60	-39
D91	MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	18	57	-39
C51	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION,	10	37	- 39
CII	RECLASSIFICATION, OR SPECIAL AWARDS	11	49	-38
A11	ESTABLISH PERFORMANCE STANDARDS FOR	11	73	- 50
ALI	SUBORDINATES	14	51	-38
D86	EVALUATE OJT TRAINEES	17	54	-37
B42	SUPERVISE CIVILIANS	9	46	-37
C64	INDORSE AIRMAN PERFORMANCE REPORTS (APR)	10	47	-37
098	VERIFY CDC COURSE COMPLETIONS	14	50	-36
A3	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL,	~ .		
	EQUIPMENT, OR SUPPLIES	14	49	-35
D79	DETERMINE OJT TRAINING REQUIREMENTS	12	47	- 35
D74	CONDUCT OJT	31	66	- 35
B41	SUPERVISE APPRENTICE HEATING SYSTEMS			
·- · ·	SPECIALISTS (AFSC 54532)	27	62	-35
B47	WRITE CORRESPONDENCE	10	43	-33

Average number of tasks performed by 54532/52 personnel - 138 Average number of tasks performed by 54572 personnel - 150

### ANALYSIS OF AFR 39-1 SPECIALTY DESCRIPTIONS

The 3-, 5- and 7-skill level survey data were compared to the AFR 39-1 specialty descriptions for the Heating Systems Specialists (AFSC 54512/54532/54552) and the Heating Systems Technician (AFSC 54572), dated 1 January 1982. These descriptions are intended to give a broad overview of the duties and tasks performed by each skill level of the career ladder.

Based on the preceding DAFSC analysis, the 3- and 5-skill level descriptions appear complete and accurately reflect the broad range of duties and responsibilities of these personnel. Likewise, the 7-skill level description appears complete and accurate, reflecting not only the supervisory responsibilities, but the operation and maintenance duties as well.

### ANALYSIS OF TAFMS

In this study, as in most others, an analysis of the total active federal military service (TAFMS) groups is undertaken to provide a description of how the jobs and the perception of those jobs within a career ladder change over time. As is typical in most career ladders, as time in service and experience increase, there is a corresponding increase in performance of duties involving supervisory, managerial, and training tasks (see Table 22). Conversely, as time spent in supervisory and administrative duties increases, performance time on tasks in the technical area generally declines. These shifts in primary areas of responsibility mirror the changes discussed earlier in the DAFSC analysis section.

Of the 1,080 545X2 members surveyed, 491 (46 percent) were identified as being in their first enlistment. Distribution of these members across specialty job groups is displand in Figure 2. The average paygrade for this group is E-3 and the average number of tasks performed is 131. These tasks are primarily concentrated in four major areas. They are: Installing Heating Systems and Equipment, Maintaining Heating System Components, Performing Contingency or Tactical Team Functions, and Maintaining Steam Heating Systems. For specific examples of tasks performed by this group, see Table 23.

The 49-96 counths personnel average I49 tasks and an E-4 paygrade. Although they shend more time in supervisory and managerial duties than the 1-48 months group, they also spend the majority of their time in technical areas. The career group (97+ months) average I44 tasks and an E-5 paygrade. Their job involves acstly organizing and planning, directing and implementing, inspecting and evaluating, and training.

FIGURE 2

DISTRIBUTION OF FIRST-ENLISTMENT PERSONNEL
ACROSS JOB SPECIALTY GROUPS
(PERCENT MEMBERS RESPONDING)

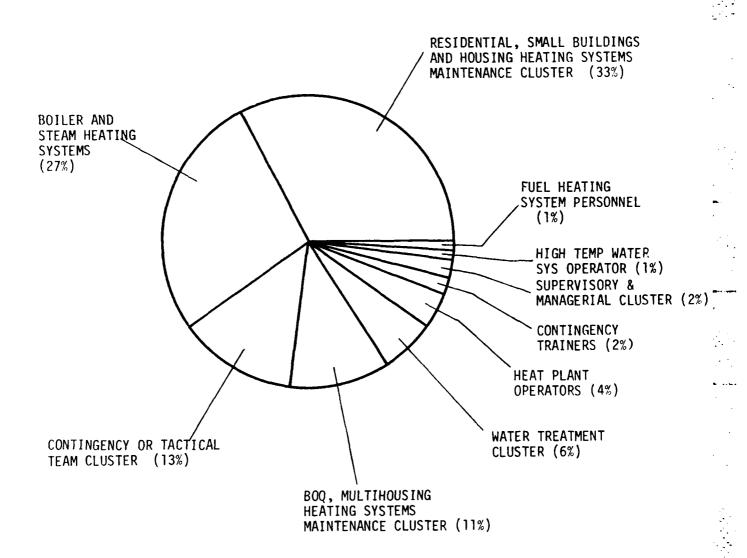


TABLE 22 RELATIVE PERCENT TIME SPENT ON DUTIES BY TAFMS GROUPS\*\*

		TAS	MS (MONTHS	5)
DUT	IES	1-48 (N=491)	49-96 (N=245)	97+ (N=324)
Α	ORGANIZING AND PLANNING	1	2	6
В	DIRECTING AND IMPLEMENTING	2	3	7
Č	INSPECTING AND EVALUATING	1	2	5
Ď	TRAINING	2	3	6
Ε	PERFORMING ADMINISTRATIVE FUNCTIONS	2	2	2
F	INSTALLING HEATING SYSTEMS AND EQUIPMENT	16	13	11
G	MAINTAINING FORCED WARM AIR AND OTHER HEATING			
	SYSTEMS	8	8	6
Н	MAINTAINING HEATING CONTROL SYSTEMS	4	4	3
I	MAINTAINING HEATING ELECTRICAL SYSTEMS	6	6	5 1
J	MAINTAINING PNEUMATIC SYSTEMS	2	1	
K	MAINTAINING HEATING SYSTEM COMPONENTS	12	11	8 4
L	MAINTAINING AND OPERATING FUEL BURNING EQUIPMENT	5	6	4
M	MAINTAINING STEAM HEATING SYSTEMS	11	11	9 2
N	OPERATING STEAM HEATING SYSTEMS	2	3	
Û	MAINTAINING HIGH TEMPERATURE WATER HEATING SYSTEMS	2	2	1
Р	OPERATING HIGH TEMPERATURE WATER HEATING SYSTEMS	1	1	*
Q	MAINTAINING LOW AND MEDIUM TEMPERATURE WATER HEATING			
	SYSTEMS	2	3	2
R	OPERATING HIGH TEMPERATURE WATER HEATING SYSTEMS	2	3	2 2
5	MAINTAINING CENTRAL STEAM PLANTS	3	3	2
Ţ	OPERATING CENTRAL STEAM PLANTS	2	2	1
U	MAINTAINING FUEL AREAS	*	*	*
A	PERFORMING WATER TREATMENT FUNCTIONS	5	4	3
W	MAINTAINING AND SERVICING GAS DISTRIBUTION SYSTEM	1	1	1
X	MAINTAINING SOLAR HEATING S STEMS	1	*	1
Υ	PEPFORMING CONTINGENCY OF TACTICAL TEAM FUNCTIONS	11	10	11

<sup>\*</sup> Denotes less than 1 percent \*\* Columns may not add to 100 percent due to rounding

TABLE 23

REPRESENTATIVE TASKS PERFORMED BY FIRST-ENLISTMENT PERSONNEL (1-48 MONTHS TAFMS)

TASKS		PERCENT MEMBERS PERFORMING (N=491)
Y638	FIRE M-16 RIFLES	77
G207	THREAD PIPE BY MACHINE MEASURE AND CUT PIPE BY MACHINE MEASURE AND CUT PIPE BY HAND	76
G194	MEASURE AND CUT PIPE BY MACHINE	75
G193	MEASURE AND CUT PIPE BY HAND	71
G206	THREAD PIPE BY HAND	69
G192	MEASURE AND CUT COPPER TUBING	69
Y682	TEAR DOWN, INSPECT, CLEAN, AND REASSEMBLE M-16 RIFLES	68
F126	INSTALL CHECK VALVES	68
1244	INSPECT MOTORS	63
K312	REMOVE OR REPLACE CHECK VALVES	63
Y633	DON OR DOFF CHEMICAL WARFARE PERSONAL PROTECTIVE CLOTHING INSTALL BOILER GAUGE GLASSES INSTALL GAUGES REMOVE OR REPLACE GAUGES INSTALL CIRCULATING PUMPS INSTALL ELECTRIC MOTORS INSTALL PACKING REMOVE OR REPLACE FUSES REMOVE OR REPLACE FILTERS MEASURE AND CUT PRE-FORMED INSULATION INSPECT FUEL LINES OR FITTINGS INSPECT STEAM TRAPS BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR INSTALL FILTERS INSTALL BLACK IRON STEAM CONDENSATE LINES REMOVE OR REPLACE ELECTRIC MOTORS	
	CLOTHING	62
F121	INSTALL BOILER GAUGE GLASSES	62
F145	INSTALL GAUGES	61
K317	REMOVE OR REPLACE GAUGES	61
F129	INSTALL CIRCULATING PUMPS	60
F136	INSTALL ELECTRIC MOTORS	60
F157	INSTALL PACKING	60
1252	REMOVE OR REPLACE FUSES	
K316	REMOVE OR REPLACE FILTERS	59
G1 95	MEASURE AND CUT PRE-FORMED INSULATION	58
L339	INSPECT FUEL LINES OR FITTINGS	58
M391	INSPECT STEAM TRAPS	57
N422	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	57
Y631	ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	57
F141	INSTALL FILTERS	57
F120	INSTALL BLACK IRON STEAM CONDENSATE LINES	57
1251	REMOVE OR REPLACE ELECTRIC MOTORS	57
F 138	INSTALL FEED OR CONDENSATE PUMPS	5/
F122	The street of th	56
1258		55
M417	TRACE STEAM DISTRIBUTION SYSTEMS	55
K294	INSPECT AND CLEAN FILTERS ERECT TENTS	55
		55
N424	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	54

Average number of tasks performed - 131

### JOB SATISFACTION INDICATORS

By looking at group perceptions of jobs and similar data for comparative groups, managers may gain a better understanding of some of the factors affecting the job performance of airmen in the career field. This information was gathered through five inventory job attitude questions covering job interest, perceived utilization of talents and training, sense of accomplishment, and reenlistment intentions. Table 24 presents this information for TAFMS groups in the 545X2 career ladder and a comparative sample 2,539 respondents of direct support career ladders surveyed in 1983.

Comparisons of these groups show that job satisfaction indicators for all 545X2 TAFMS groups in expressed job interest, perceived utilization of talents, and sense of accomplishment are just slightly lower than the comparative sample, while indicators for perceived utilization of training and reenlistment intentions (with the exception of the 97+ months group) are slightly higher. Although the percentages are slightly lower, both the 545X2 and comparative samples have very high positive indicators and reflect good job satisfaction.

TABLE 24

JOB SATISFACTION INDICATORS BY TAFMS GROUPS (PERCENT MEMBERS RESPONDING)\*

	1-48 MON	1-48 MONTHS TAFMS	49-96 M	49-96 MONTHS TAFMS	97 + MON	97+ MONTHS TAFMS
	545X2 (N=491)	COMPARATIVE SAMPLE** (N=1,076)	545X2 (N=245)	COMPARATIVE SAMPLE** (N=586)	545X2 (N=324)	COMPARATIVE SAMPLE** (N=877)
EXPRESSED JOB INTEREST:						
DULL SO-SO INTERESTING	9 14 76	9 11 79	9 19 70	8 13 76	11 12 76	7 12 78
PERCEIVED USE OF TALENTS:						
LITTLE OR NOT AT ALL % FAIRLY WELL TO PERFECTLY	20 79	18 82	18 80	17 83	17 82	16 83
PERCEIVED USE OF TRAINING:						
LITTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	17	21 79	17	23	18	22
SENSE OF ACCOMPLISHMENT:						
DISSATISFIED NEUTRAL SATISFIED	15 12 72	16 8 76	13 16 69	16 8 75	18 9 72	17 9 74
REENLISTMENT INTENTIONS:						
WILL RETIRE WILL NOT/PROBABLY WILL NOT REENLIST WILL/PROBABLY WILL REENLIST	2 35 61	1 41 57	4 19 77	1 24 74	12 14 74	15 7 77

Columns may not equal 100 percent due to nonresponse and rounding Comparative sample of direct support career ladders surveyed in 1983, including AFSCs 121XO, 122XO, 222XO, 232XO, 472X4, 545XO, and 553XO

### ANALYSIS OF 545X2 CONUS VERSUS OVERSEAS GROUPS

Comparisons were made of the tasks performed and background data for the 481 DAFSC 54552 personnel assigned to the continental United States (CONUS) versus the 123 5-level airmen in the military sample assigned to overseas locations. While overseas personnel performed an average of 110 tasks, CONUS members performed an average of 156 tasks, reflecting a much broader job than overseas airmen perform. Tasks which differentiate the two groups involve tasks related to gas-fired equipment, domestic gas stoves, interior gas distribution systems, steam systems, and water softeners (see Table 25).

Comparison of background data, such as job satisfaction indicators, grade, and service time, revealed little difference between the groups.

TABLE 25
EXAMPLES OF TASKS DIFFERENTIATING CONUS/OVERSEAS GROUPS

		PERCENT	MEMBERS PE	RFORMING
TASKS		CONUS (N=481)	OVERSEAS (N=123)	DIFFER- ENCES
L340	INSPECT GAS BURNERS	53	8	+45
<b>Y636</b>	ERECT TENTS	67	23	+44
L351	PERFORM GAS BURNER OPERATIONAL CHECKS	48	6	+42
L334	ADJUST GAS BURNER FUEL-AIR RATIOS	52	11	+41
Y679	PREPARE PERSONAL CLOTHING AND EQUIPMENT FOR			
	DEPLOYMENT	68	28	+40
L356	REMOVE OR REPLACE GAS BURNERS	43	5	+38
K321	REMOVE OR REPLACE MECHANICAL WATER PUMP SEALS	45	14	+31
Y 645	MAINTAIN CONTINGENCY HEATING SYSTEMS	54	24	+30
W559	INSPECT GAS DISTRIBUTION LINES FOR LEAKAGES	32	2	+30
F144	INSTALL GAS BURNERS	39	10	+29
K323	REMOVE OR REPLACE PACKING ON CENTRIFUGAL WATER			
	PUMPS	42	14	+28
K328	REMOVE OR REPLACE STRAINERS	61	33	+28
Y655	OPERATE IMMERSION HEATERS	48	20	+28
V553	TEST PH OF CONDENSATE RETURN	36	8	+28
V539	DRAW BOILER WATER SAMPLES	43	16	+27
Y677	PRACTICE PERSONAL HYGIENE TECHNIQUES	65	38	+27
W572	READ METERS	29	3	+26
•	•	•	•	•
•	•	•	•	•
•	•	. •	.=	•
L357	REMOVE OR REPLACE OIL BURNERS	45	67	-22
L353	PERFORM OIL BURNER OPERATIONAL CHECKS	46	66	-20
F153	INSTALL OIL BURNERS	41	59	-18
L344	INSPECT OIL STORAGE TANKS	32	50	-18
F123	INSTALL BOILERS	40	57	-17
L342	INSPECT OIL BURNERS	53	69	-16
L354	PERFORM OIL STORAGE TANK PREVENTIVE MAINTENANCE	16	29	-13

Average number of tasks performed by 12250 CONUS personnel - 156 Average number of tasks performed by 12250 overseas personnel - 110

### MAJCOM ANALYSIS

Tasks and background data for personnel of the seven major commands (MAJCOM) with the largest 545X2 populations were compared to determine whether job content varied as a function of MAJCOM assignment. One of the major reasons for such a comparison is to detect differences in the jobs of first-enlistment personnel across MAJCOMs that might affect technical training. Table 26 compares duty differences across MAJCOMs for this group. The most noticeable difference here appears in PACAF where first-enlistment personnel spend more time maintaining and operating fuel burning equipment than the other MAJCOM 1-48 months respondents.

Analysis of duties and tasks performed and background data for the total military sample shows that all MAJCOMs were generally similar. The only differences of note are relatively low percent members performing and time spent on maintaining pneumatic systems, high temperature water heating systems, central steam plants, performing water treatment funtions, and servicing gas distribution systems in USAFE and PACAF. Apart from these, no major differences appear between MAJCOMs in this comparison.

TABLE 26

# RELATIVE PERCENT TIME SPENT BY FIRST-ENLISTMENT MAJCOM GROUPS

1-48 MONTHS TAFMS

DUTIES	SAC (N=127)	TAC (N=92)	AFLC (N=76)	MAC (N=70)	ATC (N=34)	USAFE (N=30)	PACAF (N=20)
		2	7 7 7 7	1127	2226	<b>⊢</b> + + +	* * -
D IRAINING E PERFORMING ADMINISTRATIVE FUNCTIONS F INSTALLING HEATING SYSTEMS AND EQUIPMENT G MAINTAINING FORCED WARM ATR AND OTHER HEATING	1 1 15	1 2 16	5 50 50	1 2 14	3 13	14 17	1 22
SYSTEMS SYSTEMS MAINTAINING HEATING CONTROL SYSTEMS MAINTAINING HEATING ELECTRICAL SYSTEMS	<b>040</b>	847	∞ <b>4</b> ∿ʻ	824	824	დ ო <b>ს</b>	12 8 8
	13 2 5 0,	11 2 11 5 11 5 11 6	12 4 11	10 113 113	1 6 / /	13 4 11	-= <u>-</u> -=
N OPERALING STEAM HEALING SYSTEMS O MAINTAINING HIGH TEMPERATURE WATER HEATING SYSTEMS P OPERATING HIGH TEMPERATURE WATER HEATING SYSTEMS Q MAINTAINING LOW AND MEDIUM WATER HEATING SYSTEMS	2 F F 7 8 7	2112	2112	ກ⊣∗⊶	7 7 7 7	n * v	ν <b>□</b> * <b>4</b>
UPERALING LOW AND MEDIUM LEMPERALU HEATING SYSTEMS MAINTAINING CENTRAL STEAM PLANTS OPERATING CENTRAL STEAM PLANTS MAINTAINING CENTRAL STEAM PLANTS	e 2 − +	0 m 0 +	× 3 × 3	146-	* n o a	284-	m ∾ H +
V PERFORMING WATER TREATMENT FUNCTIONS W MAINTAINING AND SERVICING DISTRIBUTION SYSTEMS X MAINTAINING SOLAR HEATING SYSTEMS Y PERFORMING CONTINGENCY OR TACTICAL TEAM FUNCTIONS	14 %	. 604 0	3 1 10	1 1 1 16	18 * * 1	1 3 10	· * * * 40

### TRAINING ANALYSIS

An especially important use of occupational survey data is in assisting the development of training programs that are relevant for military personnel working in their first assignments. Factors such as percent of first-job (1-24 months TAFMS) or first-enlistment (1-48 months TAFMS) personnel performing tasks and ratings of training emphasis or task difficulty may be used in evaluating training documents. Technical school personnel from the Sheppard Technical Training Center, Wichita Falls, Texas, matched inventory tasks to appropriate sections of the Specialty Training Standard (STS) and Plan of Instruction (POI) for the 542X2 career ladder. A computer listing displaying the percent members performing and training emphasis and task difficulty ratings for each task has been forwarded to the technical school for use in any further detailed review of training documents. A summary of that information is given below.

### Training Emphasis

To provide a perspective on the types of tasks which are among the most important for training, Table 27 lists the 20 tasks rated by senior heating systems specialists as highest in importance for first-enlistment training as indicated by TE ratings (which are explained in the Task Factor Administration section in the INTRODUCTION of this report). These tasks dealt with installing, removing, and replacing and testing various heating equipment. Of these 20 tasks, 4 are not referenced in the J3ABR54532 POI. They were:

install safety controls
install black iron steam condensate lines
install feed or condensate pumps
install check valves

Three were not included in the STS:

measure and cut pipe by machine install feed water controls install feed or condensate pumps

These tasks should be reviewed by training personnel to decide whether the tasks warrant inclusion in the STS and POI documents.

### Task Difficulty

Task difficulty ratings were collected from 75 experienced career ladder NCOs. Those tasks which the raters indicate require the most time to learn include:

evaluate budget or financial requirements install boilers, deaerators, demineralizers or water softeners, superheaters remove or replace boilers and coal burning equipment calibrate electronic controls isolate central heating plant control panel malfunctions

As expected, these types of tasks are performed primarily by the most experienced E-6 and E-7 paygrades and 7-skill level incumbents.

In contrast with the above tasks, the least difficult tasks involve:

measure and cut preformed insulation reset circuit breakers and motor thermal overloads inspect compressor oil leaks, and remove or replace filters.

### Specialty Training Standard (STS)

A comprehensive review of STS 545X2, dated December 1981, was made comparing STS items to task data and TE and TD ratings. Overall, the STS provides comprehensive coverage of the significant jobs performed and equipment maintained by military personnel in the field, with survey data supporting significant STS paragraphs or subparagraphs. Several areas of concern, however, need to be reviewed.

A number of paragraphs in the STS with task performance proficiency codes assigned did not have inventory tasks matched to them. This could mean that no applicable task has been matched, the element is inappropriately coded as a performance item rather than a knowledge item, or that there are no clearly defined inventory tasks appropriate to that elemen'. Subject-matter specialists and training personnel should review these elements in detail to assure that inclusion is justified. If that is the case, the possible reason for the unmatched elements discussed above should be pursued and necessary adjustments made. (If it is determined there are no tasks in the inventory which can be matched to a valid performance element, it is requested that subject-matter specialists draft the appropriate task statements and forward them to the Occupational Measurement Center for review and use in the next inventory re-There were also several STS subparagraphs containing tasks matched write.) with low or just slightly above average TE ratings and very low members performirg. These are listed in Table 28 and should also be reviewed for possible elimination from the STS.

Tasks which were not matched to any element of the STS are listed at the end of the STS computer format. These 381 tasks were reviewed to determine whether they were concentrated around a common function. Several tasks appear to relate to a valid performance element. These unmatched tasks, especially those with high training emphasis and more than 20 percent members responding, should be reviewed to see if they should be matched, a new performance element added, or other adjustments made. Table 29 displays a listing of examples of the unmatched tasks.

### Plan of Instruction

Based on the previously mentioned assistance from technical school subject-matter specialists in matching inventory tasks to the POI, a computer product was generated displaying the results of that matching process. Information furnished for consideration includes percent members performing, TE and TD ratings, as well as data for first-job (1-24 months TAFMS) and first-enlistment (1-48 months TAFMS) personnel.

In general, a review of the POI match indicates current training is fairly well justified, based on percent of first-job and first-enlistment personnel performing the matched tasks, their TE and TD ratings, and the nature of the tasks. Subject-matter specialists and training personnel might look again at six sections of the POI--IV.5B, IV.5E, VI.2B, VI.3B, VII.2D, and VIII.3A--as the inventory tasks matched to them have TEs below or only slightly above average, some TDs which are low, and very low percentages of people performing the tasks (see Table 30). These, it may be concluded, might be better handled through OJT.

The long list of tasks not matched to this POI should also be reviewed to ensure that matches are not justified; most of these will probably be left unmatched, as they pertain to supervisory jobs. Only 25 unmatched tasks (displayed in Table 31) were rated high in TE. Several of these tasks had high percentages of first-job and first-enlistment performers. These, in particular, should be reviewed.

The evaluation of subject matter, tasks, and issues discussed here is essential in an effort to determine the necessity for training and the most effective method to accomplish it.

TABLE 27

EXAMPLES OF TASKS IMPORTANT FOR TRAINING OF FIRST-ENLISTMENT 545X2 PERSONNEL (30 PERCENT OR MORE MEMBERS PERFORMING)

TASKS		TRAINING EMPHASIS*	FIRST- ENLISTMENT (N=491)	TOTAL SAMPLE (N=1,080)	TASK DIFFICULTY**
6194	-MEASURE AND CUT PIPE BY MACHINE	6.33	75	70	3.41
F167	+INSTALL SAFETY CONTROLS	6.33	42	46	5.79
6207	THREAD PIPE BY MACHINE	6.24	9/	70	3.75
6193	MEASURE AND CUT PIPE BY HAND	6.20	7.1	65	3.28
F136	INSTALL ELECTRIC MOTORS	60.9	09	52	5.19
٧549	TEST BOILER WATER FOR CHLORIDES OR TOTAL DISSOLVED SOLIDS	90*9	33	27	2.00
F153	INSTALL OIL BURNERS	90.9	39	42	5.53
1251	REMOVE OR REPLACE ELECTRIC MOTORS	6.04	57	57	4.84
F122	INSTALL BOILER SAFETY VALVES	6.04	56	52	4.60
L353	PERFORM OIL BURNER OPERATIONAL CHECKS	00.9	43	49	4.50
6206	THREAD PIPE BY HAND	00.9	69	65	3.75
F120	+INSTALL BLACK IRON STEAM CONDENSATE LINES	9.00	57	51	4.36
V552	TEST BOILER WATER FOR TANNIN	5.96	56	21	4.78
V551	TEST BOILER WATER FOR SODIUM SULFATE	2.96	28	23	2.00
F139	-INSTALL FEED WATER CONTROLS	5.94	35	41	3.73
V553	TEST PH OF CONDENSATE RETURN	5.91	31	56	4.77
F138 -	+INSTALL FEED OR CONDENSATE PUMPS	5.91	22	49	5.52
H227	REMOVE OR REPLACE AUTOMATIC HEATING (CONTROL OF THERMOSTATS)	5.89	42	46	5.52
F142	INSTALL FURNACES	5.78	37	35	6.30
F126	+INSTALL CHECK VALVES	2.76	89	59	4.34

Tasks rated above 5.23 are high in training emphasis Task difficulty of 5.00 is average Not referenced in the J3ABR54532 POI Not referenced in the 545X2 STS

TABLE 28

# TASKS WITH LOW TRAINING EMPHASIS RATING AND MEMBERS PERFORMING MATCHED TO STS SUBPARAGRAPHS

PERCENT MEMBERS

				PERFO	PERFORMING	
STS REFERENCES	TASKS		TRAINING EMPHAS IS*	FIRST JOB (N=217)	FIRST ENLISTMENT (N=491)	TASK DIFFICULTY**
9A(4).	H217	CALIBRATE ELECTRONIC CONTROLS	3.20	7	œ	7.60
	H220	CALIBRATE OIL SAFETY : ICHES	2.94	S	5	6.16
90(3).	3270	CALIBRATE PNEUMATIC CLUTROLS	3.13	80	11	6.88
9C(b).	<b>J264</b>	ADJUST AIR COMPRESSOR BELTS	3,30	13	16	3.25
	3274	PERFORM PNEUMATIC SAFETY VALVE OPERATIONAL CHECKS	3.13	9	∞	5.52
	J2 <b>6</b> 8	ALIGN AIR COMPRESSOR BELTS	3.02	13	14	3.72
6.1	3265	ADJUST AIR COMPRESSOR PRESSURE CONTROLS	2.98	6	10	4.28
1	J271	CLEAN AND LUBRICATE COMPRESSORS	2.54	11	14	4.10
90(7).	J273	ISOLATE PNEUMATIC CONTROL MALFUNCTIONS	3.37	9	10	6.71
100(6).	K292	FUSION WELD POLYETHELENE PIPE OR FITTINGS	2.30	2	9	5.63
148.	5487	CLEAN AND LUBRICATE STEAM PLANT STEAM INDICATING AND				
		RECORDING EQUIPMENT	3.39	9	7	4.94
141.	S <b>519</b>	SERVICE MECHANICAL POLUTION COLLECTORS	3.00	က	٣	6.25
150.	0536	MAINTAIN COAL STORAGE AREAS	3.50	9	4	4.66
· 0	0535	INSPECT COAL SHIPMENTS	3.24	4	4	4.76
ů	0534	INSPECT COAL HANDLING EQUIPMENT	3.09	9	9	5.05
<b>.</b>	0533	COLLECT COAL SAMPLES FOR ANALYSIS	3.22	7	9	2.06
<b>.</b>	0537	PREPARE COAL SAMPLES FOR ANALYSIS	3.54	4	4	5.17
168.	6198	REMOVE OR REPLACE COAL BURNING EQUIPMENT	3.28	10	10	7.27
ပံ	F171	INSTALL SOLID FUEL BURNERS	2.96	m	ပ	95*9
'n	L349	LUBRICATE SOLID FUEL BURNERS	2.87	က	2	3.87
18G/M.	K303	MEASURE AIRFLOW OR PRESSURE WITH MANOMETERS	3.11	10	œ	4.92
						_

<sup>\*</sup> Tasks rated 3.61 are average in training emphasis \*\* Task difficulty rating of 5.00 is average

TABLE 28 (Continued)

# TASKS WITH LOW TRAINING EMPHASIS RATING AND MEMBERS PERFORMING MATCHED TO STS SUBPARAGRAPHS

			PERFO	PERFORMING FIRST	;
TASKS		TRAINING EMPHASIS*	FIRST JOB (N=217)	(N=491)	TASK DIFFICULTY**
K304 K305	MEASURE AIRFLOW WITH ANEMOMETERS MEASURE AIRFLOW WITH VELOMETERS	3.22	വവ	വ വ	4.93 5.05
K303	AIRFLOW OR PRESSUR	3.11	10	ω (	4.92
H238	SEKVICE HUMIDIIY EQUIPMENI Instali solad Heating systems	8°.2	~ 4	χc	5.20 8.38
009X	INSTALL OR REPLACE SOLAR HEATING COLLECTOR RACKS	1.96	7	n m	6.79
X601	INSTALL OR REPLACE SOLAR HEATING COLLECTORS	1.78	<b>7</b>	က	7,10
X602	OR REPLACE SOLAR HE	1.74	2	က	7.21
X605	SOLAR HEATING PUMP	2.09	2	2	6.94
X604	SOLAR HEATING HEAT EX	2.04	2	2	7.11
909X	SOLAR HEATING CONT	1.94	2	2	7.25
X603		1.89	2	ო	7.56
M393		3,35	7	10	7.04
F134	INSTALL DEMINERALIZERS OR WATER SOFTENERS	3,35	7	10	7.36
F133	INSTALL DEAERATORS	2.67	2	œ	7,33
<b>Y664</b>	PERFORM DISEASE AND PESTILENCE COUNTERMEASURES	3.78	9	7	5.34
X660	PERFORM CAMP CANTONMENT CONSTRUCTION TECHNIQUES	3.02	6	11	4.93
Y648		3.24	11	12	3.47
Y650	OPERATE DUMP TRUCKS FOR CONTINGENCY EXERCISES OR	1	í	•	
0 7 0 7	OPERATIONS	9/.7	റ	ת	4.08
1040	OPERAIE CARGO IROCKS FOR CONTINGENCT EXERCISES OR OPFRATIONS	2 56	α	0	A 0.6
Y647	OPERATE BUSES FOR CONTINGENCY EXERCISES OR OPERATIONS	1.78	9	2 4	3.57

65

\* Tasks rated 3.61 are average in training emphasis \*\* Task difficulty rating of 5.00 is average

TABLE 29

# EXAMPLES OF TASKS NOT MATCHED TO STS 545X2

PERCENT MEMBERS PERFORMING

TASKS	TRAINING EMPHASIS*	TASK DIFFICULTY**	FIRST-JOB (N=217)	FIRST-ENL (N=491)
G194 MEASURE AND CUT PIPE BY MACHINE F139 INSTALL FEED WATER CONTROLS F138 INSTALL FEED OR CONDENSATE PUMPS M363 CLEAN FEED WATER CONTROLS (MCDONNELL-MILLER) M363 CLEAN FEED WATER CONTROLS (MCDONNELL-MILLER) M365 INSPECT STEAM HEATING SYSTEM BOILER SAFETY VALVES L340 INSPECT GAS BURNERS M403 REMOVE OR REPLACE BLACK IRON STEAM CONDENSATE LINES F168 INSTALL SAFETY VALVES OTHER THAN BOILER SAFETY VALVES S505 PERFORM AUTOMATIC BOILER CONTROL OPERATIONAL CHECKS K321 REMOVE OR REPLACE CIRCULATING PUMPS I257 REMOVE OR REPLACE TRANSFORMERS K325 REMOVE OR REPLACE SOLENOID VALVES Y638 FIRE M-16 RIFLES F135 INSTALL DISTRIBUTION LINES K382 ADJUST VALVE AND DAMPER LINKAGES M409 REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE GLASSES	6.00 6.00	6.00.44.84.00.88.89.89.99.99.99.99.99.99.99.99.99.99.	75 33 33 33 33 37 47 47 47 43 43 43 43 43	75 935 94 95 15 15 15 47 77 47 47 47 47

Tasks rated above 5.23 are high in training emphasis Task difficulty rating of 5.00 is average

TABLE 30

# EXAMPLES OF TASKS WITH LOW TRAINING EMPHASIS AND PERCENT MEMBERS PERFORMING MATCHED WITH POI OBJECTIVES

POI OBJEC IV.5B	TIVES U537 U535 U533 U533 L359 F130 F130 F130	POI OBJECTIVES WITH REPRESENTATIVE TASKS  IV.5B U537 PREPARE COAL SAMPLES FOR ANALYSIS U536 MAINTAIN COAL STORAGE AREAS U533 COLLECT COAL SHIPMENTS U534 INSPECT COAL HANDLING EQUIPMENT IV.5E L337 ADJUST SOLID FUEL BURNER FUEL-AIR RATIOS E136 REMOVE OR REPLACE SOLID FUEL BURNERS F130 INSTALL COAL-BURNING EQUIPMENT L346 INSPECT SOLID FUEL BURNERS F130 INSTALL COAL-BURNING EQUIPMENT L346 INSPECT SOLID FUEL BURNERS F171 INSTALL SOLID FUEL BURNERS	TNG 3.54 3.24 3.22 3.22 3.24 3.28 3.59 3.59 3.59 2.96	TASK 5.17 4.66 4.76 5.05 5.86 7.27 6.56	MEMBERS FIRST- JOB (N=217) 4 4 7 7 6 8 8 8 5 7 7 10	MEMBERS PERFORMING RST
VI.28 VI.38	L349 L343 0438 0437 E104	L BURNERS TERS TON SYSTEMS ATURE WATER HEATIN FORMS 1163 (MONTHL	2.87 3.54 4.04 3.96 3.85	3.87 3.98 4.78 4.70	8 7 8 7	5 10 10 8
VII.2D VIII.3A	0429 M365 F133	ALIGN HIGH LEMPERAIURE WATER HEATING SYSTEM EXPANSION JOINTS CLEAN NEW TUBE ENDS WITH EMERY CLOTH INSTALL DEAERATORS	3.11 3.87 2.67	5.84 3.87 7.33	12 5	16 8

<sup>\*</sup> Average Training Emphasis is 3.61 \*\* Task Difficulty rating of 5.00 is average

TABLE 31

# TASKS HIGH IN TRAINING EMPHASIS NOT REFERENCED TO J3ABR54532 POI

PERCENT MEMBERS

				PERFORMING	NG
TASKS		TRAINING FMDHASTS*	TASK	FIRST-J08	FIRST-ENL
		212	11001110		(164-N)
F167	INSTALL SAFETY CONTROLS	6.33	5.97	38	42
F120			•	23 (2	5,7
F138				54	57
F126	CHECK VALVES		•	29	68
F175	STEAM HEATING SYSTEM VALVES OR F		•	49	5.5
N427	PERFORM STEAM HEATING SYSTEM COMBU-TION EFFICIENCY ANALYSES		•	20	22
F140	TORS	5.72	5.73	35	40
F161	INSTALL PRESSURE CONTROLS			36	42
H239	+TEST SAFETY CONTROL OPERATIONS		•	25	30
<b>₹</b> 403	+REMOVE OR REPLACE BLACK IRON STEAM CONDENSATE LINES			47	50
∞ R484	PERFORM LOW OR MEDIUM TEMPERATURE WATER HEATING SYSTEM		•	-	3
		•	er,	28	20
X665	$\Xi$	•		25	32
€168	+INSTALL SAFE, Y VALVES OTHER THAN BOILER SAFETY VALVES	•	, ,	27	3.5
\$505				7	12
F180			•	28	35
K321	+REMOVE OR REPLACE MECHANICAL WATER PUMP SEALS	•	•	30	36
Y657	OPERATE TENT HEATERS	5.46	•	36	45
0472	+REMOVE OR REPLACE CIRCULATING PUMPS			47	47
K312	REMOVE OR REPLACE CHECK VALVES	•	•	95	63
M400	REBUILD STEAM TRAPS	•	•	27	30
K325	+REMOVE OR REPLACE SOLENOID VALVES	•	4.18	41	44
1030	TIME MAIN MATTERS	•	•	74	7.7
F135	+INSTALL DISTRIBUTION LINES	•	•	43	45
K315 K282	+REMOVE OR REPLACE ELECTRICAL FANS	5.28	4.17	36	33
107		•	4.68	07	56

Not referenced in the 545x2 STS Tasks rated above 5.23 are high in training emphasis Task difficulty rating of 5.00 is average

### STRENGTH AND STAMINA

In addition to ratings for the difficulty of tasks, experienced NCOs in the 545X2 career ladder also indicated which tasks any of the 545X2 personnel they supervised had experienced difficulty performing because of excessive physical strength of stamina requirements inherent in the task. The tasks identified by several raters that require excessive strength and stamina are presented in Table 32.

Although no major problems in physical requirements seem to exist and are not a factor in course elimination rate, some raters commented that there were some problems for tall people inside small steam drums, and for some personnel unable to lift chemicals in 80-100 pound bags, remove and replace large and heavy heating coils, and lift or carry average heating tool boxes weighing approximately 100 pounds. The X-factor for this career field is Stage 1 (max lift of 100 pounds to height of 6 feet), which should cover the majority of these comments.

TABLE 32

TASKS INDICATED BY EXPERIENCED 545X2 NCOs TO REQUIRE EXCESSIVE PHYSICAL STRENGTH

		PERCENT MEMBERS PERFORMING
TASKS		1-48 MONTHS (N=491)
Y631	ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	57
A25	INSTALL CENTRIFUGAL WATER PUMPS	53
G205	REMOVE OR REPLACE UNIT HEATERS	48
F182	INSTALL UNIT HEATERS	44
K318	REMOVE OR REPLACE HEATING SYSTEM	43
G197	REMOVE OR REPLACE BOILERS	42
F123	INSTALL BOILERS	39
G199	REMOVE OR REPLACE FURNACES	38
F142	INSTALL FURNACES	37
F147	INSTALL HEAT EXCHANGERS	33
G203	REMOVE OF REPLACE SECTIONAL BOILER SECTIONS	26
F134	INSTALL DEMINERALIZERS OR WATER SOFTENERS	10

### COMPARISON TO PREVIOUS SURVEYS

Results of this survey were compared to the results of OSR AFPT 90-545-274 (Refrigeration and Air Conditioning and Heating Systems Career Ladders), dated 30 September 1977. Comparisons were made to career ladder structure (Table 33) and job satisfaction indicators by TAFMS groups (Table 34). Although the 1977 survey included the Refrigeration and Air Conditioning career ladder (AFSC 545X0) and Mechanical Superintendents (AFSC 54790), only Heating Systems career ladder personnel (AFSC 547X0-1977) appear in comparison data, unless otherwise indicated.

Other than changing the AFSC designation from 547XO to 545X2, the Heating Systems career ladder seems to have undergone little change. Heating personnel appear with supervisors forming separate clusters in both the 1984 and 1977 surveys. Technical training instructors surfaced in both surveys, as well as a group specializing in work pertaining to fuels. In the 1977 survey, this Fuel Area NCO group spent 61 percent of their time maintaining fuel areas, and most were assigned to overseas bases. They were described as primarily inspecting oil tanks for water or other impurities, verifying quantity of fuel oil in tanks, and inspecting gas or oil fuel line fittings. Sixty-one percent of the independent job type identified in this survey are assigned to bases outside Personnel in this fuel heating systems job the continental United States. group spend most of their time maintaining and operating fuel-burning equip-Different from the fuel area group previously mentioned, their tasks include inspecting oil burners, adjusting oil burner fuel-air ratios, inspecting fuel lines or fittings, and many other similar tasks involving fuel systems. The differences between the two surveys seem few. There seems to be more specialization in the present survey, perhaps due to the inclusion of series-related civilian personnel. In the 1977 study, the heating systems personnel were identified in one large cluster. Conversely, in this survey, several groups were identified according to the type of heating system maintained. In addition, tactical team and contingency duties were added to the 1984 inventory, allowing this special group to be identified in this survey. Other than these small differences, the career ladder structure remains stable.

Job satisfaction indicators for job interest, utilization of talents and training, and reenlistment intentions across the two surveys were reviewed and showed few meaningful changes. The increases that exist in the reenlirtment indicator are consistent with an overall Air Force trend of increasing reenlistment intentions.

TABLE 33

# JOB SPECIALTY COMPARISONS ACROSS CURRENT AND PREVIOUS SURVEY

1977 OSR (545X0/547X0/54790					HEATING SYSTEMS SPECIALISTS/TECHNICIANS	( 47A=N )		FUEL AREA NCOs (N=5)	SUPERVISORY PERSONNEL (545X0/547X0/54790)	TRAINING INSTRUCTORS (545X0/547X0) (N=24)	
1984 OSR (545X2)	RESIDENTIAL, SMALL BLDGS AND HOUSING (N=267)	BOILER AND STEAM HEATING SYSTEMS (N=1,017)	CONTINGENCY TRAINERS (N=18)	HIGH TEMP WATER SYSTEM (N=50)	HEAT PLANT OPERATORS (N=105	WATER TREATMENT (N=49)	BOQ, MULTIHOUSING (N=55)	FUEL HEATING SYSTEMS (N=13)	SUPERVISORS AND MANAGERS (N=132)	TECHNICAL TRAINING INSTRUCTORS (N=5)	CONTINGENCY OR TACTICAL TEAM (N=83)

(545X0/547X0/54790) (N=216)

TABLE 34
JOB SATISFACTION INDICATORS BY TAFMS GROUPS AND PREVIOUS SURVEY\*

	1-48 MONTHS TAFMS	HS TAFMS	49+ MONTHS TAFMS	IS TAFMS
	545X2 (1984)	547X0 (1977)	545X2 (1984)	547X0 (1977)
EXPRESSED JOB INTEREST:				
DULL SO-SO INTERESTING	9 14 76	9 12 72	10 15 73	8 74
PERCEIVED USE OF TALENTS:				
LITTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	20	24 75	17 81	18
PERCEIVED USE OF TRAINING:			_	
LIFTLE OR NOT AT ALL FAIRLY WELL TO PERFECTLY	17	19 78	18	15 84 15
REENLISTMENT INTENTIONS:				
WILL NOT/PROBABLY WILL NOT REENLIST WILL/PROBABLY WILL REENLIST	35	38	16	22 64

 $<sup>\</sup>star$  Columns may not equal 100 percent due to nonresponse or rounding

## COMPARISON OF HEATING SYSTEMS AND REFRIGERATION AND AIR CONDITIONING PERSONNEL

One special concern of this study was to examine jobs within the Heating Systems specialty and compare them to jobs found in the Refrigeration and Air Conditioning specialty to discuss the similiarities and the possible merging of the two career fields. While not every issue involved in this possible merger lends itself to empirical study, USAFOMC can provide certain useful data to aid in that decisionmaking process. This section is devoted to discussing some of those concerns which may be addressed through the analysis of data collected with the current survey and that obtained in the Refrigeration and Air Conditioning career ladder study in July 1983. In addition, a working group of subject-matter specialists from both career fields reviewed tasks contained in both inventories and discussed task commonality between the two AFSCs.

With Refrigeration and Air Conditioning tasks not included in the inventory for this study, a working group was determined to be the most effective, efficient method to obtain an idea as to what tasks in the 545X2 inventory are also performed by 545X0 personnel. The first technical area discussed, which was clearly common to both fields, was Installing Heating Systems and Equipment. Of the 66 tasks listed in this duty (F), subject-matter specialists agreed that only 27 of these tasks (41 percent) were determined to be unique to Heating Systems personnel. Examples of these tasks are:

install boilers
install central heating plant control panels
install coal-burning equipment
install deaerators
install oil burners

These tasks clearly refer to heating units and, as expected, showed no commonality. Of the 66 tasks in this functional area, 39 (59 percent) were dertermined to be common to both AFSCs and are listed in Table 35:

The next functional area reviewed was Maintaining Forced Warm Air and Other Heating Systems (Duty G). This area contained 23 tasks, of which only 5 were considered to relate only to the 545X2 specialty. These were:

remove or replace boilers
remove or replace coal burning equipment
remove or replace primary systems for domestic hot water
remove or replace sectional boiler sections
mix and apply powered insulation

### TABLE 35

### FUNCTIONAL AREA (F): INSTALLING HEATING SYSTEMS AND EQUIPMENT TASKS COMMON TO 545X2 AND 545X0 PERSONNEL

INSTALL AIR BLEED VALVES INSTALL CENTRIFUGAL WATER PUMPS INSTALL GAUGES INSTALL ELECTRIC MOTORS INSTALL PRESSURE CONTROL INSTALL AQUASTATS INSTALL CHECK VALVES INSTALL CHEMICAL FEEDING EQUIPMENT INSTALL CIRCUIT BREAKERS INSTALL CIRCULATING PUMPS INSTALL CORROSION TESTERS INSTALL DISTRIBUTION LINES INSTALL ELECTRICAL CONTROLS INSTALL FEED OR CONDENSATE PUMPS INSTALL FEED WATER CONTROLS INSTALL FEED WATER REGULATORS INSTALL FILTERS INSTALL GAS BURNERS INSTALL GENERATOR OR SYSTEM PUMPS INSTALL BLOWERS INSTALL HUMIDISTATS INSTALL INSULATING MATERIALS ON DUCTS OTHER THAN PRE-FORMED INSULATION INSTALL INSULATING MATERIALS ON PIPES OTHER THAN PRE-FORMED INSULATION INSTALL MOTOR STARTERS INSTALL PNEUMATIC CONTROLS INSTALL PRE-FORMED INSULATION INSTALL PRESSURE CONTROLS INSTALL PRESSURE . JIENTIOMETERS INSTALL PRESSURE REGULATING VALVES (PRV) INSTALL RELAYS INSTALL SAFETY CONTROLS INSTALL SAFETY VALVES OTHER THAN BOILER SAFETY VALVES INSTALL STARTING OR RUNNING CAPACITORS INSTALL SYSTEM VALVES OR FITTINGS INSTALL TEMPERATURE RECORDING EQUIPMENT INSTALL TIMERS INSTALL TRANSFORMERS INSTALL VALVE OR DAMPER LINKAGES INSTALL WATER REGULATING VALVES

The remaining 18 tasks (75 percent) represent the commonality in this area and are listed in Table 36.

Maintaining Heating Control Systems (Duty H) was another area with several common tasks. There were 32 tasks relevant to this area, and only 5 were unique to Heating Systems. These were:

adjust pressure potentiometers
adjust safety controls
inspect humidity equipment
inspect reheating systems
remove or replace central heating plant control
panel components

The 27 tasks (84 percent) considered common to both specialties are listed in Table 37.

### TABLE 36

# FUNCTIONAL AREA (G): MAINTAINING FORCED WARM AIR AND OTHER HEATING SYSTEMS TASKS COMMON TO 545X2 AND 545X0 PERSONNEL

BALANCE SYSTEMS CLEAN EXCHANGERS CONNECT EXHAUST OUTLETS TO FLUES OR STACKS CONNECT OUTLETS TO DUCTS FABRICATE COPPER TUBING SYSTEMS INSPECT EXHANGERS LUBRICATE BLOWERS MEASURE AND CUT COPPER TUBING MEASURE AND CUT PIPE BY HAND MEASURE AND CUT PIPE BY MACHINE MEASURE AND CUT PRE-FORMED INSULATION REMOVE OR REPLACE FURNACES REMOVE OR REPLACE EXCHANGERS REMOVE OR REPLACE BLOWERS REMOVE OR REPLACE SPACE HEATERS REMOVE OR REPLACE UNIT HEATERS OR CHILLED WATER SYSTEMS THREAD PIPE BY HAND THREAD PIPE BY MACHINE

### TABLE 37

### FUNCTIONAL AREA (H): MAINTAINING HEATING CONTROL SYSTEMS, TASKS COMMON TO 545X2 AND 545X0 PERSONNEL

ADJUST ELECTRICAL THERMOSTATS OR PESSURE SWITCHES ADJUST ELECTONIC CONTROLS ADJUST HUMIDISTATS ADJUST HUMIDITY EQUIPMENT OTHER THAN HUMIDISTATS ADJUST OIL SAFETY SWITCHES ANALYZE PRESSURE OR TEMPERATURE READINGS CALIBRATE ELECTRICAL THERMOSTATS OR PRESSURE SWITCHES CALIBRATE ELECTRONIC CONTROLS CALIBRATE HUMIDISTATS CALIBRATE MOTORIZED VALUES CALIBRATE OIL SAFETY SWITCHES CALIBRATE PRESSURE POTENTIOMETERS CLEAN AND SERVICE CENTRAL CONTROL PANELS ISOLATE CENTRAL PLANT CONTROL PANEL MALFUNCTIONS ISOLATE ELECTRICAL CONTROL MALFUNCTIONS REMOVE OR REPLACE AUTOMATIC CONTROLS OR THERMOSTATS REMOVE OR REPLACE ELECTRICAL CONTROLS REMOVE OR REPLACE ELECTRICAL WIRING ON CONTROLS REMOVE OR REPLACE ELECTRONIC CONTROL COMPONENTS REMOVE OR REPLACE ELECTRONIC CONTROLS REMOVE OR REPLACE MANUAL CONTROLS REMOVE OR REPLACE HUMIDISTATS REMOVE OR REPLACE OIL SAFETY SWITCHES REMOVE OR REPLACE PRESSURE POTENTIOMETERS REMOVE OR REPLACE SAFETY CONTROL COMPONENTS SERVICE HUMIDITY EQUIPMENT TEST SAFETY CONTROL OPERATIONS

Unlike the functional areas just discussed, the duty of Maintaining Heating Electrical Systems was determined to depend on the base. Some bases evidently designate trouble-shooters or consider these responsibilities to belong to the Controls personnel (545X3). The same appears to be true for Maintaining Pneumatic Systems functional area (Duty J).

The tasks involved in Maintaining Heating Systems Components seemed to have little commonality. The only tasks, of the 56 in this area, that specialists designated as common were the following:

adjust centrifugal water pump adjust computer sensing devices for heating systems adjust couplings or pulleys adjust dampers adjust drive belts adjust valve and damper linkages adjust water regulating valves align couplings or pulleys align drive belts

The remaining duty areas were considered to pertain only to various heating systems (i.e., central steam plants and solar heating systems). The tasks involved in performing water treatment functions were considered common to both; however, the chemicals involved are different.

As shown by the large number of tasks in the Heating Systems career ladder inventory considered by specialists in both fields to be commonly performed, there seems to be a great deal of similarity in the jobs performed. Note that this comparison was done using the Heating Systems career ladder inventory and thus would not identify tasks that are unique to the Refrigeration and Air Conditioning career ladder personnel. If the issue of merging becomes more prominent, this same comparison should be done by a working group using the Refrigeration and Air Conditioning inventory.

In addition to this small working group, a comparison of tasks performed by 54550 and 54552 personnel was made, using 1983 and 1984 OSR data, respectively. Table 38 lists those tasks with a large percentage of members performing in both groups. Each of these tasks was also identified previously by the subject-matter specialists as being very common to both AFSCs.

In summary, the special consideration of this study, discussed above, tends to suggest two conclusions. First, according to specialists in both fields and OSR data for both AFSCs, there exists a great deal of commonality in routine tasks performed by Heating Systems personnel and Refrigeration and Air Conditioning personnel. Second, the differences that do exist appear to be in tasks involving large plants (i.e., Central Steam Plants, Operating Fuel Burning Equipment, and Steam Heating Systems).

TABLE 38

EXAMPLES OF TASKS SIMILAR TO AFS 545X2 AND 545X0

	PERCENT MEMBER	S PERFORMING
TASKS	54552 (N=606)	54550 (N=679)
MEASURE AND CUT COPPER TUBING	71	86
REMOVE OR REPLACE BLOWERS	45	72
ISOLATE ELECTRICAL CONTROL MALFUNCTIONS	23	57
REMOVE OR REPLACE ELECTRIC MOTORS	63	74
INSTALL ELECTRIC MOTORS	62	74
INSPECT AND CLEAN FILTERS	56	82
REMOVE OR REPLACE ELECTRICAL WIRING	45	68
ADJUST VALVES	41	56
INSTALL VALVES	52	65
LUBRICATE BEARINGS	48	78
CLEAN STRAINERS	53	59
ALIGN PULLEYS	48	72
LUBRICATE BEARINGS	48	78
ADJUST DAMPERS	44	62
ADJUST DRIVE BELTS	45	84
INSTALL GAUGES	62	75

### **IMPLICATIONS**

Occupational survey results indicate that jobs within this career ladder vary as a function of what type of heating system the incumbents install or maintain and the amount of time they spend on the tasks related to the various systems.

Few differences were found between the job performed by military and civilian personnel. All groups contained a mix of civilian and military personnel, with the exception of Contingency groups and the Technical Training group. Of the remaining groups, only three job groups showed a difference in terms of tasks performed by the military and civilian members: Residential, Small Buildings, and Housing Heating Systems Maintenance cluster, Boiler Water Treatment job type, and the OJT Training Personnel job type.

There were variations in the percent of military and civilian personnel within each job group. Constant findings were that civilian members tend to have been in Government service much longer than military counterparts, and military members average slightly more tasks, reflecting a broader job.

The indicators of job satisfaction for specialty job groups revealed that civilian members in all groups found their jobs interesting and felt their talents and training well utilized, where there were indicators in a few job groups with less than 60 percent military members responding favorably.

Training in the 545%2 career ladder, as evaluated through the STS and POI, appears to be thorough. Only 14 tasks with high percent members performing and high training emphasis were unmatched to POI and STS references. There were 29 areas in the STS and 6 objectives in the POI which contain tasks with low percent members performing and training emphasis. These should be reviewed by technical school personnel.

Based on analysis of the tasks performed by both Heating Personnel (AFSC 545X2) and Refigeration and Air Conditioning Personnel (AFSC 545X0), there is a large number of tasks common to both specialties. The differences that are apparent are related to the central plants.

### APPENDIX A

SELECTED REPRESENTATIVE TASKS FOR CAREER LADDER STRUCTURE GROUPS

TABLE I

RESIDENTIAL, SMALL BUILDINGS, AND HOUSING HEATING SYSTEMS
MAINTENANCE CLUSTER (GRP255)

TASKS	5	PERCENT MEMBERS PERFORMING (N=267)
G207	THREAD PIPE BY MACHINE	96
G194	MEASURE AND CUT PIPE BY MACHINE	94
G192	MEASURE AND CUT COPPER TUBING	91
G206	THREAD PIPE BY HAND	91
G193	MEASURE AND CUT PIPE BY HAND	89
F126		86
F129		84
K312		81
F136	INSTALL ELECTRIC MOTORS	79
1251	REMOVE OR REPLACE ELECTRIC MOTORS	79
G205	REMOVE OR REPLACE UNIT HEATERS	76
G195	MEASURE AND CUT PRE-FORMED INSULATION	76
F118		75
F145		74
K316		73
F120		73
F132		72
F138		72
1244		72
K317		71
M391		70
F141		69
Q472		69
F157		69
1252		69
K314		69
F182		69
F163		69
F122	INSTALL BOILER SAFETY VALVES	68
C101	LURDICATE HEATING RIGHERS	67

### TABLE 1A

# ELECTRICAL MAINTENANCE PERSONNEL (GRP396)

TASKS		MEMBERS PERFORMING (N=11)
K289	CLEAN AND LUBRICATE MOTOR OR FAN BEARINGS	100
G207	THREAD PIPE BY MACHINE	100
G206	THREAD PIPE BY HAND	100
K279	ADJUST COUPLINGS OR PULLEYS	100
H227	REMOVE OR REPLACE AUTOMATIC HEATING CONTROLS OR THERMOSTATS	100
K280	ADJUST DAMPERS	100
K284	ALIGN COUPLINGS OR PULLEYS	100
K282	ADJUST VALVE AND DAMPER LINKAGES	100
I 252	REMOVE OR REPLACE FUSES	91
1258	RESET CIRCUIT BREAKERS	91
1251	REMOVE OR REPLACE ELECTRIC MOTORS	91
	INSPECT BLOWER BEARINGS	91
K288	CLEAN AND LUBRICATE BLOWER BEARINGS	91
G192	MEASURE AND CUT COPPER TUBING	91
H208	ADJUST ELECTRICAL THERMOSTATS OR PRESSURE SWITCHES	91
K314	REMOVE OR REPLACE COUPLINGS OR PULLEYS	91
K329	REMOVE OR REPLACE VALVE AND DAMPER LINKAGES	91
	INSTALL CENTRIFUGAL WATER PUMPS	91
K323	REMOVE OR REPLACE PACKING ON CENTRIFUGAL WATER PUMPS	91
F138	INSTALL FEED OR CONDENSATE PUMPS	91
F167	INSTALL SAFETY CONTROLS	91
: 163	INSTALL PRESSURE REGULATING VALVES (PRV)	91
F152	INSTALL MOTOR STARTERS	91
K294	INSPECT AND CLEAN FILTERS	82
	INSPECT DRIVE BELTS	82
	INSTALL ELECTRIC MOTORS	82
K300	INSPECT MOTOR OR FAN BEARINGS	82
G194	MEASURE AND CUT PIPE BY MACHINE	82
G193	MEASURE AND CUT PIPE BY HAND	82
1243	INSPECT FUSES OR CIRCUIT RREAKERS	82

# TABLE II BOILER AND STEAM HEATING SYSTEM CLUSTER (GRP376)

TASKS		PERCENT MEMBERS PERFORMING (N=1,017)
1710110		<u> </u>
G207	THREAD PIPE BY MACHINE	94
N422	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	93
M373	DRAIN STEAM HEATING SYSTEM BOILERS	93
M384	INSPECT STEAM HEATING SYSTEM BOILER MANHOLE AND HANDHOLE	
	COVERS	93
M382	INSPECT STEAM HEATING SYSTEM BOILER FEED AND CONDENSATE	
	PUMPS	93
G194	MEASURE AND CUT PIPE BY MACHINE	93
M375	FILL STEAM HEATING SYSTEM BOILERS	93
G193	MEASURE AND CUT PIPE BY HAND	93
M409	REMOVE OR REPLACE STEAM HEATING BOILER GAUGE GLASSES	92
M391	INSPECT STEAM TRAPS	92
G206	THREAD PIPE BY HAND	92
M385	INSPECT STEAM HEATING SYSTEM BOILER SAFETY VALVES	92
N424	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	92
K312	REMOVE OR REPLACE CHECK VALVES	91
G192	MEASURE AND CUT COPPER TUBING	91
M410	REMOVE OR REPLACE CHECK VALVES MEASURE AND CUT COPPER TUBING REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER MANHOLE OR HANDHOLE COVER GASKETS CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES REMOVE OR REPLACE GAUGES INSPECT FEED WATER CONTROLS (MCDONNELL-MILLER) CLEAN STEAM HEATING SYSTEM BOILER TUBES INSPECT FUEL LINES OR FITTINGS REMOVE OR REPLACE BOILER SAFETY VALVES TRACE STEAM DISTRIBUTION SYSTEMS INSTALL CHECK VALVES INSPECT STEAM LINES OR CONDUITS	
	HANDHOLE COVER GASKETS	90
M368	CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES	90
K317	REMOVE OR REPLACE GAUGES	90
M380	INSPECT FEED WATER CONTROLS (MCDONNELL-MILLER)	88
M369	CLEAN STEAM HEATING SYSTEM BOILER TUBES	88
L339	INSPECT FUEL LINES OR FITTINGS	88
M405	REMOVE OR REPLACE BOILER SAFETY VALVES	88
M417	TRACE STEAM DISTRIBUTION SYSTEMS	88
F126	INSTALL CHECK VALVES	88
M390	INSPECT STEAM LINES OR CONDUITS	87
M386	INSPECT STEAM HEATING SYSTEM COMBUSTION CHAMBERS	87
1252	REMOVE OR REPLACE FUSES	86
M403	REMOVE OR REPLACE BLACK IRON STEAM CONDENSATE LINES	86
N426	PERFORM STEAM HEATING SYSTEM BOILER PRE-OPERATIONAL CHECKS	86
K300	INSPECT MOTOR OR FAN BEARINGS	86

### TABLE IIA

## BOILER PLANT OPERATORS (GRP394)

TASKS		PERCENT MEMBERS PERFORMING (N=311)
N425	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	97
M375	FILL STEAM HEATING SYSTEM BOILERS	97
M384	INSPECT STEAM HEATING SYSTEM BOILER MANHOLE AND HANDHOLE	
	COVERS	96
N422	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	96
M373	DRAIN STEAM HEATING SYSTEM BOILERS	95
T521	BLOWDOWN CENTRAL STEAM PLANT BOILER OR WATER COLUMNS	<b>9</b> 5
T522	CHECK CENTRAL STEAM PLANT BOILER WATER LEVEL	94
M385	INSPECT STEAM SYSTEM BOILER SAFETY VALVES	94
T526		93
M382	INSPECT STEAM HEATING SYSTEM BOILER FEED AND CONDENSATE	
	PUMPS	93
S <b>4</b> 99	INSPECT CENTRAL STEAM PLANT BOILER MANHOLE AND HANDHOLE	
	COVERS	93
T523		93
N426	PERFORM STEAM HEATING SYSTEM BOILER PRE-OPERATIONAL	•
	CHECKS	92
M410	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER MANHOLE	20
	OR HANDHOLE COVER GASKETS	92
M409	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE	92
C402	GLASSES	92 91
\$493		91
M368	CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES PREPARE BOILERS FOR INSPECTIONS	90
T530		
\$513	REMOVE OR REPLACE CENTRAL STEAM PLANT BOILER MANHOLE AND	90
3313	HANDHOLE COVER GASKETS	90
S497		90
M386	INSPECT CENTRAL PLANT BOILER FEED AND CONDENSATE PUMPS INSPECT STEAM HEATING SYSTEM COMBUSTION CHAMBERS	90
M369	CLEAN STEAM HEATING STSTEM BOILER TUBES	90
V539	DRAW BOILER WATER SAMPLES	89
S514	REMOVE OR REPLACE CENTRAL STEAM PLANT BOILER GAUGE GLASSES	
V545	PERFORM CHEMICAL FEEDING	88
V543		88
M391	INSPECT STEAM TRAPS	87
M377	INSPECT AND WASH DOWN STEAM HEATING SYSTEM BOILER WATER	
- ' •	SIDES	87
\$489	CLEAN CENTRAL STEAM PLANT ROTLER GAUGE GLASSES	86

### TABLE IIB

# BOILER WATER TREATMENT PERSONNEL (GRP418)

TASKS		PERCENT MEMBERS PERFORMING (N=15)
V539	DRAW BOILER WATER SAMPLES	100
V539	TEST BOILER WATER FOR CHLORIDES OR TOTAL DISSOLVED SOLIDS	
V549	TEST BOILER WATER FOR CHLORIDES OR TOTAL DISSOLVED SOLIDS	100
V553	TEST PH OF CONDENSATE RETURN	100
	TEST BOILER WATER FOR CAUSTICITY	100
V543	MIX CHEMICALS REQUIRED TO TREAT WATER	100
V545		
N422	RICHOCH CHEMICAL FELDING	100
M43	PEMOVE OF PEDLACE BLACK IRON STEAM CONDENSATE LINES	100
G206	THREAD DIDE RY HAND	100
M380	PERFORM CHEMICAL FEEDING BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS REMOVE OR REPLACE BLACK IRON STEAM CONDENSATE LINES THREAD PIPE BY HAND INSPECT FEED WATER CONTROLS (MCDONNELL-MILLER) INSTALL BOILER GAUGE GLASSES INSTALL CHECK VALVES	100
F121	INSTALL BOILER GAUGE GLASSES	100
F126	INSTALL CHECK VALVES	100
G207	THREAD PIPE BY MACHINE	93
N426	PERFORM STEAM HEATING SYSTEM BOILER PRE-OPERATIONAL	
	CHECKS	93
M410	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER MANHOLE OR	
	HANDHOLE COVER GASKETS	93
N424	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	93
M409	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE	
	GLASSES	93
M385	INSPECT STEAM HEATING SYSTEM BOILER SAFETY VALVES	93
M391	INSPECT STEAM TRAPS	93
M382	INSPECT STEAM HEATING SYSTEM BOILER FEED AND CONDENSATE	
	PUMPS	93
V540	DRAW CONDENSATE RETURN WATER SAMPLES	87
G193	MEASURE AND CUT PIPE BY HAND	87
M417	TRACE STEAM DISTRIBUTION SYSTEMS	87
M363	CLEAN FEED WATER CONTROLS (MCDONNELL-MILLER)	87
M384	INSPECT STEAM HEATING SYSTEM BOILER MANHOLE AND HANDHOLE	
	COVERS	87
M368	CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES	87
	INSTALL GAUGES	87
G195	MEASURE AND CUT PRE-FORMED INSULATION	87
E122	INSTALL DOLLED SAFETY VALVES	97

### TABLE IIC

# GENERAL HEATING SYSTEMS MAINTENANCE PERSONNEL (GRP438)

TASKS		PERCENT MEMBERS PERFORMING (N=691)
G192	MEASURE AND CUT COPPER TUBING	99
G207	THREAD PIPE BY MACHINE	98
G194	MEASURE AND CUT PIPE BY MACHINE	98
G193	MEASURE AND CUT PIPE BY HAND	98
G206	THREAD PIPE BY HAND	97
K312	REMOVE OR REPLACE CHECK VALVES	96
M31	INSPECT STEAM TRAPS	95
K317	REMOVE OR REPLACE GAUGES	95
K314	REMOVE OR REPLACE COUPLINGS OR PULLEYS	94
F126	INSTALL CHECK VALVES	94
I252	REMOVE OR REPLACE FUSES	94
M405	REMOVE OR REPLACE BOILER SAFETY VALVES	94
K300	INSPECT MOTOR OR FAN BEARINGS	93
M403	REMOVE OR REPLACE BLACK IRON STEAM CONDENSATE LINES	93
M373	DRAIN STEAM HEATING SYSTEM BOILERS	93
K316	REMOVE OR REPLACE FILTERS	93
I 251	REMOVE OR REPLACE ELECTRIC MOTORS	93
M382	INSPECT STEAM HEATING SYSTEM BOILER FEED AND CONDENSATE	
	PUMPS	93
M413	REMOVE OR REPLACE STEAM HEATING SYSTEM PRESSURE RELIEF	22
	VALVES	93
M409	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE	00
	GLASSES	92
M417	TRACE STEAM DISTRIBUTION SYSTEMS	92
K325	REMOVE OR REPLACE SOLEN 1D VALVES	92
N422	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	92
1244	INSPECT MOTORS	92
F129	INSTALL CIRCULATING PUMPS	92
G191	LUBRICATE HEATING BLOWERS	92
M380	INSPECT FEED WATER CONTROLS (MCDONNELL-MILLER)	92 <b>9</b> 2
K279	ADJUST COUPLINGS OR PULLEYS	92 92
G195	MEASURE AND CUT PRE-FORMED INSULATION	92 92
F138	INSTALL FEED OR CONDENSATE PUMPS	97

### TABLE III

# CONTINGENCY TRAINERS (GRP268)

TASKS		PERCENT MEMBERS PERFORMING (N=18)
L342		100
B26		
D74		94
L335	- · · · · · · · · · · · · · · · · · · ·	94
D79		94
	REMOVE OR REPLACE FUSES	94
	FIRE M-16 RIFLES	94
B41	, , , , , , , , , , , , , , , , , , ,	
	54532)	89
B43		89
C67		89
G194		89
G207		89
G192		89
Y682		89
A4		83
	INSPECT FUEL LINES OR FITTINGS	83
	ERECT TENTS	83
	THREAD PIPE BY HAND	83
Y633		83
F145		83
F126		83
D86		78 70
A20		78 70
D77 B37		78 70
		78 70
D98	VERIFY CDC COURSE COMPLETIONS	78 70
G193	TRACE STEAM DISTRIBUTION SYSTEMS MEASURE AND CUT PIPE BY HAND	78 78
		78 78
1263	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES WIRE-IN MOTORS TO POWER SOURCES	78 78
1203	WIKE-IN MOTOKS IN LOMEK SONKES	/0

### TABLE IV

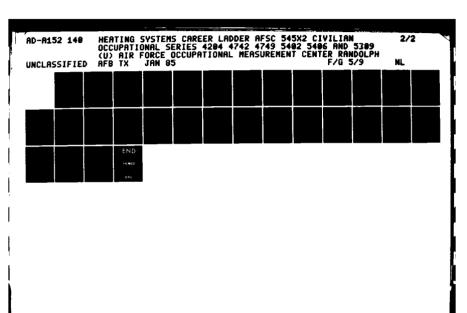
# HIGH TEMPERATURE WATER SYSTEM OPERATORS (GRP209)

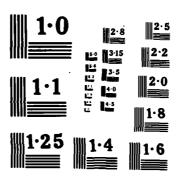
TASKS		PERCENT MEMBERS PERFORMING (N=50)
P462	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM OPERATIONAL	
	CHECKS	98
P459	LIGHT-OFF HIGH TEMPERATURE WATER HEATING SYSTEMS	98
0435	INSPECT HIGH TEMPERATURE WATER HEATING SYSTEM BOILERS FOR	
	LEAKS	96
P460	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM BOILER PRE-	
	OPERATIONAL CHECKS	94
J272	INSPECT COMPRESSOR OIL LEVELS	94
J269	BLOWDOWN CONDENSATE FROM AIR TANKS	92
0433	FILL HIGH TEMPERATURE WATER HEATING SYSTEMS WITH WATER AND	
	BLEED AIR FROM SYSTEMS	92
0432	DRAIN OR FLUSH HIGH TEMPERATURE WATER HEATING SYSTEM	
	BOILERS	92
V539	DRAW BOILER WATER SAMPLES	90
0436	INSPECT HIGH TERMPERATURE WATER HEATING SYSTEM PRESSURE	
	RELIEF VALVES	88
0430	CLEAN HIGH TEMPERATURE WATER HEATING SYSTEM BOILERS	86
0439	INSPECT SAFETY VALVES	86
K289	CLEAN AND LUBRICATE MOTOR OR FAN BEARINGS	86
G192	MEASURE AND CUT COPPER TUBING	86
P463	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM CONTROL	
	VALVE OPERATIONAL CHECKS	84
V543	MIX CHEMICALS REQUIRED TO TREAT WATER	84
V545	PERFORM CHEMICAL FEEDING	84
G193	MEASURE AND CUT PIPE BY HAND	84
G206	THREAD PIPE BY HAND	82
J264	ADJUST AIR COMPRESSOR BELTS	82
0440	INSPECT TEMPERATURE RECORDING EQUIPMENT	80
K291	CLEAN STRAINERS	80
0447	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM REFRACTORY	00
w200	REPAIRS	80
K302	LUBRICATE FANS	80
G207	THREAD PIPE BY MACHINE	80
G194	MEASURE AND CUT PIPE BY MACHINE	80
V551	TEST BOILER WATER FOR SODIUM SULFATES	78 70
K299	INSPECT DRIVE BELTS	78 70
K314	REMOVE OR REPLACE COUPLINGS OR PULLEYS	78
K312	REMOVE OR REPLACE CHECK VALVES	78

### TABLE IVA

# FUEL BURNING EQUIPMENT OPERATORS (GRP656)

TASKS		PERCENT MEMBERS PERFORMING (N=16)
P462	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM OPERATIONAL	
	CHECKS	100
P460	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM BOILER PRE-OPERATIONAL CHECKS	100
0435	INSPECT HIGH TEMPERATURE WATER HEATING SYSTEM BOILERS FOR LEAKS	100
0433	FILL HIGH TEMPERATURE WATER HEATING SYSTEMS WITH WATER AND	
0406	BLEED AIR FROM SYSTEMS	100
0436	INSPECT HIGH TEMPERATURE WATER HEATING SYSTEM PRESSURE	100
0439	RELIEF VALVES INSPECT SAFETY VALVES	100
0439		100
0430	CLEAN HIGH TEMPERATURE WATER HEATING SYSTEM BOILERS DRAIN OR FLUSH HIGH TEMPERATURE WATER HEATING SYSTEM	100
0432	BOILERS	100
0446	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM BOILER OR	100
00	EXPANSION TANK HYDROSTATIC TESTS	100
P459	LIGHT-OFF HIGH TEMPERATURE WATER HEATING SYSTEMS	94
J272	INSPECT COMPRESSOR OIL LEVELS	94
J269		94
0438	INSPECT PRESSURIZATION SYSTEMS	94
P463	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM CONTROL	
	VALVE OPERATIONAL CHECKS	94
K280	ADJUST DAMPERS	94
0447	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM REFRACTORY REPAIRS	94
0451	REMOVE OR REPLACE HIGH TEMPERATURE WATER HEATING SYSTEM	
	SAFETY VALVES	94
0452	REMOVE OR REPLACE HIGH TEMPERATURE WATER PRESSURE RELIEF	
	VALVES	94
K279	ADJUST COUPLINGS OR PULLEYS	94
J264	ADJUST AIR COMPRESOR BELTS	94
K317	REMOVE OR REPLACE GAUGES	94
K312	REMOVE OR REPLACE CHECK VALVES	94
P461	PERFORM HIGH TEMPERATURE WATER HEATING SYSTEM COMBUSTION	0.0
V200	EFFICIENCY ANALYSES	88
K300	INSPECT MOTOR OR FAN BEARINGS	88
K298 K299	INSPECT DAMPERS INSPECT DRIVE BELTS	88 88
N233	INSPECT DRIVE BELTS  I AV HD HIGH TEMPEDATHDE WATED HEATING SYSTEM ROILEDS	88 88





### TABLE V

# HEAT PLANT OPERATORS (GRP184)

TASKS		PERCENT MEMBERS PERFORMING (N=105)
N422	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	94
N424	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	89
T521 M384	BLOWDOWN CENTRAL STEAM PLANT BOILER OR WATER COLUMNS INSPECT STEAM HEATING SYSTEM BOILER MANHOLE AND HANDHOLE	88
	COVERS	<b>88</b>
M373	DRAIN STEAM HEATING SYSTEM BOILERS	<b>8</b> 5
T522	CHECK CENTRAL STEAM PLANT BOILER WATER LEVEL	83
M375	FILL STEAM HEATING SYSTEM BOILERS	81
V545	PERFORM CHEMICAL FEEDING	80
T526	LIGHT-OFF CENTRAL STEAM PLANT BOILERS	77
E106	MAKE ENTRIES ON AF FORMS 1458 (DAILY STEAM BOILER PLANT	
	OPERATION LOG)	75
V550	TEST BOILER WATER FOR PHOSPHATES	75
V548	TEST BOILER WATER FOR CAUSTICITY	74
S499	INSPECT CENTRAL STEAM PLANT BOILER MANHOLE AND HANDHOLE	
	COVERS	74
V539	DRAW BOILER WATER SAMPLES	73
V553	TEST PH OF CONDENSATE RETURN	73
V543	MIX CHEMICALS REQUIRED TO TREAT WATER	73
T523	DRAIN CENTRAL STEAM PLANT BOILERS	73
V549	TEST BOILER WATER FOR CHLORIDES OR TOTAL DISSOLVED SOLIDS	72
M382	INSPECT STEAM HEATING SYSTEM BOILER FEED AND CONDENSATE	
	PUMPS	72
N426 M410	PERFORM STEAM HEATING SYSTEM BOILER PRE-OPERATIONAL CHECKS REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER MANHOLE OR	70
	HANDHOLE COVER GASKETS	70
M368	CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES	70
S493	FILL CENTRAL STEAM PLANT BOILERS AND CHECK FOR LEAKS	70
M409	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE	
	GLASSES	70
T30	PERFORM CENTRAL STEAM PLANT BOILER PRE-OPERATIONAL CHECKS	<b>6</b> 9
N423	CHECK STEAM HEATING SYSTEM BOILER TRICOCKS	69
V540	DRAW CONDENSATE RETURN WATER SAMPLES	68
F121	INSTALL BOILER GAUGE GLASSES	68
\$513	REMOVE OR REPLACE CENTRAL STEAM PLANT BOILER MANHOLE AND	
	HANDHOLE COVER GASKETS	67
M385	INSPECT STEAM HEATING SYSTEM ROILER SAFETY VALVES	66

### TABLE VI

# BOILER FUEL HEATING SYSTEMS PERSONNEL (GRP272)

TASKS		PERCENT MEMBERS PERFORMING (N=13)
N422	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	92
L357	THE STATE OF THE SECOND STATE OF THE STATE O	92
M409	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE	
	REMOVE OR REPLACE OIL BURNERS REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER GAUGE GLASSES INSPECT OIL BURNERS PERFORM OIL BURNER OPERATIONAL CHECKS INSPECT FUEL LINES OR FITTINGS INSPECT AND WASH DOWN STEAM HEATING SYSTEM BOILER WATER SIDES THREAD PIPE BY MACHINE CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES INSPECT STEAM TRAPS CLEAN AND INSPECT STEAM HEATING SYSTEM COMBUSTION CHAMBERS	92
L342	INSPECT OIL BURNERS	85
L353	PERFORM OIL BURNER OPERATIONAL CHECKS	85
	INSPECT FUEL LINES OR FITTINGS	85
M377	INSPECT AND WASH DOWN STEAM HEATING SYSTEM BOILER	
	WATER SIDES	85
	THREAD PIPE BY MACHINE	85
M368	CLEAN STEAM HEATING SYSTEM BOILER GAUGE GLASSES	85
391	INSPECT STEAM TRAPS	77
M361	CLEAN AND INSPECT STEAM HEATING SYSTEM COMBUSTION	
	on the city	• •
L335	ADJUST OIL BURNER FUEL-AIR RATIOS	77
M384	INSPECT STEAM HEATING SYSTEM BOILER MANHOLE AND HANDHOLE	
	COVERS	77
M375	FILL STEAM HEATING SYSTEM BOILERS	77
M373	DRAIN STEAM HEATING SYSTEM BOILERS	77
N424	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	77
K316	LIGHT-OFF STEAM HEATING SYSTEM BOILERS REMOVE OR REPLACE FILTERS LIGHT-OFF LOW OR MEDIUM TEMPERATURE WATER HEATING SYSTEM BOILERS REMOVE OR REPLACE ELECTRIC MOTORS INSPECT FEED WATER CONTROLS (MCDONNELL-MILLER) CLEAN STEAM HEATING SYSTEM BOILER TUBES INSPECT AND CLEAN FILTERS MEASURE AND CUT PIPE BY MACHINE REMOVE OR REPLACE FUSES DRAIN OR FILSH LOW OR MEDIUM TEMPERATURE WATER HEATING	77
K481	LIGHT-UFF LUW UK MEDIUM TEMPEKATURE WATER HEATING SYSTEM	77
1051	BUILERS	77 77
1251	REMOVE OR REPLACE ELECTRIC MOTORS	77
M380	INSPECT FEED WATER CONTROLS (MCDONNELL-MILLER)	69
M 204	THEORET AND CLEAN ELLTERS	69 69
K294	MEACIDE AND CIT DIDE DY MACHINE	69
1252	MENOUS OF BEDIACE EIGES	69
R477	DRAIN OR FLUSH LOW OR MEDIUM TEMPERATURE WATR HEATING	03
K4//	SYSTEM BOILERS	69
M410	REMOVE OR REPLACE STEAM HEATING SYSTEM BOILER MANHOLE OR	09
11410	HANDHOLE COVER GASKETS	69
V638	FIRE M-16 RIFLES	69
Y633	DON OR DOFF CHEMICAL WARFARE PERSONAL PROTECTIVE CLOTHING	62
M385	INSPECT STEAM HEATING SYSTEM BOILER SAFETY VALVES	62
M363		62

### TABLE VII

# BOQ, MULTIHOUSING HEATING SYSTEMS MAINTENANCE CLUSTER (GRP073)

TASKS		PERCENT MEMBERS PERFORMING (N=55)
G207	THREAD PIPE BY MACHINE	84
G194	MEASURE AND CUT PIPE BY MACHINE	82
G206	THREAD PIPE BY HAND	79
G193	MEASURE AND CUT PIPE BY HAND	78
F126	INSTALL CHECK VALVES INSTALL BLACK IRON STEAM CONDENSATE LINES INSTALL CIRCULATING PUMPS MEASURE AND CUT COPPER TUBING INSTALL FEED OR CONDENSATE PUMPS INSTALL ELECTRIC MOTORS INSTALL PACKING INSTALL FILTERS	78
F120	INSTALL BLACK IRON STEAM CONDENSATE LINES	71
F129	INSTALL CIRCULATING PUMPS	67
G192	MEASURE AND CUT COPPER TUBING	64
F138	INSTALL FEED OR CONDENSATE PUMPS	64
F136	INSTALL ELECTRIC MOTORS	60
F157	INSTALL PACKING	58
F175	INSTALL STEAM HEATING SYSTEM VALVES OR FITTINGS	53
F145	INSTALL GAUGES	53
G195	MEASURE AND CUT PRE-FORMED INSULATION	52
		51
F125	INSTALL CENTRIFUGAL WATER PUMPS	51
F121	INSTALL BOILER GAUGE GLASSES	51
F118	INSTALL AIR BLEED VALVES	49
M391	INSPECT STEAM TRAPS	45
F182	INSTALL UNIT HEATERS	45
F122	INSTALL BOILER SAFETY VALVES	<b>4</b> 5
Y638	FIRE M-16 RIFLES	45
F135	INSTALL DISTRIBUTION LILES	44
G205	REMOVE OR REPLACE UNIT HEATERS	44
1252	REMOVE OR REPLACE FUSES	44
F132	INSTALL COUPLINGS OR PULLEYS	42
F159	INSTALL PRE-FORMED INSULATION	41
K312	REMOVE OR REPLACE CHECK VALVES	41
MANS	REMOVE OR REPLACE BLACK IRON STEAM CONDENSATE LINES	40

### TABLE VIII

## WATER TREATMENT CLUSTER (GRP203)

<u>TASKS</u>		PERCENT MEMBERS PERFORMING (N=49)
V550	TEST BOILER WATER FOR PHOSPHATES	96
¥539	DRAW BOILER WATER SAMPLES	96
V549	TEST BOILER WATER FOR CHLORIDES OR TOTAL DISSOLVED SOLIDS	94
V545	PERFORM CHEMICAL FEEDING	94
V543	MIX CHEMICALS REQUIRED TO TREAT WATER	94
V548	TEST BOILER WATER FOR CAUSTICITY	92
V553	TEST PH OF CONDENSATE RETURN	88
V540	DRAW CONDENSATE RETURN WATER SAMPLES	80
V551	TEST BOILER WATER FOR SODIUM SULFATES	76
Y638	FIRE M-16 RIFLES	65
V555	TEST RAW WATER FOR HARDNESS	63
	BLOWDOWN STEAM HEATING SYSTEM BOILERS OR WATER COLUMNS	
	INSPECT CHEMICAL REAGENTS AND TEST EQUIPMENT	63
	MAINTAIN BOILER CHEMICAL STORAGE AREAS	63
E106		
	OPERATION LOG)	61
	BLOWDOWN CENTRAL STEAM PLANT BOILER OR WATER COLUMNS	61
E107		
	LOG FOR STEAM AND HOT WATER BOILERS)	61
T522		59
Y682		59
V552		53
Y677	PRACTICE PERSONAL HYGIENE TECHNIQUES	53
Y633	DON OR DOFF CHEMICAL WARFARE PERSONAL PROTECTIVE CLOTHING	53
צוסו	PREPARE PERSONAL CLUINING AND EQUIPMENT FOR DEPLOTMENT	43
	LIGHT-OFF STEAM HEATING SYSTEM BOILERS	47
V544	MONITOR DEMINERALIZERS OR WATER SOFTENERS	45
Y631	ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	45
	TEST PH OF SOLUTIONS OTHER THAN CONDENSATE RETURN	43
E108		
	OPERATING LOG)	43
	ERECTS TENTS	43
N426	PERFORM STEAM HEATING SYSTEM BOILER PRE-OPERATIONAL CHECKS	35

### TABLE VIIIA

# WATER SAMPLING AND TESTING PERSONNEL (GRP243)

TASKS		PERCENT MEMBERS PERFORMING (N=11)
v548		100
V549		
V550	TEST BOILER WATER FOR PHOSPHATES	100
V553	TEST PH OR CONDENSATE RETURN	91
V5 <b>4</b> 5	PERFORM CHEMICAL FEEDING	91
V551	TEST BOILER WATER FOR SODIUM SULFATES	82
V543	MIX CHEMICALS REQUIRED TO TREAT WATER	82
V539		82
V552	TEST BOILER WATER FOR TANNIN	64
V555	TEST RAW WATER FOR HARDNESS	64
V554		64
V541		64
E107	MAKE ENTRIES ON AF FORMS 1459 (WATER TREATMENT OPERATING LOG FOR STEAM AND HOT WATER BOILERS)	64
Y636	· · · · · · · · · · · · · · · · · · ·	55
Y638		55
V542		45
Y633		
Y682		45
W572		36
V541		36
V544		36
T521		36
Y631		36
Y675		36
Y 677	PRACTICE PERSONAL HYGIENE TECHNIQUES	27
E106	MAKE ENTRIES ON AF FORMS 1458 (DAILY STEAM BOILER PLANT	
	OPERATION LOG)	27
V546	PREPARE WATER SAMPLES FOR SHIPMENT	27
T522	CHECK CENTRAL STEAM PLANT BOILER WATER LEVEL	27
Y679		27
H215	ANALYZE PRESSURE OR TEMPERATURE READINGS	27

### TABLE IX

# SUPERVISORY AND MANAGERIAL CLUSTER (GRP153)

TASKS		PERCENT MEMBERS PERFORMING (N=132)
A4	DETERMINE WORK PRIORITIES	97
B42	SUPERVISE CIVILIANS	94
A20	PLAN WORK ASSIGNMENTS	94
B26	COUNSEL PERSONNEL ON PERSONAL OR MILITARY-RELATED MATTERS	94
A1	ASSIGN PERSONNEL TO DUTY POSITIONS	93
A22	SCHEDULE LEAVES OR PASSES	93
A11 B38	ESTALISH PERFORMANCE STANDARDS FOR SUBORDINATES INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR	89
D30	SUBORDINATES	89
A3	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT,	0,5
NJ	OR SUPPLIES	89
B43		88
C51	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, RECLASSI-	00
031	FICATION, OR SPECIAL AWARDS	88
B39	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	88
A8	ESTABLISH HAND OR SPECIAL TOOL REQUIREMENTS	85
B37	INTERPRET BUILEPRINTS DRAWINGS OR SPECIFICATIONS	84
B41	SUPERVISE APPRENTICE HEATING SYSTEMS SPECIALISTS (AFSC	
	54532)	83
A10	ESTABLISH ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS	
	(OI) OR STANDING OPERATING PROCEDURES (SOP)	83
A13	ESTABLISH SHOP EQUIPMENT REQUIREMENTS	83
D72	ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS	83
B47	WRITE CORRESPONDENCE	81
C50	EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS	81
B32	IMPLEMENT SAFETY PROGRAMS	80
A23	SCHEDULE PERSONNEL FOR SCHOOLS, TEMPORARY DUTY (TDY)	80
040	ASSIGNMENTS, OR NON-TECHNICAL TRAINING	₁ <sup>2</sup> 0
C48	ANALYZE WORKLOAD REQUIREMENTS EVALUATE WORK SCHEDULES	79
C63 C67	WRITE AIRMAN PERFORMANCE REPORTS (APR)	79 78
A17	PLAN SAFETY PROGRAMS	78 78
A17		78 78
D77		78
C54	EVALUATE JOB DESCRIPTIONS	74
	INDUDE ATOMAN DEDENDMANCE DEDUDES (ADD)	73

### TABLE IXA

# BOILER PLANT FOREMAN (GRP539)

TASKS		PERCENT MEMBERS PERFORMING (N=69)
A22	SCHEDULE LEAVES OR PASSES	100
B42	SUPERVISE CIVILANS	99
A4	DETERMINE WORK PRIORITIES	99
	PLAN WORK ASSIGNMENTS	99
B38	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES	97
A1	ASSIGN PERSONNEL TO DUTY POSITIONS	96
B26	COUNSEL PERSONNEL ON PERSONAL OR MILITARY-RELATED MATTERS	
B39	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	94
D72	ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS	94
B43		93
B41	SUPERVISE APPRENTICE HEATING SYSTEMS SPECIALISTS (AFSC	
	54532)	93
A11	ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES	93
C51		
	FICATION, OR SPECIAL AWARDS	93
A13	ESTABLISH SHOP EQUIPMENT REQUIREMENTS	93
B37	INTERPRET BLUEPRINTS, DRAWINGS, OR SPECIFICATIONS	93
A23	SCHEDULE PERSONNEL FOR SCHOOLS, TEMPORARY DUTY (TDY)	
	ASSIGNMENTS, OR NON-TECHNICAL TRAINING	93
€48	ANALYZE WORKLOAD REQUIREMENTS	90
A 3	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT,	
	OR SUPPLIES	90
A8	ESTABLISH HAND OR SPECIAL TOOL REQUIREMENTS	90
050	EVALUATE COMPLIANCE WIT PERFORMANCE STANDARDS	88
063	EVALUATE WORK SCHEDULES	87
410	ESTABLISH ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OI), OR STANDING OPERATING PROCEDURES (SOP)	87
B46	UPDATE SEASONAL OR RECURRING MAINTENANCE FORMS	86
A14	ESTABLISH SUPPLY BENCH STOCK LEVELS	84
B32	IMPLEMENT SAFETY PROGRAMS	84
D77		84
C54		84
B47	WRITE CORRESPONDENCE	83
C64	INDORSE AIRMAN PERFORMANCE REPORTS (APR)	81
C67	WRITE AIRMAN PERFORMANCE REPORTS (ADD)	80

### TABLE IXB

# OJT TRAINING PERSONNEL (GRP420)

TASKS		PERCENT MEMBERS PERFORMING (N=36)
A4	DETERMINE WORK PRIORITIES	100
A20	PLAN WORK ASSIGNMENTS	100
B38	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES	100
B26		
	ASSIGN PERSONNEL TO DUTY POSITONS	97
	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	97
A8	ESTABLISH HAND OR SPECIAL TOOL REQUIREMENTS	97
B42	· · · · · · · · · · · · · · · · · · ·	94
	SUPERVISE HEATING SYSTEMS SPECIALISTS (AFSC 54552) SUPERVISE APPRENTICE HEATING SYSTEMS SPECIALISTS (AFSC	94
	54532)	94
A22	SCHEDULÉ LEAVES OR PASSES	94
	ESTALISH PERFORMANCE STANDARDS FOR SUBORDINATES	94
B29	DIRECT MAINTENANCE OR UTILIZATION OF EQUIPMENT, SUPPLIES,	94
417	OR WORKSPACE PLAN SAFETY PROGRAMS	94
	ESTABLISH SHOP EQUIPMENT REQUIREMENTS	94
	DETERMINE OJT TRAINING REQUIREMENTS	94
A3	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT,	34
7,5	OR SUPPLIES	92
D86	EVALUATE OJT TRAINEES	92
D77	COUNSEL TRAINEES ON TRAINING PROGRESS	92
B37	INTERPRET BLUEPRINTS, DRAWINGS, OR SPECIFICATIONS	•92
	THREAD PIPE BY MACHINE	92
A14	ESTABLISH SUPPLY BENCH STOCK LEVELS	89
E102	MAINTAIN MAINTENANCE RECORD FILES	89
C51	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, RECLASSI-	
	FICATION, OR SPECIAL AWARDS	89
A10		
	OR STANDING OPERATIONAL PROCEDURES (SOP)	89
	INSPECT FUEL LINES OR FITTINGS	89
	THREAD PIPE BY HAND	89
	ANALYZE WORKLOAD REQUIREMENTS	86
C63	EVALUATE WORK SCHEDULES	86
650	EVALUATE COMPLIANCE WITH DEPENDMANCE STANDARDS	86

#### TABLE X

# TECHNICAL TRAINING INSTRUCTORS (SPC900)

TASKS		PERCENT MEMBERS PERFORMING (N=5)
970	ADMINISTER TESTS CONDUCT RESIDENT COURSE CLASSROOM TRAINING SCORE TESTS EVALUATE PROGRESS OF RESIDENT COURSE STUDENTS DEVELOP LESSON PLANS EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS EVALUATE TRAINING METHODS, TECHNIQUES, OR PROGRAMS PREPARE LESSON PLANS PREPARE TRAINING AIDS, SPACE, OR EQUIPMENT INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR	100
D75	CONDUCT RESIDENT COURSE CLASSROOM TRAINING	100
D <b>97</b>	SCORE TESTS	100
D87	EVALUATE PROGRESS OF RESIDENT COURSE STUDENTS	100
D81	DEVELOP LESSON PLANS	100
050	EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS	100
088	EVALUATE TRAINING METHODS, TECHNIQUES, OR PROGRAMS	100
734	PREPARE LESSON PLANS	100
D95	PREPARE TRAINING AIDS, SPACE, OR EQUIPMENT	100
338	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR	
	SUBORDINATES	100
	WRITE TEST QUESTIONS	80
077		80
D91		80
1241		80
784	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	80
090		80
	INSPECT ELECTRICAL POWER SUPPLIES	80
1244		80
	INSPECT FUSES OR CIRCUIT BREAKERS	80
339 341	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES SUPERVISE APPRENTICE HEATING SYSTEMS SPECIALISTS (AFSC	80
-541	54532)	60
978		60
089		60
089		60
782		00
102	CURRICULUM MATERIALS	60
L339	INCORCY CHELLINGS OF CITINGS	60
T247	INSPECT TRANSFORMERS	60
1351	PERSORM GAS BURNER OPERATIONAL CHECKS	60
B32	IMPLEMENT SAFETY PROGRAMS	60
B 34	IMPLEMENT STANDARDIZATION PROGRAMS	60
H208	INSPECT TRANSFORMERS  PERFORM GAS BURNER OPERATIONAL CHECKS  IMPLEMENT SAFETY PROGRAMS  IMPLEMENT STANDARDIZATION PROGRAMS  ADJUST ELECTRICAL THERMOSTATS OR PRESSURE SWITCHES	60
1258	RESET CIRCUIT BREAKERS	60
	INSPECT GAS DISTRIBUTION LINES FOR LEAKAGES	60
	PERFORM GAS PALASURE REGULATOR OPERATIONAL CHECKS	60
K298	INSPECT DAMPERS	60
K299	INSPECT DRIVE BELTS	60

#### TABLE XI

# CONTINGENCY OR TACTICAL TEAM CLUSTER (GRP030)

TASKS		PERCENT MEMBERS PERFORMING (N=83)
Y638	FIRE M-16 RIFLES	90
Y633	DON OR DOFF CHEMICAL WARFARE PERSONAL PROTECTIVE CLOTHING TEAR DOWN, INSPECT, CLEAN, AND REASSEMBLE M-16 RIFLES ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	83
Y682	TEAR DOWN, INSPECT, CLEAN, AND REASSEMBLE M-16 RIFLES	81
Y631	ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	75
VCIT	DORCTICE DEDCIMAL HYCLENE TECHNIQUEC	E 7
Y636	ERECT TENTS	63
Y679	PREPARE PERSONAL CLOTHING AND EQUIPMENT FOR DEPLOYMENT	61
Y678	PRACTICE SELF-PROTECTION FROM EXTREME WEATHER	49
Y639	IDENTIFY CHEMICAL WARFARE AGENTS	46
Y675	PRACTICE CONVOY TECHNIQUES	45
Y657	ERECT TENTS  PREPARE PERSONAL CLOTHING AND EQUIPMENT FOR DEPLOYMENT PRACTICE SELF-PROTECTION FROM EXTREME WEATHER IDENTIFY CHEMICAL WARFARE AGENTS PRACTICE CONVOY TECHNIQUES OPERATE TENT HEATERS THREAD PIPE BY MACHINE PRACTICE EXPEDIENT METHODS PERFORM FIRST AID LIFESAVING TECHNIQUES PERFORM COVER AND CONCEALMENT TECHNIQUES PRACTICE COMSECORY OF ORSEST DURING CONTINGENCY EXERCISES OF	43
G207	THREAD PIPE BY MACHINE	41
Y 676	PRACTICE EXPEDIENT METHODS	41
Y666	PERFORM FIRST AID LIFESAVING TECHNIQUES	41
Y661	PERFORM COVER AND CONCEALMENT TECHNIQUES	41
Y674	TRACTICE CONSEC OR OF SEC CONTINUENCY EXERCISES OR	
	OPERATIONS	40
Y655		40
G194		37
Y645		37
	OPERATE CHEMICAL WARFARE PERSONNEL PROTECTIVE EQUIPMENT	
Y662	The state of the s	34
Y671		34
C67	WRITE AIRMAN PERFORMANCE REPORTS (APR)	34
	PERFORM MILITARY FIELD SANITATION TECHNIQUES	33
	FIRE .38 CALIBER PISTOLS	31
	PERFORM EXPLOSIVE ORDNANCE RECONNAISSANCE	31
G193		30
B26		
1 779	INSPECT FILE LINES OR FITTINGS	3በ

#### TABLE XIA

# CONTINGENCY TECHNICIANS (GRP206)

TASKS		PERCENT MEMBERS PERFORMING (N=11)
Y682	TEAR DOWN, INSPECT, CLEAN, AND REASSEMBLE M-16 RIFLES	100
G194	MEASURE AND OUT PIPE BY MACHINE	100
6207	THREAD PIPE BY MACHINE	100
Y638	FIRE M-16 RIFLES	91
Y679		82
4677		82
Y633	DON OR DOFF CHEMICAL WARFARE PERSONAL PROTECTIVE CLOTHING	82
Y636	ERECT TENTS	73
3193	MEASURE AND CUT PIPE BY HAND	73
G206	THREAD PIPE BY HAND	73
7678		64
Y 674	PRACTICE COMSEC OR OPSEC DURING CONTINGENCY EXERCISES OR	
	OPERATIONS	64
4639	Tobal Transfer Transf	64
112)		64
M391	INSPECT STEAM TRAPS	64
F157		64
1631	ASSEMBLE AND TOW AM-2 MATTING FOR RAPID RUNWAY REPAIR	64
∞ 1.2 <b>5</b>		. 64
	PRACTICE CONVOY TECHNIQUES	55
1671		55
0141	INSTALL FILTERS	55
7417	TRACE STEAM DISTRIBUTION SYSTEMS	55
7:25	INSTALL CENTRIFUGAL WATER PUMPS	55
r : 38	INSTALL FEED OR CONDENS HE PUMPS	55
₹328	REMOVE OR REPLACE STRAINERS	55
309	PEMOVE ASBESTOS INSULATION ON DUCTS OR PIPES	55
1637	FIRE .38 CALIBER PISTOLS	45
V642		<b>4</b> 5
F175	INSTALL SIJAM HEATING SYSTEM VALVES OR FITTINGS	45
¥676	PRACTICE EXPEDIENT METHODS	45

#### TABLE XIB

# CONTINGENCY SUPERVISORS (GRP430)

TASKS		PERCENT MEMBERS PERFORMING (N=11)
Y677	PRACTICE PERSONAL HYGIENE TECHNIQUES	100
	PREPARE PERSONAL CLOTHING AND EQUIPMENT FOR DEPLOYMENT	100
	ERECT TENTS	100
B26		100
	PRACTICE SELF-PROTECTION FROM EXTREME WEATHER	100
Y682		100
Y638		100
C67	WRITE AIRMAN PERFORMANCE REPORTS (APR)	100
Y633		
Y661		91
Y663		
	AGENTS	91
Y666	PERFORM FIRST AID LIFESAVING TECHNIQUES	91
Y639	IDENTIFY CHEMICAL WARFARE AGENTS	82
	PERFORM MILITARY FIELD SANITATION TECHNIQUES	82
Y645		82 82
	PRACTICE EXPEDIENT METHODS	82 82
Y655		82 82
D77 D74		82 82
		82 82
A20	PRACTICE CONVOY TECHNIQUES	82 82
070	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR	02
000	SUBORDINATES	82
Y631		82 82
B41		O.C.
UTI	54532)	73
E114		, 0
L 1 1 1	WEEKLY SCHEDULE)	73
Y671	PERFORM WEAPONS FIRE CONTROL	73
	OPERATE TENT HEATERS	73
D79		73
	SCHEDULE LEAVES OR PASSES	73
Y668		73

# APPENDIX B CIVILIAN JOB SERIES DESCRIPTIONS

## PIPEFITTER WG-4204

#### Pipefitter, WG-10

The work involves installing, modifying, and repairing new and existing highpressure piping systems and equipment such as steamheating, steam generation, and hydraulic systems, steam generators, flash and expansion tanks, condensate, vacuum, and circulating pumps, and radiators.

The pipefitter works from building plans, blueprints, and sketches to plan and lay out the routing, placement, pitch, elevation, pressure reduction, expansion, and operation of various piping systems and equipment. He installs, modifies, and repairs systems like those described above by setting up system routes, placing and cutting route openings, placing hangers for proper pitch and elevation, and determining and installing such things as risers, flexible branches, expansion joints, pumps, gauges, and pressure regulators in the combination needed to support the pressures of the systems and that ensure the proper operation of the systems. He also installs equipment like that described above by planning and completing the routing and placement of systems leading to the equipment, determining and placing the equipment at the proper levels and points in the systems, and joining, sealing, and testing systems and equipment for proper pressures, leak-free joints, and operation.

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# UTILITY SYSTEMS REPAIRER-OPERATOR WG-4742

Utility Systems Repairer-Operator, WG-8

WG-8 Utility Systems Repairer-Operators perform various tasks in connection with the repair and operation of utilities for Federal buildings or facilities. Typical work assignments include the performance of various checks, tests, adjustments, and troubleshooting tasks to determine the need for and the performance of repair and operation work. The skill and knowledge, responsibility, physical effort, and working condition factors are described in job grading standards for the kinds and levels of work shown in the following examples. (Examples of similar jobs that are assigned to other occupations are also shown.)

		Title, Code, and Grade	
WG-5306-8	Utility Systems		
	Repairer-		
WG-5402-8	Operator	WG-4742-8	
	·		
WG-5309-8			
WG-5409-8	Utility Systems		
WG-5402-8			
		WG-4742-8	
WG-5306-8	•		
WG-5402-6			
WG-5409-7			
WG-2805-8	Maintenance Worker	WG-4749-8	
· · · · ·			
WG-5306-8			
	WG-5402-8 WG-5309-8 WG-5409-8 WG-5402-8 WG-5306-8 WG-5402-6 WG-5409-7 WG-2805-8	Repairer- Operator  WG-5402-8  WG-5409-8  WG-5402-8  WG-5402-8  WG-5306-8  WG-5402-6  WG-5409-7  WG-2805-8  Repairer- Operator  Maintenance Worker	

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#### Utility Systems Repairer-Operator, WG-8 (Continued)

Mixed Work Examples		Title, Code, and Grade	
Air Conditioning Equipment Mechanic	WG-5306-8	Air Conditioning	
Boiler Fireman	WG-5402-6	Equipment	
Water Plant Operator	WG-5409-7	Mechanic	WG-5306-8
Boiler Plant Operator	WG-5402-8		
Water Treatment Plant		Utility Systems	
Operator	WG-5409-8	Operator	WG-5406-8
Heating Equipment			
Mechanic Helper	WG-5309-5		

WG-10 Utility Systems Repairer-Operators perform various tasks in connection with the repair and operation of utilities for Federal buildings or facilities. Typical work assignments include the performance of various checks, tests, adjustments, and troubleshooting tasks to determine the need for and the performance of repair and operation work. The skill and knowledge, responsibility, physical effort, and working condition factors are described in job grading standards for the kinds and levels of work shown in the following examples. (Examples of similar jobs that are assigned to other occupations are also shown.)

Mixed Work Examples		Title, Code, and Grade	
Air Conditioning Equipment Mechanic Air Conditioning Equipment Operator Boiler Plant Operator Electrical Worker	WG-5306-10 WG-5415-10 WG-5402-10 WG-2805-8	Utility Systems Repairer-Operator	WG-4742-10
Air Conditioning Equipment Mechanic Air Conditioning Equipment Operator	WG-5306-10 WG-5415-10	Utility Systems Repairer-Operator	<b>WG-4742-</b> 10
Boiler Plant Equip- ment Mechanic Boiler Plant Operator Air Conditioning	WG-5309-10 WG-5402-10	Utility Systems Repairer-Operator	WG-4742-10
Equipment Mechanic Electrician Boiler Plant Equipment Mechanic Boiler Fireman	WG-5306-10 WG-2805-10 WG-5309-10 WG-5402-6	Maintenance Mechanic	WG-4749-10

### Utility Systems Repairer-Operator, WG-8 (Continued)

Air Conditioning Equipment Mechanic Electrical Worker Air Conditioning Equipment Operator Boiler Fireman	WG-5306-10 WG-2805-8 WG-5415-9 WG-5402-5	Air Conditioning Equipment Mechanic	WG-5306-10
Air Conditioning	U0 5415 10	At. Cardibinain	
Equipment Operator Air Conditioning Equipment Mechanic	WG-5415-10 WG-5306-8	Air Conditioning Equipment Operator	WG-5415-10
Boiler Plant			
Operator Heating Equipment	WG-5402-10	Boiler Plant Operator	WG-5402-10
Mechanic	WG-5309-8	•	

#### MAINTENANCE MECHANIC WG-4749

#### Maintenance Worker, WG-7

The WG-7 Maintenance worker performs a variety of tasks involved in the upkeep of buildings, grounds, and related structures, fixtures, and utilities. Typical work assignments include the performance of visual examinations and operational tests to determine the need for, and the performance of, repair work on a level of difficulty and responsibility of trades such as those described in job grading standards for the kinds and levels of work shown in the following. (Examples of similar jobs that are assigned to other occupations are also shown.)

Mixed Work Examples		Title, Code, and Grade	
Carpentry Plumbing Painting	WG-4607-7 WG-4206-7 WG-4102-7	Maintenance Worker	WG-4749-7
Roofer Asphalt Worker Painting Worker	WG-3606-7 WG-3653-7 WG-4102-7	Maintenance Worker	WG-4749-7
Asphalt Worker Roofer Carpentry Worker	WG-3653-5 WG-3606-7 WG-4607-7	Maintenance Worker	WG-4749-7
Roofer Asphalt Worker Gardener WG-5003-6	WG-3606-7 WG-3653-5	Roofer	WG-3606-7
Plumbing Worker Asphalt Worker Cement Worker	WG-4206-7 WG-3653-5 WG-3602-6	Plumbing Worker	WG-4206-7

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#### Maintenance Worker, WG-8

The WG-8 Maintenance Worker performs a variety of tasks involved in the upkeep of buildings, grounds, and related structures, fixtures, and utilities. Typical work assignments include the performance of visual examinations and operational tests to determine the need for, and the performance of, repair work on a leve of difficulty and responsibility of trades such as those described in job grading standards for the kinds and levels of work shown in the following examples. (Examples of similar jobs that are assigned to other occupations are also shown.)

Mixed Work Examples		Title, Code, and Grade	
Electrical Workers A/C Equipment	WG-2805-8	Maintenance	
Mechanic	WG-5306-8	Worker	WG-4749-8
Carpentry Worker	WG-4607-7		
Sheet Metal Worker	WG-3806-8		
A/C Equipment Mechanic	WG-5306-8	Maintenance Worker	WG-4749-8
Heating Equipment			
Mechanic	WG-5309-8		
Cement Finisher	₩G-3602-8		
Masonry Worker	WG-3603-8	Maintenance Worker	WG-4749-8
est controller	WG-5026-6		
Hectrical Worker	WG-2805-8		
arpentry Worker	WG-4607-7	Electrical Worker	WG-2805-8
Numbing worker	WG-4206-7		

#### Maintenance Mechanic, WG-9

The WG-9 Maintenance Mechanic performs a variety of tasks involved in the upkeep of buildings, grounds, and related structures, fixtures, and utilities. Typical work assignments include the visual examinations and operational tests to determine the need for, and the performance of, repair work on a level of difficulty and responsibility of trades such as those described in job grading standards for the kinds and levels of work shown in the following examples. (Examples of similar jobs that are assigned to other occupations are also shown.)

Mixed Work Examples		Title, Code, and Grade
Painter Plumber Carpenter	WG-4102-9 WG-4206-9 WG-4607-9	Maintenance Mechanic WG-4749-9
Asphalt Worker · Roofer Carpenter	WG-3653-7 WG-3606-9 WG-4607-9	Maintenance Mechanic WG-4749-9
Roofer Asphalt Worker Cement Finisher	WG-3606-9 WG-3653-7 WG-3602-8	Roofer WG-3606-9
Painter Carpentry worker	WG-4102-9 WG-4607-7	Painter WG-4102-9

#### Maintenance Mechanic, WG-10

The WG-10 Maintenance Mechanic performs a variety of tasks involved in the upkeep of buildings, grounds, and related structures, fixtures, and utilities. Typical work assignments include the performance of visual examinations and operational tests to determine the need for, and the performance of, repair work on a level of difficulty and responsibility of trades such as those described in job grading standards for the kinds and levels of work shown in the following examples. (Examples of similar jobs that are assigned to other occupations are also shown.)

Mixed Work Examples		Title, Code, and Grade	
Electrician A/C Equipment Mechanic	WG-2805-10 WG-5306-10	Maintenance Mechanic	WG-4749-10
Sheet Metal Mechanic Boiler Plant Equipment Mechanic	WG-3806-10 WG-5309-10	Maintenance Mechanic	WG-4749-10
Electrician Mason	WG-2805-10 WG-3603-10	Maintenance Mechanic	WG-4749-10
Electrician Roofer Carpenter	WG-2805-10 WG-3606-9 WG-4607-9	Electrician	WG-2805-10
Boiler Plant Equipment Mechanic Flactrical Worker	WG-5309-10 WG-2805-8	Boiler Plant Equipment Mechanic	WG-5309-10

# BOILER PLANT OPERATOR WG-5402

Boiler Fireman, WG-5

Work at this grade involves either hand-firing several furnaces and low-pressure boilers (up to and including 15 PSIG) by shoveling coal into firebox or operating several gas- or oil-fired, low-pressure boilers. The Boiler Fireman, WG-5, works alone as roving operator of several boilers at several different locations.

The fireman adjusts drafts to ensure proper combustion, rakes fires to obtain maximum combustion, and removes clinkers and ashes. He maintains boiler water levels and steam pressures according to requirements and prescribed limits and to meet demands for heat and hot water. He banks fires when there is no longer a requirement for steam.

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#### Boiler Fireman, WG-6

Work at this grade involves the tending of several high-pressure (over 15 pounds per square inch) coal stokers, or gas- or oil-fired boilers at separate locations where the maximum capacity of any one boiler does not exceed 70,000 pounds of steam per hour. As at the WG-5 level, the WG-6 fireman works alone as roving fireman of several boilers at several different locations.

The fireman shovels coal into stokers or adjusts controls of automatic boilers to regulate the flow of fuel. In addition to adjusting drafts as described at WG-5 level, he observes and adjusts such things at thermostats and dampers, temperature and pressure controls.

#### Boiler Plant Operator, WG-7

The work at this grade involves the operation of high-pressure automatic coal stoker, pulverized coal, gas or oil-fired boilers in a steam or high-temperature water boiler plant which requires the continuous attention of more than one operator. Generally, operators at this grade are assigned a certain portion of a large plant.

The operator ensures that the stoker is supplied with coal or adjusts fuel-feed controls of oil- or gas-fired boilers. He checks and makes adjustments to feed water regulators and pumps; checks steam and airflow meters, fuel gas-temperature recorders, gas or oil meters, and the operation of the coal conveyor system; and, under direction of a higher grade worker, fires up or takes boilers off the line. He frequently checks water level and steam pressure gauges and opens the intake valve to add water or to blow off steam. He draws boiler water sample for analysis.

#### Boiler Plant Operator, WG-8/9/10

All jobs graded by this portion of the standard have common features. The grade levels are based on the relative size of the plants, as measured by the amount of steam or equivalent that the plant is capable of producing per hour. The size of the plant which is an assembly of two or more boilers has a direct relationship to the nature and degree of skills and knowledges required and the responsibilities involved in performing the work. The larger plant normally involves the use of more powerful equipment, requiring the operator to have more knowledge of how to use the equipment and a greater responsibility to use the equipment to produce a greater amount of steam. There are more checkpoints with which to be concerned and more meters and charts to read, making the determination of necessary action more difficult. In addition, there is more suxiliary equipment such as pumps, water heaters, and fans to operate.

At these levels, the operator, either manually or through automatic controls, operates all equipment in a high-pressure boiler or high-temperature waterplant to produce and control the amount of steam necessary to meet demands. He periodically makes the rounds of the plant to visually check the equipment to see that it is operating properly. He may be assisted by lower grade plant operators.

# UTILITY SYSTEMS OPERATOR WG-5406

#### Utility Systems Operator

Grade 9 Utility Systems Operators use manual and automatic controls to operate two or more utility systems on a continuing basis. The work consists of starting, regulating, and stopping the equipment and performing routine operator maintenance. The operators regularly make rounds of the areas where the machinery and equipment are located, reading gauges and meters, making needed adjustments, taking and recording readings, and performing other related duties such as conducting chemical tests, and adding chemicals, lubricants, and water. Though installation and major repair are not part of their responsibility, grade 9 operators perform minor maintenance, such as replacing drive belts, correcting simple leaks, replacing filters, and insulating pipes.

The size and complexity of the systems operated and the level of difficulty and responsibility are equivalent to those described in job grading standards for the kinds and levels of work shown in the following examples. (Examples of similar jobs that are assigned to other occupations are also shown.)

Mixed Work Examples		Title, Code, and Grade	
Air Conditioning Equipment Operator Boiler Plant Operator	WG-5415-9 WG-5402-9	Utility Systems Operator	WG-5406-9
Water Treatment Plant Operator Sewage Disposal Plant Operator	WG-5409-9 WG-5408-8	Utility Systems Operator	WG-5406-9
Boiler Plant Operator	WG-5402-9	oper a cor	<b>NG</b> 5400 9

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#### Utility Systems Operator, WG-5406

Mixed Work Examples		Title, Code, and Grade	
Boiler Plant Operator <sup>1</sup> Air Conditioning Equipment Operator	WG-5402-10 WG-5415-9	Utility Systems Operator	WG-5406-10
Air Conditioning	WG-3413-3	operator	<b>WG</b> -3400-10
Equipment Operator	WG-5415-9		
Boiler Plant Operator	WG-5402-8	Air Conditioning	
Water Treatment Plant	WG-5409-7	Equipment Operator	WG-5415-9
Operator	WG-5409-7		
Boiler Plant Operator Water Treatment Plant	WG-5402-9	Boiler Plant	
Operator	WG-5409-7	Operator	WG-5402-9
Sewage Disposal Plant	• •		
Plant Operator	WG-5408-8		

<sup>&</sup>lt;sup>1</sup>When job analysis shows WG-9 level and WG-10 has been assigned based on shift responsibility, the job should be properly titled, coded, and graded to WG-5406 series as shown, since the level of work without shift responsibility credit determines whether jobs are included or excluded in applying this standard. See Notes to Users section for further discussion.

## HEATING AND BOILER PLANT EQUIPMENT MECHANIC WG-5309

Heating Equipment Mechanic, WG-8

The work at this grade involves installing, recognizing the cause of faulty equipment, and making repairs to a variety of small and domestic heating units and systems. These include coal, oil, and gas burning floor furnaces, hot air furnaces, low-pressure hot water and steam boilers, and other equipment with comparable arrangements of heat sources, controls, and circulating methods. The units and systems serviced by the WG-8 mechanic are usually located in administrative buildings, small shops, single and multiple dwellings, and other areas with uncomplicated requirements. The combustion, ratio, and arrangement of heating surfaces and combustion chambers, the various methods of distribution, and the construction and operation of the units and systems are achieved with standard equipment that can be easily located and repaired.

The WG-8 mechanic works from oral and written maintenance instructions and blueprints as he traces and locates defects to determine the type and extent of necessary repairs. After receiving assignments, he plans his work; selects the proper replacement parts, tools, and testing devices; and makes the repairs under general supervision. Decisions concerning what units need to be repaired are not normally complicated by the need for specialized equipment, and a few testing techniques will usually locate the worn and broken parts.

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#### Boiler Plant Equipment Mechanic, WG-10

In Comparison with the WG-8 mechanic who installs and repairs small, uncomplicated, or domestic heating units and systems, the WG-10 mechanic installs and repairs units and systems that are larger and more complex with a greater variety of more complicated components and parts; they provide heat and power to areas with more critical and rigid requirements; and the heat source, circulating systems, and controls are more difficult to balance.

The WG-10 Boiler Plant Equipment Mechanic completes his assignments with the same kind of review as the WG-8 mechanic, but his job is more responsible because he makes more difficult and frequent decisions on a greater variety of more complex equipment, such as what adjustments are necessary and whether parts need to be substituted, replaced, repaired, or purchased.

# END

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